

**PUBLIC HEARING AND CITY COUNCIL MEETING**  
**Tuesday, August 16, 2011 7:00 p.m.**  
**Public Safety Building**  
**3925 W Cedar Hills Drive, Cedar Hills, Utah**

*This meeting may be held electronically via telephone to permit one or more of the council members to participate.*

NOTICE is hereby given that the City Council of the City of Cedar Hills, Utah, will hold public hearings in connection with their Regular City Council Meeting on Tuesday, August 16, 2011, beginning at 7:00 p.m.

**COUNCIL MEETING**

1. Call to Order, Invocation and Pledge
2. Public Comment: Time has been set aside for the public to express their ideas, concerns, and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

**PUBLIC HEARINGS**

3. Amendments to the City Code, Title 10, Regarding Animal Units, Small, in all Zones
4. Amendments to the City Code, Title 10, Chapter 5, Supplementary Development Standards, Regarding Signs and Campaign Signs
5. Amendments to the City Code 10-6A Regarding Planned Commercial Development Projects and the Guidelines for the Design and Review of Planned Commercial Development Projects

**CONSENT AGENDA**

6. Minutes from the July 12, 2011, Public Hearing and Regular City Council Meeting

**SCHEDULED ITEMS**

7. Presentation/Review/Action to Adopt a Utility Relocation and Reimbursement Agreement with the Provo River Water Users Association
8. Review/Action on Amendments to the City Code, Title 10, Chapter 5, Supplementary Development Standards, Regarding Signs and Campaign Signs
9. Review/Action on Amendments to the City Code, Title 10, Regarding Animal Units, Small, in all Zones
10. Review/Action on Amendments to the City Code 10-6A Regarding Planned Commercial Development Projects and the Guidelines for the Design and Review of Planned Commercial Development Projects
11. Review/Action on Release of the Performance Bond for McDonalds
12. Review/Action to Consider an Interlocal Agreement with Pleasant Grove City Regarding Connections to the Cedar Hills Sewer
13. Review/Action on Policy for the City-Wide Notification System
14. Review/Action on Appointment of Poll Workers for the 2011 Municipal Elections
15. City Manager Report and Discussion

**MAYOR AND COUNCIL REPORTS**

16. Board and Committee Reports

**EXECUTIVE SESSION**

17. Motion to go into Executive Session, Pursuant to Utah State Code 52-4-204 and 52-4-205  
\* \* \* EXECUTIVE SESSION \* \* \*
18. Motion to Adjourn Executive Session and Reconvene City Council Meeting

**ADJOURNMENT**

19. Adjourn

Posted this 12th day of August, 2011.

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Kim E. Holindrake, City Recorder

- Supporting documentation for this agenda is posted on the City's Web Site at [www.cedarhills.org](http://www.cedarhills.org).
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting to be held.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Engineer/PW Director
<b>DATE:</b>	8/16/2011

## City Council Agenda Item

<b>SUBJECT:</b>	PRWUA Utility Relocation and Reimbursement
<b>APPLICANT PRESENTATION:</b>	David Bunker
<b>STAFF PRESENTATION:</b>	David Bunker, City Engineer/Public Works Director
<b>BACKGROUND AND FINDINGS:</b>	
<p><b>UPDATE:</b> Steve Cain with PRWUA will present information regarding cost escalation of the sewer relocation project. No additional information has been provided at the time of this memorandum. Project is still incomplete.</p> <p>From June 14, 2011: Provo River Water Users Association has recently relocated the sanitary sewer outfall main on 4500 West. The initial projection for costs were in the range of \$60,000 to \$80,000. According to Keith Denos, general manager for PRWUA, the license agreement for utility crossings entered into by the City with the Association, requires the City to pay for relocation costs. The project proceeded last winter and to date the draft invoice reflects a cost of \$217,000 of which \$162,750 would be the responsibility of the City. The astronomical increase in cost according to the association is due to the "requirements" of American Fork City and TSSD. In addition, damage to 4500 West and the associated bridge parapet are noted. Project is incomplete at this time.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
None	
<b>FISCAL IMPACT:</b>	
Anticipated cost would increase from \$60,000 to \$162,750.	
<b>SUPPORTING DOCUMENTS:</b>	
Copy of Provo Reservoir Canal Enclosure Project agreements and documentation.	
<b>RECOMMENDATION:</b>	
Staff recommends the City Council consider payment for utility relocation costs to PRWUA. Staff does not agree with the substantial increase in costs due to the method of construction for relocation activities.	
<b>MOTION:</b>	
To approve/ not approve payment to PRWUA for utility relocation costs in the amount of \$_____.	



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Konrad Hildebrandt, City Manager
<b>DATE:</b>	8/16/2011

## City Council Agenda Item

<b>SUBJECT:</b>	Review/Action on Amendments to the City Code, Title 10, Chapter 5, Supplementary Development Standards, Regarding Signs and Campaign Signs
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Eric Johnson, City Attorney; Greg Robinson, Assistant City Manager
<b>BACKGROUND AND FINDINGS:</b> As directed by the city council, the planning commission and staff have reviewed the Cedar Hills sign ordinance. Attached are their recommended changes to the sign ordinance. The city attorney will attend this meeting to answer any questions regarding this ordinance.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> 2010 – Suspension of the Cedar Hills Sign Ordinance. January 27, 2011 – Planning commission began working on the changes to the sign ordinance July 28, 2011 – Planning commission recommendation to the city council completed	
<b>FISCAL IMPACT:</b> N/A	
<b>SUPPORTING DOCUMENTS:</b> Recommended sign ordinance changes showing edits Cedar Hills code relating to signs with recommended changes	
<b>RECOMMENDATION:</b> Staff recommends approval of the sign ordinance.	
<b>MOTION:</b> To approve/not approve Ordinance # _____ amending Title 10, Chapter 5, Supplementary Development Standards, Regarding Signs and Campaign Signs, of the City Code of the City of Cedar Hills, Utah.	

## CEDAR HILLS SIGN RELATED CODE

### 3-1B-1: REQUIREMENTS AND CONDITIONS:

7. ~~Signs shall be limited to one nonflashing identification sign not larger in area than two (2) square feet, which shall be attached to the dwelling. No on site advertising signs shall be permitted.~~Signs shall comply with the requirements of the city's sign regulations 10-5-26: Signs

### 3-1E-1: REQUIREMENTS AND CONDITIONS:

11. ~~Signs relating to the premises occupation shall be limited to one unlighted nameplate, having a sign face area not more than two (2) square feet, identifying the name and activity of the premises occupation.~~Signs shall comply with the requirements of the city's sign regulations 10-5-26: Signs

### 4-2-3: NUISANCE DEFINED AND ENUMERATED:

- u. ~~Improper Sign: Improper maintenance of a sign or signs that advertise a business that is no longer extant on the property. (Ord. 6-17-2003A, 6-17-2003)~~
- w. Hazardous Conditions: Any wall, ~~sign~~, fence, gate, hedge or structure maintained in such condition of deterioration or disrepair as to constitute a hazard to persons or property.
- y. Improper Maintenance: Maintenance of buildings and/or structures in such condition as to be deemed defective or in a condition of deterioration or disrepair, including, but not limited to:
  - 6) Building exteriors, walls, fences, gates, driveways, sidewalks, walkways, ~~signs~~ or ornamentation, or alleys maintained in such condition as to render them unsightly and/or in a state of disrepair; or (Ord. 6-17-2003A, 6-17-2003)
- gg. ~~Banner Signs: Keeping or allowing banner signs in violation of city ordinance.~~

### 5-1A-7: VICIOUS ANIMALS:

- C. Guard dogs shall be kept in such a manner so that they cannot come into contact with other persons or animals who are legally upon the premises where a guard dog is maintained. The property shall be posted with a sign clearly visible stating that a guard dog is on the premises.Signs shall comply with the requirements of the city's sign regulations 10-5-26: Signs

### 10-5-22: CAMPAIGN SIGNS:

Remove

### 10-5-26: SIGNS:

Replace with proposed ordinance

### 10-5-25: BED AND BREAKFAST FACILITY:

- A. Application And Approval Required: A bed and breakfast facility may be approved by the planning commission, subject to a finding of compliance with the following terms and conditions:
  11. Signage: ~~Signage shall be limited to one monument sign, having a sign face area of not more than ten (10) square feet, and identifying the name of the establishment and its use as a bed and breakfast facility.~~Signs shall comply with the requirements of the city's sign regulations 10-5-26: Signs

### 10-5-28: WIRELESS TELECOMMUNICATIONS:

- H. Antenna And Antenna Support Structure Regulations For New Towers In The City:
  10. Facility Signs: Signs ~~shall~~should be limited to those needed to identify the numbers to contact in an emergency, public safety warnings, certifications or other required seals. These signs shall also comply with the requirements of the city's sign regulations (see 10-5-26: Signs).

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY SIGN ORDINANCES FOUND IN TITLE 3, TITLE 4, TITLE 5, AND TITLE 10 OF THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH.**

WHEREAS, pursuant to Utah Code Annotated § 10-9a-501, the City Council of the City of Cedar Hills (“City Council”) may adopt ordinances to govern the use and development of land within the City; and

WHEREAS, pursuant to Utah Code Annotated § 10-8-84, the City Council may adopt ordinances “necessary and proper to provide for the safety and preserve the health, and promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the City and its inhabitants, and for the protection of property in the City”; and

WHEREAS, the City Council, following receipt of a recommendation from the Planning Commission, has determined that it is in the best interest of the public health, prosperity, comfort, and convenience of the City of Cedar Hills and the residents thereof, to enact certain amendments to Title 3, Title 4, Title 5, and Title 10 of the City Code dealing with the regulation of signage within the City in accordance with state and federal constitutional free speech, the General Plan, and for the General Welfare and desires to promote and preserve public safety, to prevent displacement of alternative land uses, and to foster an appealing cityscape generally;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH COUNTY, STATE OF UTAH:**

**PART I  
AMENDMENTS**

**SECTION 1.** Title 10, Chapter 5, Section 22, of the City Code entitled Campaign Signs is hereby repealed.

**SECTION 2.** Title 10, Chapter 5, Section 26, of the City Code entitled Signs, is hereby amended to read as follows:

- A. Purpose And Intent: The City Council finds that unregulated signage can be detrimental to public safety, that it can result in visual blight and negatively impact local property values, and that it can displace alternative land uses.
1. It is the purpose of this section to promote public safety and to foster an appealing cityscape, and in accordance with the state and federal constitutions, the General Plan, and for the General Welfare; and (*See Utah Code Annotated §§ 10-9a-102, 10-9a-104, 10-8-26, 10-8-28*)
  2. To promote the health and well-being of the public generally, pedestrians and motorists, by minimizing obstruction, visual or otherwise, distraction, and related safety and traffic hazards within the City; and
  3. To preserve and enhance the beauty of the City by minimizing visual clutter and regulating physical characteristics of and placement of signage within the City.

B. General Provisions:

1. Signage shall be regulated within each zone of the City. Signage in Residential zones shall have specific limitations as set forth herein. Signage in Commercial/Industrial zones shall have specific limitations as set forth herein.
2. Signs shall be deemed either permanent or temporary. Both temporary and permanent signs are allowed in all zones, except where specifically prohibited. A permit shall be required for all permanent signs, except as otherwise provided herein.
3. All signage shall be reasonably secured and maintained so as to withstand normal weather conditions including, but not limited to, wind, rain, snow and so forth. Signs, whether temporary or permanent, shall be constructed in such a way so as to preserve the public safety and shall be maintained in such a manner so as to prevent disrepair and visual blight.
4. All signage shall be generally prohibited from being posted or left behind on public property, in any public right of way, on utility poles, historical markers, on publicly-owned property, including trees, and on street and traffic signs.
  - a. Exception: Where the City has traditionally allowed public property to be used as an open public forum, Temporary Noncommercial signage shall be allowed only if the signage is hand-held or personally attended, and where said signage presentation does not block public rights of way, disrupt the peace, incite to violence, or cause any other public disturbance.
  - b. Exempt: Signage dedicated for government use including traffic signs, traffic lights, street signs, directional signs, public safety signs and related signage shall be exempt from the prohibition against signage in any public right of way.
5. All signage shall be subject to a Discontinued Use limitation, whereupon the owner of said signage shall remove such no later than sixty (60) days after a Discontinued Use. A "Discontinued Use" shall include the expiration of a permit, abandonment of the sign, or the completion of an event or sale for which the sign was posted. "Discontinued Use" shall not include the involuntary destruction of a sign in whole or in part due to fire or other calamity unless the sign has been abandoned.

C. Signs In Residential Zones:

1. In Residential zones, signage may be placed in accordance with the lesser of the following setback limitations:
  - a. Signage may be placed on a lot in accordance with the front, side, and rear yard limitations of the applicable zone, if there be such, and may conform to setback limitations provided for accessory buildings, so long as such placement conforms to all setback and placement limitations for accessory buildings as set forth in the zoning code; or
  - b. Signage may be placed no closer than 3 linear feet from the sidewalk, curb, or street (whichever is furthest) 15 linear feet from the edge of the lot, and 15 linear feet from a neighboring lot.

2. Except for window signs, all signage on any Residential lot shall be limited to a maximum elevation or height of 6 feet. Where a building on a Residential lot has more than one level, window signs shall be allowed on each level of the building.
3. Any window sign shall not exceed 25% of a window display area and shall not exceed a total window display area for all windows of 32 square feet. In multiple-unit Residential buildings, the total window display area allowed shall apply to each individually rented or owned unit and not to the building as a whole.
4. Commercial signage on a Residential lot shall be limited to a cumulative display area of 32 square feet for temporary commercial signs, plus an additional 6 square feet for a permanent commercial sign if a variance has been granted for a business use on the residentially-zoned lot.
5. Noncommercial signage on a Residential lot shall be limited to a cumulative display area equal to that permitted for any Commercial signage on the same lot.
6. The display area of a two-faced sign with identical copy on both sides shall be counted as the display area of only one of the faces.

D. Signs In Commercial and Industrial Zones:

1. In Commercial or Industrial zones, signage may be placed in accordance with the lesser of the following setback limitations:
  - a. Signage may be placed on a lot in accordance with the front, side, and rear yard setback limitations of the applicable zone, if there be such; or
  - b. Signage may be placed no closer than 3 linear feet from the sidewalk curb, or street (whichever is furthest), 15 linear feet from the edge of the lot, and 15 linear feet from a neighboring lot.
2. All signage on a Commercial or Industrial lot shall be limited to a maximum elevation or height of 30 feet.
3. Any window sign on a Commercial or Industrial lot shall not exceed 50% of a window display area and shall not exceed a total window display area for all windows of 100 square feet. Where a building on a Commercial lot has more than one level, window signs shall be allowed on each level of the building.
4. Commercial signage on a Commercial or Industrial lot shall be limited to a cumulative display area of 25% of the façade of the building or structure it represents or which is found on the Commercial lot, or to 90 square feet, whichever is greater.
5. Noncommercial signage on a Commercial or Industrial lot shall be limited to a cumulative display area equal to that permitted for any Commercial signage on the same lot.

6. The display area of a two-faced sign with identical copy on both sides shall be counted as the display area of only one of the faces.

E. Permanent Signs:

1. Permit and Fee Required.
2. Any sign that is permanently constructed, attached, or intended to remain for more than 120 days shall be deemed permanent and requires a permit. Permanent signs shall be subject to a fee.
3. A sign shall be deemed permanently constructed if, standing alone, it exceeds 32 square feet in display area, or exceeds six (6) feet in height, or weighs more than 20 pounds.
4. A sign shall be deemed attached if it is connected to or protruding from any building or similar structure, interior window signs excluded.
5. A sign intended for use during a specified, limited time, which is posted more than 60 days before the occurrence of an event or sale and which shall remain for more than 60 days after the occurrence of an event or sale or commencement thereof shall be deemed permanent.

Exempt: Any signage related to issues on the ballot for an upcoming election, whether a primary or general election, are hereby deemed Temporary despite the actual number of days displayed and are deemed to have satisfied any Permit and Fee Requirements. Said signage is subject to the Discontinued Use provision set forth above.

6. The City finds that Permanent signage requires review by the zoning administrator to ensure that the constructed sign will be structurally safe and durable so as to preserve and promote public safety.
7. Permanent signage shall be subject to the Discontinued Use provision set forth above.

F. Temporary Signs:

1. No Permit or Fee Required.
2. Any sign that is not permanently constructed or attached as defined above, or that is intended for use during a specified, limited time of 120 days or less shall be deemed Temporary and shall not require a permit or be subject to a fee. All Temporary signage shall be subject to the Discontinued Use provision set forth above.

G. Window Signs:

1. No Permit Or Fee Required. No Time Limitation.
2. A window sign is any copy posted on or sign posted inside of a window of a building, house, or similar structure. No permit or fee is required to post a window sign. Window

signs shall not be limited to a specific number of days allowed for display; however said signage shall be removed upon Discontinued Use. Window signs shall be subject to the display area limitations and size limitations set forth above under Signs in Residential and Commercial/Industrial Zones.

H. Sexually-Oriented Business Signs: Commercial signage for a sexually oriented business shall be prohibited off-site from the actual lot where the business is lawfully located. Said signage shall be limited to alphanumeric copy only and shall be limited to a display area of 32 square feet.

I. Prohibited Signs:

A-FRAME SIGN: Any sign or structure composed of two (2) sign faces mounted or attached back to back to form a triangular vertical cross section through the faces or structure.

ABANDONED SIGN: Any sign or structure that no longer correctly directs or influences a person, identifies or advertises a bona fide business, lessor, service, owner, product, or activity.

ANIMATED OR FLASHING SIGN: A sign that includes movement or optical illusion of movement or rotation of any part by mechanical, artificial or atmospheric means or a sign that displays flashing or intermittent lights. Time and temperature devices and Banners and Flags shall be exempted from this definition.

BALLOON OR INFLATABLE SIGN: Any device supported by heated air, forced air, or other gases for the purpose of drawing attention.

BILLBOARD: A high profile free-standing ground sign on one or more poles, typically located along freeways or major highways, but not limited thereto, designed or intended to direct attention to a business, product, or service that is not sold, offered, or existing on the property where the sign is located.

MARQUEE SIGN: Any sign attached to, in any manner, or made part of a marquee. A marquee is a permanent rooflike structure projecting beyond a building or wall of the building, generally designed and constructed to provide protection from the weather.

MOTION SIGN: A sign that has motion either constantly or at intervals or that gives the impression of movement through intermittent flashing, scintillating, or varying the intensity of illumination whether or not said illumination is reflected from an artificial source or the sun.

PENNANT SIGN: A sign made of lightweight plastic, fabric, or other material whether or not containing a message of any kind, suspended from rope, wire, or string, usually in series, designed to move in the wind.

PROJECTING SIGN: A sign attached perpendicular to a building structure and extending in whole or in part more than twelve inches (12") beyond the wall to which it is attached.

ROOF SIGN: A sign erected and constructed wholly on and over the roof of a building,

supported by the roof structure, and extending vertically above the highest portion of the roof or which does not lie flat on the roof.

ROTATING SIGN: Any sign or portion of a sign that moves in a revolving or similar manner.

SNIPES SIGNS: Any sign typically made of non- or semi-durable material, mounted to a tree, to a utility pole, or to the ground by nails, staples, a wire frame, or similar device within a right-of-way, including public and private parking strips and medians, or on public property.

J. Issuing A Permit: Permit issuance is subject to the following application process and review:

1. Application Process: The City shall prepare a “Sign Permit Request” form, which shall request the applicant or agent’s name, telephone number, address, where the proposed sign(s) will be placed, whether the sign is intended to remain for more than 120 days, whether the sign is intended to serve commercial purposes—to identify zoning restrictions, and which may include, but is not limited to, a site plan, sign layout, a sign depiction, elevation of existing and future buildings, and any other reasonably related information necessary for the zoning administrator to be able to determine whether the sign complies with the design and placement requirements set forth in this chapter. Proposed signs that are larger and that are intended to remain for a longer period of time will require more information to assist the zoning administrator in determining whether the sign will be safe and durable.
2. Applications will not be accepted without the accompanying fee for a Permanent sign.
3. Fees: Permanent signage shall be subject to a permit application fee as determined by the City Council. (See City Fee Schedule)
4. Form: The Sign Permit Request form shall include a checkbox with a statement indicating that, if checked, the applicant agrees to allow the City to enter and remove the sign for which the permit is requested if the sign’s removal period expires, in lieu of prosecution by the City Prosecutor and in lieu of a fine.
5. Review: If the zoning administrator determines that a Sign Permit Request is incomplete, or that signage will conflict with the provisions of this chapter because of illegal content or nonconforming proposed design and placement, the request shall be returned to the applicant as incomplete. The applicant may revise and resubmit the amended Sign Permit Request with additional information as necessary.
6. The zoning administrator shall make a decision to grant or deny a Sign Permit Request in accordance with this chapter and other applicable City, State, and Federal laws and ordinances. No sign permit shall issue unless the sign permit request and sign comply with the provisions of this chapter.
7. Permanent Signs: The zoning administrator shall issue a decision to grant, deny, or return as incomplete the Sign Permit Request within 30 days of submission.

8. Appeal: An applicant wishing to appeal the zoning administrator's decision to reject a permit application to the Planning Commission has 10 days to do so. (*See Utah Code Annotated § 10-9a-704*). The Planning Commission, on administrative appeal, shall review the applicant's Sign Permit Request form for completeness in an open and public meeting at which the applicant shall be allowed to appear and present and then determine whether the applicant's proposed sign complies with the design and placement requirements set forth in this chapter, and subsequently return a decision either to uphold or reverse the zoning administrator's decision within 20 days.

K. Permit Limitations:

1. Transferability. Permits, permit numbers, permit applications, and supporting information shall not be transferable to other sites or signs and shall be valid only for a specific sign at the designated location. If at any time a sign or sign structure is altered, removed, or relocated in a manner different from the terms of an issued Sign Permit, such existing sign permit will become void and a new application must be made for the sign as altered or relocated.

Exception: Signs associated with a business that has its ownership transferred with no proposed alteration to the business name, building, or signage shall, upon notification to the City, have its permits transferred to the new business owner without need of a new application.

2. Expiration: A permit shall expire and become null and void if work on the sign is not commenced within 60 days from the date of the permit or if work is suspended or abandoned. In such case, a new permit shall be obtained, and where the permit is for a permanent sign, a new fee shall be paid.
3. The City may in writing suspend or revoke a permit issued under provisions of this section whenever the permit is issued on the basis of a material omission or misstatement of fact or in violation of any ordinance.
4. Nuisance: No permit for a sign may be deemed to constitute permission or authorization to maintain a public or private nuisance, nor shall any permit issued hereunder constitute a defense in any action to abate a nuisance.

L. Removal Of Signs:

1. The Zoning Administrator is hereby authorized to require removal of any sign.

Before bringing action to require removal of any sign, the Zoning Administrator shall give written notice to the owner of the sign or the owner of the premises on which such sign is located. The notice shall state the violation charged and the reasons and grounds for removal, specifying the deficiencies or defects and what repairs, if any, will make the sign conform to the requirements of this chapter. The notice shall also specify that the sign must be removed or made to conform with the provisions of this chapter within the notice period. Service of notice shall be made personally on the owner or lessee, or by

certified mail addressed to the owner or lessee at the address specified in the permit or the last known address.

2. Notice Period: The notice period for permanent signs shall be 15 days. The notice period for temporary signs shall be 3 days.
3. Prosecution: If the owner or lessee of the premises upon which the sign is located has not demonstrated to the satisfaction of the Zoning Administrator that the sign has been removed or brought into compliance with the provisions of this chapter by the end of the notice period, the Zoning Administrator shall first submit an order for removal by the City, and if necessary, due to inability to access the sign for removal, submit the violations to the City Prosecutor for prosecution. If the City removes the sign, any and all prosecution charges shall be dropped.
4. Re-erection of any sign or substantially similar sign on the same premises after a notice of violation has been issued shall be deemed a continuation of the original violation.
5. Removal of Temporary Signs: The Zoning Administrator may remove any illegal temporary sign which is maintained or re-erected after the expiration of the notice period, if the owner or lessee of the premises has been issued a notice of violation at least once before for the same violation involving the same or similar sign. When temporary signs are removed by City Staff, the responsible party shall be notified within two business days of the reason for the removal and the location from which the sign was removed. Removed signs shall be made available for the responsible party to pick up for three calendar days. After that time, removed signs will be destroyed.
6. Safety Hazard: Notwithstanding other provisions of this subsection, the Zoning Administrator may cause the immediate removal, following notice to the owner of the sign or the property on which it is located of any unsafe or defective sign that creates an immediate hazard to persons or property.
7. Costs of Corrective Action: The costs of removal of a sign by the City shall be borne by the owner of the sign.

M. Requirement Of Conformity:

1. No sign for which a permit is issued after the effective date of this chapter, may be placed or maintained in the City except as provided in this chapter.
2. All signs maintained contrary to the provisions of this chapter are declared to be non-conforming and, as such, may be dealt with or removed as provided herein.
3. Any sign that poses a public safety hazard may be removed as specified herein.

N. Nonconforming Signs:

1. Nonconforming signs which pre-exist the effective date of this ordinance shall be removed upon their discontinued use according to the general Discontinued Use provision set forth above.
  2. Nonconforming signs which become unsafe due to natural wear and tear shall be deemed a discontinued use and subject to removal without an option to repair or replace with a similar nonconforming sign.
  3. Except as provided for in the Utah Code Annotated, Billboards shall be generally prohibited. Signs which constitute Billboards prior to the effective date of this ordinance are protected only insofar as provided for in the Utah Code Annotated. Titles within the Utah Code Annotated which protect Billboards include, but are not limited to, Title 72, Chapter 7, which is the Protection of Highways Act and Title 10, Chapter 9a, which is the Municipal Land Use, Development, and Management Act. (*See Utah Code Annotated § 10-9a-512*).
- O. Enforcement: A violation of this ordinance is punishable as a Class C misdemeanor and shall be punishable by a fine of not more than \$500.00 when a person fails to alter or repair or remove a noncompliant sign after notice of a violation.
- P. NOTWITHSTANDING any provision of this chapter to the contrary, to the extent that this chapter allows a sign containing commercial copy, it shall allow a sign containing noncommercial copy to the same extent. Any signage containing obscenity, defamation, fighting words, true threats or anything like unto it is prohibited as a matter of law.
- R. Applicability Of The Zoning Code: The regulations of this ordinance are in addition to those set forth in the planning and zoning provisions of Title 10, Chapter 5, of the Cedar Hills Municipal Code and any other ordinances adopted by the City Council, and do not contain any rights not otherwise granted under the provisions and procedures contained in that Chapter or any other ordinances.
- S. Applicability Of The Utah Code: The provisions of this ordinance are enforceable only in accordance with the governing and enabling provisions of the Utah Code Annotated. It is the intent of the drafters herein that this ordinance comply with such governing provisions.
- T. Scope: The requirements of this chapter shall not be construed so as to prohibit or limit other applicable provisions of this chapter/title, the City Municipal Code, or the Utah Code Annotated (UCA). In the instance where provisions of this chapter conflict with other provisions of the City Code, the terms of this chapter shall govern. In the instance where provisions of this chapter conflict with provisions of the Utah Code, the Utah Code shall govern.
- U. Interpretation:
1. In interpreting and applying the provisions of this chapter, the sign regulations contained herein shall be interpreted by the zoning administrator. If the zoning administrator determines that an application needs further interpretation, he may request planning commission review of the proposal.

2. The zoning administrator and planning commission shall seek to administer this ordinance in a content-neutral manner.

V. Variances: For rules regarding Variances, see Utah Code Annotated section 10-9a-702.

**SECTION 3.** Title 10, Chapter 5, Section 25, of the City Code entitled Bed and Breakfast Facility, Paragraph B. 11., is hereby amended to read as follows:

11. Signage: Signs shall comply with the requirements of the city's sign regulations 10-5-26, Signs.

**SECTION 4.** Title 10, Chapter 5, Section 28, of the City Code entitled Wireless Telecommunications, Paragraph H. 10., is hereby amended to read as follows:

10. Facility Signs: Signs should be limited to those needed to identify the numbers to contact in an emergency, public safety warnings, certifications, or other required seals. These signs shall also comply with the requirements of the city's sign regulations 10-5-26, Signs.

**SECTION 5.** Title 5, Chapter 1A, Section 7, of the City Code entitled Vicious Animals, Paragraph C., is hereby amended to read as follows:

- C. Guard dogs shall be kept in such a manner so that they cannot come into contact with other persons or animals who are legally upon the premises where a guard dog is maintained. The property shall be posted with a sign clearly visible stating that a guard dog is on the premises. Signs shall comply with the requirements of the city's sign regulations 10-5-26, Signs.

**SECTION 6.** Title 4, Chapter 2, Section 3, of the City Code entitled Nuisance Defined and Enumerated, Paragraph C. 5. w., is hereby amended to read as follows:

- w. Hazardous Conditions: Any wall, fence, gate, hedge, or structure maintained in such condition of deterioration or disrepair as to constitute a hazard to persons or property.

**SECTION 7.** Title 4, Chapter 2, Section 3, of the City Code entitled Nuisance Defined and Enumerated, Paragraph C. 5. y. 6), is hereby amended to read as follows:

- 6) Building exteriors, walls, fences, gates, driveways, sidewalks, walkways, or ornamentation, or alleys maintained in such condition as to render them unsightly and/or in a state of disrepair; or.

**SECTION 8.** Title 3, Chapter 1B, Section 1, of the City Code entitled Requirements and Conditions, Paragraph A. 7., is hereby amended to read as follows:

7. Signs shall also comply with the requirements of the city's sign regulations 10-5-26, Signs.

**SECTION 9.** Title 3, Chapter 1E, Section 1, of the City Code entitled Requirements and Conditions, Paragraph A. 11., is hereby amended to read as follows:

7. Signs shall also comply with the requirements of the city's sign regulations 10-5-26, Signs.

**PART II  
PENALTY AND ADOPTION**

**A. CONFLICTING PROVISIONS**

Whenever the provisions of this Ordinance conflict with the provisions of any other Ordinance, resolution or part thereof, the more stringent shall prevail.

**B. PROVISIONS SEVERABLE**

If any provision of this ordinance is found to be unconstitutional or otherwise invalid by any court of competent jurisdiction, that invalidity shall not affect the remaining provisions of this ordinance, which can be implemented without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

**C. AMENDMENT TO BE ADDED TO CITY CODE**

The City Council hereby authorizes and directs that insert pages reflecting the provisions enacted hereby shall be made and placed in the appropriate Title in the City Code.

**D. PENALTY**

Hereafter these amendments shall be construed as part of the Zoning Ordinance of the City Code of the City of Cedar Hills, Utah, to the same effect as if originally a part thereof, and all provisions of said regulations shall be applicable thereto, including, but not limited to, the enforcement, violation and penalty provisions.

**E. EFFECTIVE DATE**

This Ordinance shall take effect upon its passage and publication as required by law.

**PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF CEDAR HILLS, UTAH,  
THIS 16TH DAY OF AUGUST, 2011.**

\_\_\_\_\_  
Eric Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Kim E. Holindrake, City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Konrad Hildebrandt, City Manager
<b>DATE:</b>	8/16/2011

## City Council Agenda Item

<b>SUBJECT:</b>	Review/Action on Amendments to the City Code, Title 10 Regarding Animal Units, Small, in all Zones
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Greg Robinson, Assistant City Manager
<b>BACKGROUND AND FINDINGS:</b>	
<p>The city council requested that the planning commission review this ordinance and give a recommendation impact on neighboring residents and how personal choices affect or should not affect neighboring residents, with a comparison of various animals and the uses of said animals.</p> <p>The planning commission developed their recommendation based on ordinances in neighboring cities, Provo and Orem, and on the Cedar Hills current ordinance regarding small animals.</p> <p>This ordinance sets limits of small animal units based on lot size, with a minimum of 2 small animals on a 5,000 sq. ft. lot and a maximum of 12 small animals on a 30,000 sq. ft. lot. This proposed ordinance also lessens the coop distance from adjacent buildings to 40 feet, and adds a requirement to be 10 feet away from any property line.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
<p>April 28, 2011 Planning commission recommended no change to the ordinance regarding the minimum 50' distance for the livestock management area to be from an existing dwelling.</p> <p>May 17, 2011 City council asked planning commission to review</p> <p>June 30, 2011 – Planning commission developed and recommends the proposed changes to the city council</p>	
<b>FISCAL IMPACT:</b>	
N/A	
<b>SUPPORTING DOCUMENTS:</b>	
Proposed amendments to the small animal ordinance	
<b>RECOMMENDATION:</b>	
Staff recommends making changes as shown in the attachment	
<b>MOTION:</b>	
To approve/not approve Ordinance #_____ amending Title 10, Chapter 5, Supplementary Development Standards, Regarding Animal Units, Small, in all Zones, of the City Code of the City of Cedar Hills, Utah.	

10-2: DEFINITIONS:

Small: Small animals or fowl shall be one of any of the following: rabbit, turkey, duck, chicken, pigeon, dove, turtle, quail, or similar small animals or fowl. ~~Each small animal unit requires a minimum of four (4) square feet of a livestock management area on a single level. The maximum number of small animal units allowed to be placed on any lot or parcel shall be forty (40). No roosters or geese permitted.~~

10-4A-3: CONDITIONAL USES:

10-4B-3: CONDITIONAL USES:

10-4D-3: CONDITIONAL USES:

10-4F-2: PERMITTED USES:

10-4H-3: CONDITIONAL USES:

10-4G-3: CONDITIONAL USES:

10-4H-3: CONDITIONAL USES:

10-4I-3: CONDITIONAL USES:

Small animal units. ~~All barns, sheds, coops, pens, hutches, paddocks, stables, corrals or similar structures used for the enclosure, housing or confinement of animals or fowl in a small animal unit shall be located not less than fifty feet (50') to an existing dwelling on an adjacent lot.~~ SEE 10-5-33: SMALL ANIMALS OR FOWL:

SUPPLEMENTARY DEVELOPMENT STANDARDS

10-5-33: SMALL ANIMALS OR FOWL:

Small animals or fowl are allowed in residential zones only if the following conditions are met:

1. No small animal or fowl shall be kept in a residential zone for the purpose of commercial production.
2. The keeping of ~~hen chickens~~ **small animals or fowl** shall be permitted in a residential zone on a single family lot less than ~~one (1) acre~~ **20,000 square feet** provided the following are met.

LOT SIZE:	MAXIMUM NUMBER OF SMALL ANIMALS OR FOWL:
5000 square feet	2
7000 square feet	3
8000 square feet	4
9000 square feet	5
10,000 square feet	6
20,000 square feet	10
30,000 square feet	12

3. All barns, sheds, coops, pens, hutches, or similar structures used for the enclosure, housing or confinement of small animals or fowl, ~~with the exception of chickens,~~ in a small animal unit, shall be located not less than 40 feet from any neighboring ~~dwelling building envelope~~ on an adjacent lot and 10 feet from any property line.
4. ~~Chickens~~ **Small animals or fowl** must be kept in a predator resistant coop or chicken tractor at night ~~which shall be set back at least 10 feet from all property lines.~~ The enclosure shall provide sufficient light, air and space for the ~~chickens~~ small animal or fowl. The enclosure shall not be located in the front yard.
5. The enclosure shall be cleaned and maintained to prevent offensive odors from becoming a nuisance.
6. Small animals or fowls shall not be allowed to roam freely unless in an enclosed rear yard.
7. Each animal unit requires a minimum of four (4) square feet of a livestock management area on a single level.
8. The slaughtering of small animal or fowl under this section is prohibited.
9. Roosters and geese are prohibited.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH, AMENDING THE REQUIREMENTS RELATING TO DEFINITIONS, PERMITTED USES, AND CONDITIONAL USES REGARDING ANIMAL RIGHTS, SMALL.**

WHEREAS, pursuant to Utah Code Annotated § 10-9a-501, the City Council of the City of Cedar Hills (“City Council”) may adopt ordinances to govern the use and development of land within the City; and

WHEREAS, pursuant to Utah Code Annotated § 10-8-84, the City Council may adopt ordinances “necessary and proper to provide for the safety and preserve the health, and promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the City and its inhabitants, and for the protection of property in the City”; and

WHEREAS, the City Council, following receipt of a recommendation from the Planning Commission, has determined that it is in the best interest of the public health, prosperity, comfort, and convenience of the City of Cedar Hills, and the residents thereof, to enact certain amendments to Title 10 of the City Code dealing with zoning definitions, permitted uses, and conditional uses regarding animal rights;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH COUNTY, STATE OF UTAH:**

**PART I  
AMENDMENTS**

**SECTION 1.** Title 10, Chapter 2, Section 1, of the City Code entitled Definitions is hereby amended to redefine Animal Unit, Small, to read as follows:

**ANIMAL UNITS:**     **SMALL** - Small animals or fowl shall be one (1) of, any of the following: rabbit, turkey, duck, chicken, pigeon, dove, turtle, quail, or similar small animals or fowl.

**SECTION 2.** Title 10, Chapter 4A, (R-1-11,000 Residential Zone), Chapter 4B (R-1-15,000 Residential Zone), Chapter 4D (H-1 Hillside Development Zone), Chapter 4G (PR 2.2 Planned Residential Zone), Chapter 4H (PR 3.4 Planned Residential Zone), Chapter 4I (TR-1 Townsite Residential Zone), Sections 3, of the City Code, entitled Conditional Uses, are hereby amended regarding small animal units to read as follows:

Small Animal Units: See 10-5-33, Small Animals or Fowl.

**SECTION 3.** Title 10, Chapter 4F, Section 2, of the City Code, entitled Permitted Uses, is hereby amended regarding small animal units to read as follows:

Small Animal Units: See 10-5-33, Small Animals or Fowl.

**SECTION 4.** Title 10, Chapter 5, of the City Code, entitled Supplementary Development Standards, is hereby amended by adding Section 33 regarding Small Animals or Fowl to read as follows:

10-5-33: **SMALL ANIMALS OR FOWL:** Small animals or fowl are allowed in residential zones only if the following conditions are met:

- A. No small animal or fowl shall be kept in a residential zone for the purpose of commercial production.
- B. The keeping of small animals or fowl shall be permitted in a residential zone on a single family lot less than 20,000 square feet provided the following are met.

LOT SIZE:	MAXIMUM NUMBER OF SMALL ANIMALS OR FOWL
5000 square feet	2
7000 square feet	3
8000 square feet	4
9000 square feet	5
10,000 square feet	6
20,000 square feet	10
30,000 square feet	12

- C. All barns, sheds, coops, pens, hutches, or similar structures used for the enclosure, housing or confinement of small animals or fowl in a small animal unit, shall be located not less than 40 feet from any neighboring building envelope on an adjacent lot and 10 feet from any property line.
- D. Small animals or fowl must be kept in a predator resistant coop or chicken tractor at night. The enclosure shall provide sufficient light, air and space for the chickens small animal or fowl. The enclosure shall not be located in the front yard.
- E. The enclosure shall be cleaned and maintained to prevent offensive odors from becoming a nuisance.
- F. Small animals or fowls shall not be allowed to roam freely unless in an enclosed rear yard.
- G. Each animal unit requires a minimum of four (4) square feet of a livestock management area on a single level.
- H. The slaughtering of small animal or fowl under this section is prohibited.
- I. Roosters and geese are prohibited.

## **PART II PENALTY AND ADOPTION**

### **A. CONFLICTING PROVISIONS**

Whenever the provisions of this Ordinance conflict with the provisions of any other Ordinance, resolution or part thereof, the more stringent shall prevail.

### **B. PROVISIONS SEVERABLE**

This Ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

**C. AMENDMENT TO BE ADDED TO CITY CODE**

The City Council hereby authorizes and directs that insert pages reflecting the provisions enacted hereby shall be made and placed in the appropriate Title in the City Code.

**D. PENALTY**

Hereafter these amendments shall be construed as part of the Zoning Ordinance of the City Code of the City of Cedar Hills, Utah, to the same effect as if originally a part thereof, and all provisions of said regulations shall be applicable thereto, including, but not limited to, the enforcement, violation and penalty provisions.

**E. EFFECTIVE DATE**

This Ordinance shall take effect upon its passage and publication as required by law.

**PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF CEDAR HILLS, UTAH,  
THIS 16TH DAY OF AUGUST, 2011.**

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Eric Richardson, Mayor

ATTEST:

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Kim E. Holindrake, City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Greg Robinson, Assistant City Manager
<b>DATE:</b>	8/16/2011

## City Council Agenda Item

<b>SUBJECT:</b>	Review/Action Regarding City Code 10-6A, Planned Commercial Development Projects, and the Guidelines for the Design and Review of Planned Commercial Development Projects
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Greg Robinson, Assistant City Manager
<b>BACKGROUND AND FINDINGS:</b>	
<p>City Council had asked that the Planning Commission review city code regarding temporary food vendors (i.e. shaved ice shacks) and to determine the need to change current code in order to allow these types of establishments. Currently they are allowed in the commercial zone closer to 4800 West, on developed commercial space with the current owner's permission, on a temporary basis, with a business license and conditional use permit. Inquiries from business owners have prompted this review.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
<p>Planning Commission asked that Ms. Julie Buswell return with permission from a commercial property owner and a proposal for the planning commission to review.</p> <p>June 30, 2011 – Planning Commission tabled this item in order to give Ms. Buswell the opportunity to contact the city.</p> <p>July 28, 2011 – Without a response regarding the citizen request the planning commission recommended that no change be made at the current time.</p>	
<b>FISCAL IMPACT:</b>	
Small amounts of tax revenue, inspection and administration costs	
<b>SUPPORTING DOCUMENTS:</b>	
N/A	
<b>RECOMMENDATION:</b>	
Since staff has not received a response from Ms. Buswell staff recommends to that no change to the current code should be made.	
<b>MOTION:</b>	
Move that there be no change made to City Code 10-6A, Planned Commercial Development Projects, and the Guidelines for the Design and Review of Planned Commercial Development Projects, at this time.	



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Engineer/PW Director
<b>DATE:</b>	8/16/2011

## City Council Agenda Item

<b>SUBJECT:</b>	McDonalds Performance Bond Release
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	David Bunker, City Engineer/Public Works Director
<b>BACKGROUND AND FINDINGS:</b>	<p>Following an inspection of the McDonalds site improvements, staff recommends release of the posted performance bond. All improvements have been installed per design requirements. No durability bond is necessary at this time due to the private nature of all improvements within the project boundaries. All public improvements surrounding this site were installed as part of subdivision improvements by Wal-Mart and are part of bonding requirements thereto.</p>
<b>PREVIOUS LEGISLATIVE ACTION:</b>	NONE
<b>FISCAL IMPACT:</b>	N/A
<b>SUPPORTING DOCUMENTS:</b>	None
<b>RECOMMENDATION:</b>	<p>Staff recommends the release of the McDonalds Performance Bond. No durability bonding will be required, as no public infrastructure is on site.</p>
<b>MOTION:</b>	<p>To approve/not approve the release of the McDonalds Performance Bond.</p>



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Konrad Hildebrandt, City Manager <i>Konrad</i>
<b>DATE:</b>	8/16/2011

<b>SUBJECT:</b>	Pleasant Grove Sewer Connection Request
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Konrad Hildebrandt, City Manager

**BACKGROUND AND FINDINGS:**

The City of Cedar Hills and the City of Pleasant Grove currently share a very jagged, jig saw puzzle type border. For many years, the City of CH has proposed that the Murdock Canal act as the logical and even southern border of CH. Unfortunately, PG has a sitting CC member that lives north of this border and she has actively fought for over a decade in keeping the border crazy.

About 3 years ago, the cities went through a months long series of meetings and came to a solution. The City of CH would allow PG residents – north of the canal – to hook onto CH sewer and/or infrastructure at the SAME cost as a CH resident. However, at any time that the residence changed ownership (homeowner moved, etc.), the house would automatically be boundary adjusted into CH.

CH CC voted 5-0 unanimously in favor of this concession and PG CC voted 0-5 NOT in favor and we stayed at a stalemate.

Currently, PG wishes to renew these discussions and if CH does not want to allow non-residents on their infrastructure, they may build dueling lines in the same road.

the attached request is from Mayor Bruce Call, Pleasant Grove.

**PREVIOUS LEGISLATIVE ACTION:**

NONE

**FISCAL IMPACT:**

None

**SUPPORTING DOCUMENTS:**

Attached letter

**RECOMMENDATION:**

Staff recommends that the City Council, by motion, deny the PG request or allow the same concession that was last offered to PG

**MOTION: TBD**

# Pleasant Grove

Utah's City of Trees



July 18, 2011

City of Cedar Hills  
3925 W. Cedar Hills Dr.  
Cedar Hills, UT 84062

Mayor and City Council:

Pleasant Grove City would like to formally ask you to consider an interlocal agreement for Pleasant Grove residents to hook on to the Cedar Hills sewer line on 4000 North.

We recognize that there has been a history between the two cities regarding Pleasant Grove residents using Cedar Hills' utility services, but we would like to ask you to entertain a new dialogue with us. Our goal is to work with you in identifying a solution that is beneficial to both communities. We would hope this solution would be fiscally responsible as well as a spirit of neighbors working together to provide better services for our citizens. We both understand that putting two sewer lines into the same road isn't the most efficient use of taxpayer's money.

In the past Cedar Hills has asked that any Pleasant Grove resident that hooks onto your services would need to sign a boundary line adjustment agreement to move the property into Cedar Hills. We would ask that you reconsider that stance and that we get together and see if there are other alternatives that both cities would be willing to live with. One such solution could be Pleasant Grove purchasing all, or a portion, of the existing sewer line in 4000 North.

Pleasant Grove City has had discussions with residents on 4000 North about creating a Special Improvement District and installing a new sewer line in that road. We are looking to explore all of our options before we make that commitment.

Thank you for considering this letter. Please contact me or City Administrator Scott Darrington if you feel you would like to discuss this further.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bruce W. Call', with a stylized flourish at the end.

Bruce W. Call  
Mayor  
Pleasant Grove City



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Konrad Hildebrandt, City Manager
<b>DATE:</b>	8/16/2011

*Konrad* City Council  
**Agenda Item**

<b>SUBJECT:</b>	Policy: City-wide notification system
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Konrad Hildebrandt, City Manager
<b>BACKGROUND AND FINDINGS:</b> The City of Cedar Hills has recently teamed up with Parlant Communications in creating a city-wide notification system. The applications available are almost endless and will help continue the city-wide goal of transparency and meaningful communications to our residents.	
<b>PREVIOUS LEGISLATIVE ACTION:</b>  NONE	
<b>FISCAL IMPACT:</b>  None	
<b>SUPPORTING DOCUMENTS:</b> Sample draft policy	
<b>RECOMMENDATION:</b> Staff recommends that the City Council, by motion, approve the City-wide notification system policy	
<b>MOTION:</b> To approve the policy, as amended, for the city-wide notification system.	

Policy document for:

City-wide notification system

This policy is intended to provide proper organization and rules for the use of the City-wide Notification System (CNS).

1. All elected/appointed officials need to have any desired communication cleared through the Mayor or designee. No elected/appointed official shall have direct access to the system enabling them to send messages without a minimum of City Council majority approval (three persons).
2. All City of Cedar Hills employees need to have desired communication approved by the City Manager or designee. Once a desired communication has been cleared, recurring communications need not receive additional approval.
3. The City Manager shall designate a person(s) responsible for sending out any/all messages.
4. Any notification that a city resident or other person wishes to have broadcast on the city-wide system shall submit a written request and then must receive the prior written approval from the City Manager or designee.
5. The city notification system is intended for the use and benefit of city or city sponsored events and should not be abused or used for the promotion of private events or activities. Because this system is designed for public communication, including Emergency Response Communication, it is important that messages are presented in a professional manner that will not detract from the professionalism of the City, and follow the manner in which we handle all media communications.
6. All communications that have been previously approved, may be disapproved at any time by the Mayor, City Manager or designee.
7. In a state of emergency, the mayor or city manager may suspend these policies and procedures.



# CITY OF CEDAR HILLS

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**TO:** Mayor Richardson, City Council, and Staff  
**FROM:** Kim E. Holindrake, City Recorder  
**DATE:** August 9, 2011

## City Council Memorandum

**SUBJECT:** Appointment of Poll Workers for the 2011 Primary Election  
**APPLICANT PRESENTATION:**  
**STAFF PRESENTATION:** Kim E. Holindrake, City Recorder

### **BACKGROUND AND FINDINGS:**

According to UCA 20A-5-602, the City Council shall appoint poll workers for the Municipal Primary Election to be held on September 13, 2011. The Council cannot appoint a candidate's parent, sibling, spouse, child, or in-law to serve as a Poll Worker.

### **PREVIOUS LEGISLATIVE ACTION:**

### **FISCAL IMPACT:**

### **SUPPORTING DOCUMENTS:**

- See attached list.

### **RECOMMENDATION**

To appoint those listed as Poll Workers for the Municipal Primary Election.

### **MOTION**

To appoint those names presented as Poll Workers for the Municipal Primary Election to be held September 13, 2011.

**POLL WORKERS****Primary Election**

<b>Last Name</b>	<b>First Name</b>	<b>Prescinct</b>	<b>Street Address</b>	<b>City</b>	<b>Zip</b>
Bernards	Liesl	CH02	4534 W Carriage Lane	Cedar Hills	84062
Brown	Patsy	CH04	4675 W Ferguson Way	Cedar Hills	84062
Dodge	Glenn	CH03	10331 Morgan Blvd	Cedar Hills	84062
Dodge	Roberta	CH03	10331 Morgan Blvd	Cedar Hills	84062
Garrard	Linda	CH03	10632 N Sahalee	Cedar Hills	84062
Gordon	Gretchen	N/A		Cedar Hills	84062
Hardy	Sherma	CH04	4428 Manchester Street	Cedar Hills	84062
James	Jane Marie	CH04	4132 West 9860 North	Cedar Hills	84062
James	MarLynn	CH04	4132 West 9860 North	Cedar Hills	84062
Paxman	Connie	CH03	8853 N Cottage Canyon Drive	Cedar Hills	84062
Price	Rodney	CH01	4152 W Oak Road North	Cedar Hills	84062
Shuman	Brenda	N/A	1813 Snow Spring Drive	Cedar Hills	84062
Spoor	Martha	CH04	4675 W Ferguson Way	Cedar Hills	84062
Stark	Lorrie-Lou	CH04	4542 Temple Shadows Drive	Cedar Hills	84062
Teerlink	Elizabeth	CH03	9187 Silver Lake Dr	Cedar Hills	84062
Vogelsberg	Ashley	N/A		Pleasant Grove	84062