CITY COUNCIL MEETING
OF THE CITY OF CEDAR HILLS
Tuesday, May 2, 2017 7:00 p.m.

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **City Council Meeting on Tuesday, May 2 2017, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

COUNCIL MEETING

1. Call to Order, Pledge led by Mayor Gygi and Invocation given by C. Rees
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

PUBLIC HEARING

4. Amendments to the Fiscal Year 2017 Budget (July 1, 2016 to June 30, 2017)

CONSENT AGENDA (Consent items are only those which require no further discussion or are routine in nature. All items on the Consent Agenda are adopted by a single motion)

5. Minutes from the March 21, 2017 Work Session & City Council Meeting

CITY REPORTS AND BUSINESS

6. City Manager
7. Mayor and Council

SCHEDULED ITEMS

8. Review/Action on a Resolution Adopting Fiscal Year 2017 Budget Amendments
9. Review/Action to Adopt the Tentative Fiscal Year 2018 Budget (July 1, 2017 to June 30, 2018)
10. Review/Action on an Ordinance Amending Title 3 of the City Code Relating to Business Licenses
11. Review/Action on a Resolution Dissolving the General Plan Citizens Advisory Committee, the Golf Course Citizens Advisory Committee, the Town Hall Citizens Advisory Committee the Water Conservation Citizens Advisory Committee
12. Review/Action on Ordinance Amending Title 1, Chapter 7A of the City Code Relating to Campaign Finance Disclosure
13. Review/Action on a Resolution Authoring the City to Enter into an Interlocal Cooperation Agreement with Utah County for the Administration of the 2017 Municipal Elections
14. Review/Action on a Resolution Notifying the Utah County Commission of the City's Intent to Submit to the Voters an Opinion Question Regarding a Possible Imposition of a PARC Tax
15. Review/Action on a Resolution to Discontinue our Membership with the Utah League of Cities and Towns (ULCT)
16. Review/Action on Resolutions Related to Resident, City Staff and Elected Officials Use of the Golf Course
17. Review/Action on an Ordinance Amending Title 9 of the City Code Relating to Performance Guarantees
18. Discussion on the American Fork Canyon Water and Soil Testing

ADJOURNMENT

19. Adjourn

Posted this 27th day of April, 2017 /s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city's website at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- An Executive Session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/2/2017

City Council
Agenda Item

SUBJECT:	Review/Action on FY 2016-2017 Budget Amendments
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director

BACKGROUND AND FINDINGS:

The City is required to keep expenditures within budget. As the Council is aware, accurately forecasting all the expenditures and needs of the community is difficult; therefore, budget amendments may be necessary to comply with State requirements.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

10-32-200 Building Permit and 10-32-210 Planning Check Fee revenues are being increased by $15,000 each that offset 10-60-215 Contract labor from Sunrise Engineering of $30,000 for reviewing solar and other building related transactions.

10-34-325 Passport Revenues are anticipated to increase an additional $30,000, which are partially offset by additional expenditures 10-40-200 Materials & Supplies of $2,000 and 10-40-281 Postage of $5,000.

10-35-110 Recreation Program revenues adjustment of $20,000 is partially offset by increased expenditures related to 10-65-400 Recreation program supplies of $3,000 and 10-65-550 Credit Card Fees of $2,000.

The city continues to propose that revenues generated by the Youth City Council and Community Arts activities be committed to those purposes in future budgetary years.

Due to slower than anticipated legal activity, and to apply best practices to manage general fund balance. The city proposes reversing the $200,000 10-36-903 Transfers in from Capital Projects fund and 40-96-100 Transfer out to the General fund for the current fiscal year.

The city proposes 10-69-910 Transfers Out to the Capital Projects fund and 40-30-801Transfer in from the General Fund of up to $400,000, so unrestricted fund balance will be in line the city financial policies and best practices of 16% and 25% of actual general fund revenues.

20-30-600 Season Passes and 20-70-600 Advertising need to be increased to recognize the no cash trades with Chase Media and Valpak.

Also, 10-69-915 Transfer Out to the Golf Debt Service Fund and 30-35-300 Transfer In form Other Funds of $50,000 to the golf debt service fund to prevent a property tax adjustment in the next fiscal year, and to potentially avoid negative fund balance.

40-80-817 Bayhill Park Project needs up to $175,000 to complete a pavilion, bathroom, playground

equipment, and cover contingencies with the current contract. This will be funded with unrestricted fund balance in the capital projects fund.

40-95-135 Golf Maintenance Building needs an additional $50,000 for building improvements and 51-16400 of $50,000 for golf maintenance storm drain/site work improvements based on the approved contracted bid. This will be funded with available net position.

40-30-902 Cottonwood Lot Proceeds adjustment of $120,000 based on sales activity through April.

SUPPORTING DOCUMENTS:

Budget adjustments by fund. See attached.

RECOMMENDATION:

To approve the resolution.

MOTION:

Adopt Resolution No. _____A RESOLUTION ADOPTING THE AMENDED 2016-2017 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

BUDGET AMENDMENTS - FY 2017

May 2, 2017

General Fund

Solar related Building Fees & Costs

10-32-200	Building Permits	$	(15,000.00)	Increase in Revenues
10-32-210	Plan Check Fees	$	(15,000.00)	Increase in Revenues
10-60-215	Contract Labor	$	30,000.00	Increase in Expenses

Passport Revenue Growth

10-34-325	Passports Revenue	$	(30,000.00)	Increase in Revenues
10-40-200	Materials & Supplies	$	2,000.00	Increase in Expenditures
10-40-281	Postage	$	5,000.00	Increase in Expenditures

Recreation Programs Growth

10-35-110	Recreation Program revenues	$	(20,000.00)	Increase in Revenues
10-65-400	Recreation Program supplies	$	3,000.00	Increase in Expenses
10-65-550	Credit Card Fees	$	2,000.00	Increase in Expenses

Continue to commit 10-35-105 Youth City Council revenue to be used for Youth City Council related future expenditures.
Continue to commit 10-35-106 Community Arts revenue to be used for Community Arts related future expenditures.

Delayed Timing of Legal Expenses and Manage Fund Balance 16%-25% of Revenues

10-36-903	Reverse Transfers In from Capital Projects Fund	$	200,000.00	Decrease in Transfers In
10-69-910	Transfers Out to Capital Projects Fund	$	400,000.00	Increase in Transfers Out
10-69-915	Transfer out to Golf Debt Service Fund	$	50,000.00	Increase in Transfers Out

Golf Debt Service Fund

Debt Service Fund Balance Transfer In to Prevent Potential Negative Fund Balance & Future Tax Increase

30-35-300	Transfer in from Other Funds	$	(50,000.00)	Increase in Transfers In

Capital Projects Fund

Bayhill Park Project--Pavilion, Bathroom, Playground Equipment, Contingencies

40-80-817	Bayhill Drive Park	$	175,000.00	Increase in Expenditures
40-29800	Use of Fund Balance	$	(175,000.00)	Decrease in Fund Balance

Golf Maintenance Building

40-95-135	Golf Maint Equip Facility	$	50,000.00	Increase in Expenditures
40-29800	Use of Fund Balance	$	(50,000.00)	Decrease in Fund Balance

Cottonwood Lot Proceeds

40-30-902	Sale of Cottonwood Lots	$	(120,000.00)	Increase in Revenue

General Fund Transfer Out to Capital Projects

40-30-801	Transfer In from General Fund	$	(400,000.00)	Increase in Transfers In
40-96-100	Reverse transfer to General Fund	$	(200,000.00)	Decrease in Transfers Out

Water & Sewer Fund

Golf Maintenance Building-Drainage infrastructure

51-16400	Storm water improvements	$	50,000.00	Increase in Capital Assets
51-29800	Net Position–Use of Reserves	$	(50,000.00)	Decrease in Net Position

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, ADOPTING THE AMENDED 2016-2017 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

Pursuant to §10-6-118, Utah Code, the Amended 2016-2017 Fiscal Year Budget for the General Fund, Golf Debt Service Fund, and Capital Projects Fund, for the City of Cedar Hills, Utah, is hereby adopted. A copy of said budget amendments is attached hereto (Attachment A), and by this reference made part of this Resolution.

PASSED APPROVED AND ADOPTED THIS 2ND DAY OF MAY, 2017.

APPROVED:

_____
Gary R. Gygi, Mayor

ATTEST:

_____
Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/2//2017

City Council
Agenda Item

SUBJECT:	Review/Action on FY 2017-2018 Tentative Budget
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director

BACKGROUND AND FINDINGS:

Presentation of the FY 2017-2018 preliminary fund budgets and approval of the tentative budget. The City is also required to approve a tentative budget for 2017-2018 by the first Council Meeting in May based on Utah Code 10-6-135. As the Council is aware, the final budget will not be approved until June, so there is still time to review any questions or concerns.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

SUPPORTING DOCUMENTS:

Tentative fund budgets. See attached.

RECOMMENDATION:

To review and approve the tentative budget for FY 2017-2018.

MOTION:

To approve the tentative fiscal year 2017-2018 budget.

GENERAL FUND REVENUES

TAX REVENUE		FY2015 ACTUAL	FY2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-31-100	Property Tax	$665,452	$686,332	$695,654	$700,000	$4,346
10-31-150	Motor Vehicle Tax	$76,143	$75,151	$75,000	$75,000	$0
10-31-200	Delinquent Tax	$37,596	$19,838	$20,000	$20,000	$0
10-31-250	Penalty & Interest	$1,340	$662	$300	$300	$0
10-31-275	Fees in Lieu of Taxes	$3,378	$7,518	$5,000	$5,000	$0
10-31-300	Sales & Use Tax	$1,213,288	$1,248,838	$1,207,000	$1,244,988	$37,988
10-31-350	CARE Tax	$43,552	$0	$0	$0	$0
10-31-400	Franchise Tax	$392,939	$408,537	$405,000	$400,000	($5,000)
10-31-500	Telecom Tax	$81,875	$78,459	$70,000	$70,000	$0
		$2,515,563	**$2,525,335**	**$2,477,954**	**$2,515,288**	**$37,334**

LICENSES & PERMITS		FY2015 ACTUAL	FY2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-32-190	Business License	$32,503	$35,744	$32,000	$12,000	($20,000)
10-32-200	Building Permits	$49,030	$123,940	$50,000	$50,000	$0
10-32-210	Plan Check Fees	$20,658	$68,677	$25,000	$20,000	($5,000)
10-32-260	Miscellaneous Inspection Fees	$5,086	$42,863	$25,000	$12,000	($13,000)
		$107,277	**$271,224**	**$132,000**	**$94,000**	**($38,000)**

INTERGOVERNMENTAL REVENUE		FY2015 ACTUAL	FY2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-33-400	LPPSD Rent	$57,323	$58,252	$57,300	$58,000	$700
10-33-450	Emergency Management Grant	$17,500	$7,500	$7,500	$7,500	$0
10-33-475	Forestry Grant	$8,000	$0	$0	$0	$0
10-33-500	Class C Roads Fund	$275,332	$294,932	$300,000	$310,000	$10,000
10-33-600	State Liquor Tax Allotment	$5,540	$5,702	$5,600	$5,600	$0
		$363,695	**$366,386**	**$370,400**	**$381,100**	**$10,700**

CHARGES FOR SERVICES		FY2015 ACTUAL	FY2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-34-110	Garbage Fees	$394,196	$399,564	$394,000	$399,000	$5,000
10-34-120	Recycling Fees	$59,954	$63,612	$60,000	$63,000	$3,000
10-34-300	Processing, Printing & Postage Fees	$2,375	$23,917	$15,000	$20,000	$5,000
10-34-325	Passport Fees	$0	$0	$0	$70,000	$70,000
10-34-350	Zoning Violation Fees	$140	$1,435	$0	$0	$0
10-34-360	Weed Abatement Fees	$0	$0	$300	$300	$0
10-34-450	Paramedic Fees	$182,245	$184,400	$180,000	$184,000	$4,000
		$638,910	**$672,927**	**$649,300**	**$736,300**	**$87,000**

RECREATION & CULTURE REVENUE		FY2015 ACTUAL	FY2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-35-100	Family Festival Income	$34,796	$33,434	$30,000	$30,000	$0
10-35-105	Youth City Council Fundraisers	$1,464	$594	$0	$0	$0
10-35-106	Community Arts	$0	$310	$0	$0	$0
10-35-110	Recreation Programs	$112,481	$128,411	$115,000	$120,000	$5,000
10-35-111	Recreation & Cultural Classes	$18,168	$20,504	$14,000	$19,000	$5,000
10-35-112	Event Center Rentals	$257,771	$250,346	$230,000	$235,000	$5,000
10-35-120	Event Center Concessions	$10,178	$6,149	$6,000	$10,000	$4,000
10-35-130	Park Reservations	$4,912	$6,248	$4,500	$5,000	$500
		$439,770	**$445,996**	**$399,500**	**$419,000**	**$19,500**

MISCELLANEOUS REVENUE		FY2015 ACTUAL	FY2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-36-100	Interest Income	$5,352	$21,663	$10,000	$15,000	$5,000
10-36-200	Penalty Fees	$493	$378	$1,000	$500	($500)
10-36-500	Construction Bond Forfeiture	$17,000	$12,000	$0	$0	$0
10-36-700	Sale of Capital Assets	$0	$5,000	$0	$0	$0
10-36-900	Other Income	$51,030	$36,692	$30,000	$30,000	$0
10-36-902	Transfer in from Water & Sewer	$8,500	$8,500	$8,500	$0	($8,500)
10-36-903	Transfer in from Capital Projects	$0	$6,000	$6,000	$0	($6,000)
		$82,374	**$90,233**	**$55,500**	**$45,500**	**($10,000)**

GRAND TOTALS						
		$4,147,589	**$4,372,100**	**$4,084,654**	**$4,191,188**	**$106,534**

GENERAL FUND EXPENDITURES

GENERAL GOVERNMENT EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-40-200	Materials & Supplies	$14,779	$7,703	$10,000	$12,000	$2,000
10-40-210	Dues & Subscriptions	$9,162	$9,819	$9,900	$10,000	$100
10-40-211	Education & Training	$3,488	$3,142	$3,500	$3,500	$0
10-40-220	Newsletter/Utility Billing	$20,605	$14,711	$15,000	$15,000	$0
10-40-221	Legal Advertising	$1,959	$4,271	$3,500	$4,000	$500
10-40-240	Computer/IT Expenses	$18,642	$19,267	$20,500	$22,500	$2,000
10-40-250	Repairs & Maintenance	$11,275	$21,735	$12,500	$12,000	($500)
10-40-260	Office Equipment	$8,439	$9,109	$8,500	$7,000	($1,500)
10-40-275	Motor Pool Charges	$16,787	$17,775	$17,982	$8,855	($9,127)
10-40-280	Utilities	$13,273	$13,196	$14,000	$14,000	$0
10-40-281	Postage	$1,948	$2,482	$2,500	$7,000	$4,500
10-40-290	Communications/Telephone	$8,448	$9,504	$9,000	$9,500	$500
10-40-305	Legal Services	$71,641	$245,657	$120,000	$150,000	$30,000
10-40-315	Auditing Services	$25,000	$14,500	$16,000	$16,000	$0
10-40-330	Professional/Technical	$27,993	$18,828	$25,000	$23,000	($2,000)
10-40-335	Branding	$0	$0	$1,000	$1,000	$0
10-40-331	Decisions Survey	$0	$0	$0	$0	$0
10-40-350	Other Events	$2,527	$2,795	$3,000	$3,000	$0
10-40-510	Insurance	$21,139	$22,097	$25,000	$25,000	$0
10-40-975	Bad Debt	$0	$562	$3,000	$1,000	($2,000)
		$277,105	**$437,153**	**$319,882**	**$344,355**	**$24,473**

MAYOR/COUNCIL EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-41-110	Salary & Wages (FT)	$49,200	$49,200	$49,200	$49,596	$396
10-41-115	Planning Commission	$2,450	$1,118	$3,600	$3,600	$0
10-41-150	Employee Benefits	$7,002	$7,869	$8,697	$8,737	$40
10-41-200	Materials & Supplies	$533	$566	$1,100	$1,100	$0
10-41-211	Education & Training	$806	$1,210	$5,700	$5,700	$0
10-41-290	Communications/Telephone	$6,300	$6,300	$6,300	$6,300	$0
		$66,291	**$66,264**	**$74,597**	**$75,033**	**$436**

ADMINISTRATIVE SERVICES EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-44-110	Salary & Wages (FT)	$153,370	$158,857	$164,484	$120,474	($44,010)
10-44-111	Overtime	$0	$0	$703	$724	$21
10-44-120	Salary & Wages (PT)	$15,310	$15,007	$15,719	$26,878	$11,158
10-44-150	Employee Benefits	$73,563	$76,245	$85,669	$65,166	($20,503)
10-44-200	Materials & Supplies	$353	$163	$1,200	$1,000	($200)
10-44-210	Dues & Subscriptions	$403	$455	$1,500	$1,000	($500)
10-44-211	Education & Training	$4,511	$4,060	$4,500	$3,000	($1,500)
10-44-290	Communications/Telephone	$1,052	$844	$1,250	$1,000	($250)
		$248,562	**$255,631**	**$275,024**	**$219,241**	**($55,783)**

ADMINISTRATIVE SERVICES - RECORDER		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-45-110	Salary & Wages (FT)	$34,825	$36,044	$37,307	$39,166	$1,859
10-45-111	Overtime	$210	$0	$637	$668	$32
10-45-150	Employee Benefits	$14,986	$15,317	$16,279	$16,647	$368
10-45-200	Materials & Supplies	$296	$818	$1,000	$1,000	$0
10-45-210	Dues & Subscriptions	$865	$515	$550	$600	$50
10-45-211	Education & Training	$1,296	$1,580	$1,650	$1,700	$50

10-45-215	Contract Labor	$2,985	$4,080	$3,850	$3,000	($850)
10-45-250	City Code	$1,529	$1,177	$2,500	$2,500	$0
10-45-300	Document Imaging	$0	$0	$1,050	$1,050	$0
10-45-400	Election Expenses	$0	$16,854	$1,500	$16,000	$14,500
		$56,993	**$76,385**	**$66,323**	**$82,331**	**$16,009**

FINANCE DEPARTMENT EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-50-110	Salary & Wages (FT)	$101,636	$103,514	$108,058	$94,140	($13,919)
10-50-111	Overtime	$0	$0	$522	$558	$35
10-50-120	Salary & Wages (PT)	$0	$0	$0	$2,000	$2,000
10-50-150	Employee Benefits	$55,104	$59,540	$64,239	$56,154	($8,084)
10-50-200	Materials & Supplies	$1,038	$1,232	$1,000	$1,000	$0
10-50-210	Dues & Subscriptions	$518	$465	$550	$600	$50
10-50-211	Education & Training	$2,480	$2,659	$2,750	$2,750	$0
10-50-290	Communications/Telephone	$680	$778	$950	$900	($50)
		$161,456	**$168,188**	**$178,069**	**$158,102**	**($19,968)**

PUBLIC SAFETY EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-55-300	Fire Services	$673,265	$674,017	$683,185	$707,096	$23,911
10-55-400	Police Services	$387,215	$406,432	$406,368	$420,395	$14,027
10-55-450	Dispatch Fees	$63,676	$65,284	$35,541	$37,000	$1,459
10-55-500	Crossing Guard Expenses	$15,640	$15,609	$18,492	$19,040	$548
10-55-600	Animal Control	$5,711	$6,334	$7,000	$7,500	$500
10-55-700	Other Public Safety	$12,502	$0	$0	$0	$0
10-55-975	Bad Debt - Paramedic Fee	$148	$524	$500	$500	$0
		$1,158,157	**$1,168,200**	**$1,151,086**	**$1,191,531**	**$40,446**

BUILDING & ZONING EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-60-110	Salary & Wages (FT)	$26,371	$27,841	$32,195	$25,858	($6,337)
10-60-111	Overtime	$0	$0	$61	$32	($29)
10-60-120	Salary & Wages (PT)	$26,142	$27,974	$36,181	$41,850	$5,669
10-60-150	Employee Benefits	$17,486	$19,708	$22,914	$17,836	($5,078)
10-60-200	Materials & Supplies	$1,047	$783	$1,400	$1,400	$0
10-60-210	Dues & Subscriptions	$480	$238	$1,000	$500	($500)
10-60-211	Education & Training	$2,219	$1,460	$2,750	$3,250	$500
10-60-215	Contract Labor	$18,772	$56,585	$35,000	$40,000	$5,000
10-60-265	Tools & Equipment	$378	$199	$600	$600	$0
10-60-275	Motor Pool Charges	$6,640	$6,650	$6,555	$6,767	$212
10-60-290	Communications/Telephone	$397	$371	$750	$600	($150)
		$99,933	**$141,809**	**$139,405**	**$138,692**	**($713)**

PUBLIC WORKS EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-61-110	Salary & Wages (FT)	$94,689	$99,696	$113,298	$121,536	$8,238
10-61-111	Overtime	$461	$71	$3,088	$3,332	$244
10-61-120	Salary & Wages (PT)	$6,550	$1,269	$3,636	$3,636	$0
10-61-150	Employee Benefits	$59,432	$62,745	$88,594	$89,990	$1,396
10-61-200	Materials & Supplies	$4,152	$3,335	$4,000	$4,000	$0
10-61-210	Dues & Subscriptions	$0	$45	$500	$500	$0
10-61-211	Education & Training	$1,581	$780	$3,500	$3,500	$0
10-61-250	Repairs & Maintenance	$0	$0	$0	$0	$0
10-61-265	Tools & Equipment	$6,894	$5,592	$6,400	$6,400	$0

10-61-275	Motor Pool Charges	$54,231	$50,907	$47,479	$61,983	$14,504
10-61-290	Communications/Telephone	$1,222	$1,314	$1,500	$1,500	$0
10-61-310	Engineering Services	$1,313	$36,233	$21,000	$25,000	$4,000
		$230,523	**$261,987**	**$292,995**	**$321,377**	**$28,382**

STREETS EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-62-410	Street Light Operation	$35,947	$35,790	$37,100	$38,200	$1,100
10-62-415	Street Light Maintenance	$9,831	$3,968	$11,000	$11,000	$0
10-62-420	Signs	$11,889	$9,597	$10,000	$10,000	$0
10-62-430	Weed Control	$2,680	$2,048	$3,500	$4,000	$500
10-62-440	Streets Expense	$189,928	$216,732	$244,000	$254,000	$10,000
10-62-450	Snow Removal	$10,526	$4,585	$19,400	$20,000	$600
10-62-460	Street Sweeping	$0	$0	$0	$0	$0
10-62-470	Sidewalk Maintenance	$24,440	$25,158	$30,000	$30,000	$0
		$285,241	**$297,878**	**$355,000**	**$367,200**	**$12,200**

SOLID WASTE EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-63-300	Solid Waste Services	$279,967	$292,719	$290,000	$295,000	$5,000
10-63-400	Recycling	$47,762	$56,688	$55,000	$58,000	$3,000
10-63-975	Bad Debt	$368	$1,317	$2,250	$2,250	$0
		$328,098	**$350,723**	**$347,250**	**$355,250**	**$8,000**

PARKS EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-64-120	Salary & Wages (PT)	$0	$1,015	$5,200	$5,200	$0
10-64-150	Employee Benefits	$0	$80	$587	$587	$0
10-64-240	Park Supplies & Maintenance	$142,409	$165,692	$165,000	$191,500	$26,500
10-64-245	Parks & Trails, Beautification Com	$3,992	$4,983	$10,225	$8,525	($1,700)
10-64-250	Utilities	$8,500	$12,575	$12,500	$12,500	$0
		$154,900	**$184,345**	**$193,512**	**$218,312**	**$24,800**

COMMUNITY SERVICES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
10-65-110	Salary & Wages (FT)	$51,276	$53,274	$54,556	$56,181	$1,625
10-65-111	Overtime	$0	$0	$0	$0	$0
10-65-120	Salary & Wages (PT)	$89,130	$105,038	$118,345	$121,808	$3,463
10-65-150	Employee Benefits	$40,270	$47,026	$48,435	$49,347	$912
10-65-200	Materials & Supplies	$24,363	$19,239	$21,000	$21,000	$0
10-65-210	Dues & Subscriptions	$100	$100	$250	$250	$0
10-65-211	Education & Training	$165	$361	$2,000	$2,000	$0
10-65-250	Utilities	$21,406	$23,456	$24,500	$24,500	$0
10-65-275	Motor Pool Charges	$4,541	$5,350	$5,211	$4,661	($550)
10-65-290	Communications/Telephone	$2,037	$2,104	$4,000	$2,500	($1,500)
10-65-300	Recreation & Cultural Classes	$10,964	$11,919	$13,000	$13,000	$0
10-65-400	Recreation Programs	$53,631	$43,260	$46,500	$46,500	$0
10-65-401	Recreation Equipment	$2,239	$3,163	$3,000	$3,000	$0
10-65-500	Library Expenses	$11,344	$9,825	$17,000	$17,000	$0
10-65-550	Credit Card Fees	$3,889	$3,884	$5,000	$6,000	$1,000
10-65-600	Family Festival Celebration	$49,300	$52,466	$55,000	$55,000	$0
10-65-601	Cultural Events	$6,054	$5,211	$6,000	$3,000	($3,000)
10-65-602	Easter Egg Hunt	$0	$1,382	$2,000	$2,000	$0
10-65-605	Youth City Council	$3,540	$2,605	$2,500	$2,500	$0
10-65-610	Advertising	$1,015	$1,070	$5,000	$3,000	($2,000)

10-65-615	Insurance	$1,184	$1,263	$1,400	$1,500	$100
10-65-620	Building Maintenance	$20,022	$26,089	$28,700	$28,700	$0
		$396,470	**$418,083**	**$463,397**	**$463,447**	**$50**

TRANSFERS OUT		**FY 2015 ACTUAL**	**FY 2016 ACTUAL**	**FY 2017 BUDGET**	**FY 2018 BUDGET**	**CHANGE**
10-69-910	Transfer to Capital Projects Fund	$375,857	$651,532	$34,000	$38,000	$4,000
10-69-911	Transfer to Motor Pool Fund	$0	$0	$0	$0	$0
10-69-913	Transfer to Golf Fund	$116,863	$129,000	$116,000	$142,000	$26,000
10-69-914	Transfer to Excise Debt Service Fund	$0	$0	$78,113	$0	($78,113)
10-69-915	Transfer to Water & Service Fund	$0	$0	$0	$76,233	$76,233
		$492,720	**$780,532**	**$228,113**	**$256,233**	**$28,120**

GRAND TOTALS	**$3,956,448**	**$4,607,178**	**$4,084,654**	**$4,191,105**	**$106,450**
NET TOTALS	**$191,141**	**$235,078**	**$0**	**$83**	

ESTIMATED FUND BALANCE	**FY 2017 BUDGET**
Beginning Fund Bal	$965,767
Projected Revenue over Expenditures	$100,000
Potential Drawdowns from One-Time Expenditures	$400,000
Remaining Unrestricted Fund Balance	**$665,767**

GOLF FUND REVENUES

GOLF REVENUE		FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
20-30-100	Green Fees	$533,478	$546,954	$579,553	$560,000	$565,000	$5,000
20-30-300	Practice Range	$24,920	$25,228	$29,032	$25,000	$28,000	$3,000
20-30-400	Pro Shop Revenue	$58,466	$63,501	$83,086	$62,200	$76,200	$14,000
20-30-500	Snack Shack & Concessions	$8,461	$8,844	$11,258	$2,000	$2,000	$0
20-30-600	Season Passes	$78,114	$73,132	$52,148	$39,000	$39,000	$0
20-30-800	Other Income	$4,367	$31,684	$0	$7,500	$14,500	$7,000
20-30-900	Interest Income	$0	$291	$1,371	$0	$0	$0
20-35-300	Transfer from Other Funds	$206,237	$147,863	$160,000	$147,000	$142,000	($5,000)
GRAND TOTAL		**$914,045**	**$897,497**	**$916,447**	**$842,700**	**$866,700**	**$24,000**

GOLF EXPENDITURES		FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
20-43-110	Salary & Wages (FT)	$170,797	$173,949	$180,572	$188,600	$191,750	$3,149
20-43-111	Overtime	$73	$134	$32	$97	$102	$5
20-43-120	Salary & Wages (PT)**	$111,402	$100,251	$98,006	$118,543	$120,482	$1,939
20-43-150	Employee Benefits	$123,659	$121,329	$127,756	$140,040	$134,346	($5,693)
20-43-290	Communications/Telephone	$3,624	$3,078	$2,939	$3,100	$3,100	$0
20-50-100	Supplies	$6,697	$12,156	$8,302	$10,000	$10,000	$0
20-50-150	Noncapitalized Furniture & Equipment	$0	$0	$0	$0	$0	$0
20-50-200	Utilities	$57,115	$55,650	$58,961	$56,000	$60,000	$4,000
20-50-330	Professional/Technical	$0	$2,576	$1,200	$1,300	$1,300	$0
20-50-400	Miscellaneous Expenses	$0	$0	$0	$0	$0	$0
20-50-500	Snack Shack & Concessions	$5,974	$8,944	$7,883	$1,500	$1,500	$0
20-50-600	Credit Card Expenses	$14,303	$14,734	$16,430	$15,000	$17,500	$2,500
20-50-700	Pro Shop	$48,995	$44,571	$65,174	$48,500	$60,500	$12,000
20-50-800	Building Maintenance	$2,921	$1,728	$2,284	$3,000	$3,000	$0
20-60-100	Repairs & Maintenance - Course	$57,397	$37,220	$31,575	$42,000	$37,000	($5,000)
20-60-200	Fertilizer & Chemicals	$28,666	$29,502	$28,945	$30,000	$30,000	$0
20-60-300	Water & Pumping Costs	$14,687	$14,973	$16,276	$15,000	$16,500	$1,500
20-60-500	Petroleum & Oil	$10,844	$8,906	$4,808	$11,000	$9,000	($2,000)
20-60-600	Equipment Repair & Replacement	$20,729	$31,953	$31,657	$27,000	$29,000	$2,000
20-60-700	Equipment Rental	$560	$824	$972	$1,000	$1,000	$0
20-60-750	Insurance	$1,588	$1,268	$1,315	$1,500	$1,500	$0
20-60-900	Cart Repair & Replacement	$5,103	$7,106	$7,311	$5,000	$5,000	$0
20-70-100	Dues & Subscriptions	$1,249	$2,030	$670	$2,000	$1,500	($500)
20-70-200	Printing	$0	$0	$0	$0	$0	$0
20-70-300	Education & Training	$881	$823	$1,440	$3,000	$2,500	($500)
20-70-335	Branding	$3,000	$0	$0	$0	$0	$0
20-70-400	Licenses & Fees	$0	$0	$0	$400	$200	($200)
20-70-500	Computers/Phones	$4,249	$4,540	$5,056	$4,600	$5,000	$400
20-70-600	Advertising	$33,449	$38,736	$33,000	$20,000	$20,500	$500
20-80-250	Golf Cart Rental	$76,694	$78,607	$78,062	$78,500	$77,000	($1,500)
20-80-275	Motor Pool Charges	$0	$9,500	$16,020	$16,020	$15,920	($100)
20-80-300	Cart Lease Payment - Interest	$0	$0	$0	$0	$0	$0
20-80-505	Interest Expense	$103	$0	$0	$0	$0	$0
20-80-911	Transfer to Motor Pool Fund	$3,000	$0	$0	$0	$0	$0
20-95-202	Capital Outlay	$47,885	$0	$24,088	$96,509	$110,000	$13,491
GRAND TOTAL		**$855,643**	**$805,086**	**$850,734**	**$939,209**	**$965,200**	**$25,991**
NET TOTAL		**$58,402**	**$92,410**	**$65,713**	**$96,509**	**$98,500**	**$1,991**

ESTIMATED FUND BALANCE	FY 2018 BUDGET
Beginning Unrestricted Fund Bal	$180,116
Projected change	$20,000
Capital Outlay--Replace Rough Mowers	$98,500
Remaining Unrestricted Fund Balance	$101,616

GOLF DEBT SERVICE FUND

DEBT SERVICE REVENUE		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
30-31-101	2005 GO Bond - Property Tax	$89,954	$117,860	$0	$0	$0
30-31-102	2012 GO Bond - Property Tax	$184,742	$188,085	$309,770	$309,770	$0
30-31-103	Motor Vehicle Tax	$31,611	$33,500	$31,000	$32,000	$1,000
30-31-104	Delinquent Tax	$15,608	$11,682	$12,000	$11,000	($1,000)
30-31-105	Penalty & Interest	$556	$295	$300	$300	$0
30-36-100	Interest Income	$45	$153	$0	$0	$0
GRAND TOTAL		**$322,516**	**$351,574**	**$353,070**	**$353,070**	**$0**

DEBT SERVICE EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
30-98-101	2005 GO Bond Principal	$160,000	$165,000	$0	$0	$0
30-98-102	2012 GO Bond Principal	$50,000	$55,000	$230,000	$230,000	$0
30-98-201	2005 GO Bond Interest	$13,000	$6,600	$0	$0	$0
30-98-202	2012 GO Bond Interest	$134,820	$133,820	$132,720	$128,120	($4,600)
30-98-795	Trustee Fees	$850	$850	$350	$350	$0
GRAND TOTAL		**$358,670**	**$361,270**	**$363,070**	**$358,470**	**$4,600**
NET TOTAL		**$36,154**	**$9,696**	**$10,000**	**$5,400**	**$4,600**

ESTIMATED FUND BALANCE	FY 2018 BUDGET
Beginning Fund Bal	$35,000
Change of Unrestricted Fund Balance	$5,400
Remaining Fund Balance	**$29,600**

CAPITAL PROJECTS FUND REVENUES

		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
40-30-100	Impact Fees - Park Development	$32,268	$34,501	$11,280	$11,280	$0
40-30-110	Impact Fees - Park Land	$0	$0	$0	$0	$0
40-30-120	Impact Fees - Recreation	$0	$0	$0	$0	$0
40-30-130	Impact Fees - Public Safety	$7,922	$13,549	$5,320	$5,320	$0
40-30-140	Impact Fees - Streets	$7,721	$12,855	$15,623	$15,623	$0
40-30-145	Commercial Street Improvement Fee	$0	$12,186	$21,500	$21,500	$0
40-30-500	Mass Transit Sales Tax Revenues	$4	$12	$0	$0	$0
40-30-550	CARE Sales Tax Revenues	$0	$43,757	$40,000	$0	($40,000)
40-30-600	Interest Income	$9,628	$23,794	$15,000	$15,000	$0
40-30-700	Grant Income	$0	$5,587	$5,000	$5,000	$0
40-30-902	Proceeds From Sale of Capital Assets	$0	$0	$115,811	$0	($115,811)
40-99-105	Bond Financing Proceeds	$0	$1,644,000	$1,020,000	$0	($1,020,000)
40-30-801	Transfers in from General Fund	$375,857	$651,532	$34,000	$38,000	$4,000
40-30-802	Transfers in from W&S Fund	$78,856	$76,532	$0	$0	$0
		$512,256	**$2,518,305**	**$1,283,534**	**$111,723**	**($1,171,811)**

CAPITAL PROJECTS FUND EXPENDITURES

STREET PROJECTS		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
40-78-100	Mass Transit	$4	$12	$0	$0	$0
40-78-731	Sidewalk Projects	$0	$0	$0	$0	$0
40-78-732	Harvey Traffic Mitigation	$0	$0	$0	$0	$0
40-78-733	Sign Projects	$15,000	$0	$0	$0	$0
40-78-779	Street Lights	$0	$0	$30,000	$0	($30,000)
40-78-781	Harvey Blvd Widening	$0	$0	$500,000	$600,000	$100,000
40-78-783	GIS - Streets	$0	$0	$0	$0	$0
		$15,004	**$12**	**$530,000**	**$600,000**	**$70,000**

PARK PROJECTS		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
40-80-802	Deerfield Park - Land Purchase	$0	$0	$972,000	$0	($972,000)
40-80-803	Deerfield Park - Development	$0	$0	$1,500,000	$650,000	($850,000)
40-80-817	Bayhill Trailhead Park	$0	$19,736	$446,224	$0	($446,224)
40-80-822	Park & Rec Master Plan	$0	$0	$0	$0	$0
40-80-823	Park Improvements	$0	$0	$0	$0	$0
		$0	**$19,736**	**$2,918,224**	**$650,000**	**($2,268,224)**

MISCELLANEOUS PROJECTS		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
40-95-102	Miscellaneous	$0	$0	$0	$0	$0
40-95-103	Cottonwood Electric, Gas, Excavation	$15,877	$4,250	$0	$0	
40-95-115	Avanyu Projects	$0	$0	$0	$0	$0
40-95-125	Trench Box	$0	$0	$0	$0	$0
40-95-126	Heritage Park Amphitheater Improvements	$0	$0	$50,000	$50,000	$0
40-95-127	Fencing for Public Works Building	$0	$0	$25,000	$0	($25,000)
40-95-128	Practice Range Fencing	$0	$0	$37,825	$0	($37,825)
40-95-135	Golf Maint. Equipment Facility & Site	$2,900	$0	$200,000	$0	($200,000)
40-95-150	Impact Fee Analysis	$0	$0	$0	$0	$0
40-95-200	Community Recreation Center - Phase II	$0	$0	$0	$0	$0
40-95-202	Community Rec Pergola	$0	$0	$0	$0	$0
40-77-720	Public Works Building Basement	$0	$0	$0	$0	$0
		$18,777	**$4,250**	**$312,825**	**$50,000**	**($262,825)**

DEBT SERVICE		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
40-98-105	Interest Expense	$81,063	$48,115	$0	$0	$0
40-98-200	2006 Excise Revenue Bond - PWB	$75,000	$75,000	$0	$0	$0
40-98-795	Trustee Fees	$1,650	$1,650	$0	$0	$0
		$157,713	**$124,765**	**$0**	**$0**	**$0**

OTHER USES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
40-96-100	Transfer to the Gen Fund	$0	$6,000	$6,000	$0	($6,000)
40-99-101	Other Financing Use-Payment to Escrow	$0	$1,826,563	$0	$0	$0
40-99-102	Bond Issuance Costs	$0	$23,405	$0	$0	$0
40-97-100	Transfer to the Golf Fund	$0	$0	$0	$0	$0
40-96-115	Transfer to the Community Recreation Fund	$0	$0	$0	$0	$0
		$0	**$0**	**$6,000**	**$0**	**($6,000)**

GRAND TOTALS	**$ 191,494**	**$ 148,763**	**$ 3,767,049**	**$ 1,300,000**	**$ (2,467,049)**
NET TOTALS	**$320,762**	**$2,369,542**	**$2,483,515**	**$1,188,277**	**$1,295,238**

ESTIMATED FUND BALANCE	FY 2018 BUDGET
Beginning Fund Bal	$1,200,000
Change in Restricted/Nonspendable Fund Bal	$600,000
Net change of Unrestricted Fund Balance	$588,277
Remaining Fund Balance--Restricted for Debt Service	**$11,723**

WATER, SEWER, & STORM DRAIN REVENUES

WATER REVENUE		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-37-110	Water Fees - Residents	$557,980	$604,530	$606,397	$645,206	$38,809
51-37-111	Water Fees - American Fork	$606	$601	$10,000	$10,000	$0
51-37-112	Water Fees - Contractor	$2,550	$5,127	$3,600	$3,600	$0
51-37-113	PI Fees - Usage	$502,095	$513,780	$492,150	$510,000	$17,850
51-37-114	PI Fees - Base Rate	$496,797	$517,234	$493,800	$517,000	$23,200
51-37-115	CUP	$145,014	$146,452	$143,000	$143,000	$0
51-37-116	Water Fees from City departments	$37,750	$37,750	$37,750	$37,750	$0
51-37-160	Water Lateral Inspections	$1,275	$1,831	$1,600	$1,600	$0
51-37-190	Water Meters	$9,775	$13,314	$5,175	$5,175	$0
51-37-350	Water Impact Fees	$19,300	$26,454	$13,700	$13,700	$0
		$1,773,143	**$1,867,072**	**$1,807,172**	**$1,887,031**	**$79,859**

STORM DRAIN REVENUE		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-35-110	Storm Drain - Residents	$264,755	$285,003	$295,382	$314,581	$19,200
		$264,755	**$285,003**	**$295,382**	**$314,581**	**$19,200**

SEWER REVENUE		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-38-110	Sewer Fees - Residents	$996,340	$1,058,972	$1,094,104	$1,126,927	$32,823
51-38-111	Sewer Fees from City departments	$1,750	$1,750	$1,750	$1,750	$0
51-38-115	Sewer Fees - Nonresidents	$35,472	$36,247	$41,637	$41,637	$0
51-38-160	Sewer Lateral Inspections	$1,275	$2,131	$1,100	$1,100	$0
51-38-665	Sewer Impact Fees	$14,861	$25,078	$9,400	$9,400	$0
51-38-680	Sewer Impact Fees -TSSD	$39,688	$0	$0	$0	$0
		$1,089,386	**$1,124,177**	**$1,147,991**	**$1,180,814**	**$32,823**

MISCELLANEOUS REVENUE		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-39-100	Contribution from Developer	$0	$269,610	$0	$0	$0
51-39-200	Penalty Fees	$48,585	$45,218	$51,000	$45,000	($6,000)
51-39-400	Transfer In General Fund	$0	$0	$0	$76,233	$76,233
51-39-410	Interest Income	$9,351	$19,594	$8,000	$19,000	$11,000
51-39-600	Utility Setup Fees	$13,900	$10,850	$12,000	$12,000	$0
51-39-900	Other Income	$201	$16,687	$750	$750	$0
51-39-950	Contribution Income	$0	$0	$5,000	$5,000	$0
		$72,037	**$361,959**	**$76,750**	**$157,983**	**$81,233**

GRAND TOTALS						
		$3,199,320	**$3,638,212**	**$3,327,294**	**$3,540,410**	**$213,115**

WATER, SEWER, & STORM DRAIN EXPENDITURES

WATER EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-73-110	Salary & Wages (FT)	$191,837	$202,055	$217,554	$216,227	($1,326)
51-73-111	Overtime	$506	$71	$3,674	$3,944	$270
51-73-120	Salary & Wages (PT)	$7,399	$2,058	$3,636	$7,934	$4,298
51-73-150	Employee Benefits	$107,017	$114,918	$145,736	$143,802	($1,934)
51-73-160	GASB 68 Pension Expense	$13,092	$8,624	$0	$0	$0
51-73-200	Water Supplies	$1,008	$3,437	$3,500	$6,000	$2,500
51-73-210	Dues & Subscriptions	$1,500	$1,530	$2,000	$2,200	$200
51-73-211	Education & Training	$1,842	$3,694	$6,000	$6,000	$0
51-73-240	Computer Expenses	$3,000	$3,525	$3,000	$3,400	$400
51-73-260	Office Equipment	$766	$2,706	$1,000	$1,000	$0
51-73-265	Tools & Equipment	$12,947	$7,816	$13,500	$13,500	$0
51-73-275	Motor Pool Charges	$68,376	$65,782	$62,656	$67,483	$4,827
51-73-280	Utilities	$293,905	$314,369	$320,000	$320,000	$0
51-73-282	Blue Stakes	$689	$961	$1,000	$1,200	$200
51-73-290	Communications/Telephone	$1,846	$1,901	$2,000	$2,000	$0
51-73-310	Engineering Services	$0	$0	$1,000	$35,000	$34,000
51-73-330	Professional/Technical	$66,075	$20,405	$48,850	$13,850	($35,000)
51-73-360	Meter Installation & Maintenance	$59,140	$27,870	$42,000	$47,000	$5,000
51-73-470	Water Purchases - AF	$64,680	$17,957	$0	$0	$0
51-73-471	Water Purchases - PG	$18,004	$20,255	$18,500	$23,000	$4,500
51-73-472	Water Testing	$4,753	$5,703	$6,500	$6,500	$0
51-73-510	Insurance	$13,334	$13,942	$15,770	$15,770	$0
51-73-751	Water Construction Projects/Repair	$24,938	$39,857	$45,000	$65,500	$20,500
51-73-800	Supplementary Water	$119,665	$119,736	$132,000	$138,000	$2,000
51-73-801	PI Expenses	$29,467	$10,305	$45,200	$75,200	$30,000
51-73-900	Credit Card Fees	$18,762	$28,618	$19,000	$21,600	$2,600
51-73-950	Trustee Fees	$4,950	$4,950	$6,600	$6,600	$0
51-73-955	Bond Interest	$193,743	$188,650	$175,951	$199,488	$23,536
51-73-960	Depreciation - Water	$410,024	$425,375	$420,000	$430,000	$10,000
51-73-965	Deferred Amortization Costs	$25,616	$31,878	$29,782	$27,685	($2,096)
51-73-975	Bad Debt	$1,396	$5,069	$10,000	$10,000	$0
51-73-980	Resident Claims	$29	$0	$0	$0	$0
		$1,734,119	**$1,676,767**	**$1,801,409**	**$1,909,883**	**$104,475**

STORM DRAIN EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-72-110	Salary & Wages (FT)	$114,589	$119,637	$155,162	$137,579	($17,583)
51-72-111	Overtime	$329	$48	$2,674	$2,740	$66
51-72-120	Salary & Wages (PT)	$4,614	$1,184	$3,636	$4,555	$919
51-72-150	Employee Benefits	$65,583	$70,590	$103,914	$100,872	($3,042)
51-72-160	GASB 68 Pension Expense	$7,838	$5,096	$0	$0	$0
51-72-200	Storm Drain Supplies	$1,495	$620	$3,000	$3,000	$0
51-72-210	Dues & Subscriptions	$1,864	$1,864	$2,000	$2,400	$400
51-72-211	Education & Training	$42	$1,500	$750	$1,250	$500
51-72-240	Computer Expenses	$1,200	$1,817	$1,200	$1,500	$300
51-72-265	Tools & Equipment	$1,032	$1,331	$3,000	$3,000	$0
51-72-290	Communications/Telephone	$1,194	$1,206	$1,500	$1,500	$0
51-72-310	Engineering Services	$0	$0	$0	$15,000	$15,000
51-72-330	Professional/Technical	$1,129	$3,458	$1,550	$1,550	$0
51-72-470	Testing	$0	$0	$200	$200	$0
51-72-510	Insurance	$5,335	$5,577	$6,310	$6,310	$0
51-72-751	Storm Drain Maintenance	$68,103	$23,980	$85,500	$98,500	$13,000
51-72-960	Depreciation - Storm Drain	$63,142	$63,163	$68,000	$68,000	$0
51-72-975	Bad Debt	$215	$810	$750	$750	$0
		$322,027	**$291,688**	**$439,146**	**$448,707**	**$9,561**

SEWER EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-74-110	Salary & Wages (FT)	$137,001	$144,166	$155,162	$151,991	($3,171)
51-74-111	Overtime	$344	$48	$2,674	$2,839	$165
51-74-120	Salary & Wages (PT)	$5,436	$1,734	$3,636	$5,015	$1,379

51-74-150	Employee Benefits	$76,376	$82,701	$103,914	$100,872	($3,042)
51-74-160	GASB 68 Pension Expense	$9,360	$6,169	$0	$0	$0
51-74-200	Sewer Supplies	$124	$0	$1,000	$1,000	$0
51-74-211	Education & Training	$630	$0	$1,050	$1,050	$0
51-74-240	Computer Expenses	$1,800	$2,417	$1,800	$2,000	$200
51-74-265	Tools & Equipment	$691	$293	$1,000	$2,000	$1,000
51-74-280	Utilities	$132	$132	$200	$200	$0
51-74-281	Postage	$1,485	$485	$1,500	$1,500	$250
51-74-290	Communications/Telephone	$1,322	$1,320	$1,500	$1,500	$0
51-74-310	Engineering Services	$0	$0	$1,000	$5,000	$4,000
51-74-330	Professional/Technical	$1,693	$1,736	$2,500	$2,500	$0
51-74-470	TSSD Billiing	$534,038	$518,187	$600,000	$600,000	$0
51-74-471	TSSD Impact Fees	$39,688	$0	$0	$0	$0
51-74-472	Sewer Television Expenses	$0	$0	$2,000	$2,000	$0
51-74-473	Sewer Fee - AF	$0	$0	$1,000	$1,000	$0
51-74-510	Insurance	$8,033	$8,418	$9,500	$9,500	$0
51-74-751	Sewer Maintenance	$802	$293	$3,000	$3,000	$0
51-74-752	Sewer Construction Projects	$8,100	$0	$1,000	$1,000	$0
51-74-960	Depreciation - Sewer	$136,509	$136,548	$145,000	$140,000	($5,000)
51-74-975	Bad Debt	$806	$3,011	$3,000	$3,000	$0
		$945,652	**$895,318**	**$1,041,436**	**$1,036,968**	**$4,218**

NON-OPERATING EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
51-75-815	Transfer to General Fund	$8,500	$8,500	$8,500	$0	($8,500)
51-75-820	Transfer to Capital Projects	$78,856	$76,532	$0	$0	$0
51-75-900	Transfer to Excise Tax Debt Service	$0	$0	$78,113	$0	($78,113)
51-75-910	Transfer to Golf Fund	$31,000	$31,000	$31,000	$0	($31,000)
51-75-911	Transfer to Motor Pool Fund	$0	$0	$0	$0	$0
		$118,356	**$116,032**	**$117,613**	**$0**	**($117,613)**
GRAND TOTALS		**$3,120,154**	**$2,979,805**	**$3,399,603**	**$3,395,557**	**($7,795)**
NET TOTALS		**$79,166**	**$144,175**	**$72,308**	**$144,852**	**$220,911**

Water, Sewer, & Storm Drain Fund Cash Flow Analysis

TOTAL BUDGETED LOSS	**$144,852**	
Less Debt Service		
2007 Well Bond Principal	($102,000)	
2009 PI2 Bond Principal	($60,000)	Includes $20K ex
2014 PI Bond Principal	($255,000)	
2015 Public Works Building Excise Tax Bonds	($116,000)	
Less Capital Improvements		
Deerfield Park Storm drain improvements	($500,000)	
Vacuum Truck	($400,000)	
Canyon Road Sewer	($400,000)	
Water Stock	($5,000)	
Plus Non-Cash Items		
Depreciation - Storm Drain	$68,000	
Depreciation - Water	$430,000	
Depreciation - Sewer	$140,000	
Amortization - Bond Costs	$27,685	
Accrued Interest Adjustment	($4,000)	
TOTAL CASH INFLOW	**($1,031,462)**	

ESTIMATED NET POSITION	FY 2018 BUDGET
Beginning Unrestricted Net Position	$2,350,000
Change of Unrestricted Position	$1,031,462
Remaining Unrestricted Net Position	**$1,318,538**

MOTOR POOL REVENUES

		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
60-30-100	Charges to General Fund	$82,198	$80,682	$77,227	$82,266	$5,039
60-30-200	Charges to Water & Sewer Fund	$68,376	$65,782	$62,656	$67,483	$4,827
60-30-300	Charges to Golf Fund	$9,500	$16,020	$16,020	$15,920	($100)
60-70-205	Gain on Sale of Assets	$56,675	$41,410	$25,679	$8,000	($17,679)
		$216,749	**$203,894**	**$181,582**	**$173,670**	**($7,912)**

MOTOR POOL EXPENDITURES

VEHICLE EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
60-40-100	Gas & Oil - Admin/Gen/Rec	$6,098	$5,306	$8,100	$3,500	($4,600)
60-40-200	Vehicle Maintenance - Admin/Gen/Rec	$1,247	$2,036	$1,300	$1,000	($300)
60-40-300	Insurance - Admin/Gen/Rec	$1,457	$1,365	$1,600	$1,000	($600)
60-40-400	Gas & Oil - Bldg/Zoning	$382	$465	$1,250	$1,000	($250)
60-40-500	Vehicle Maintenance - Bldg/Zoning	$44	$168	$500	$400	($100)
60-40-600	Insurance - Bldg/Zoning	$486	$455	$900	$700	($200)
60-40-700	Gas & Oil - PW	$16,487	$13,672	$30,000	$30,000	$0
60-40-800	Vehicle Maintenance - PW	$11,578	$13,250	$13,000	$13,500	$500
60-40-900	Insurance - PW	$7,285	$6,823	$7,750	$7,750	$0
60-40-930	Gas & Oil - Golf	$889	$863	$1,500	$1,400	($100)
60-40-940	Vehicle Maintenance - Golf	$613	$785	$1,000	$1,000	$0
60-40-950	Insurance - Golf	$486	$455	$500	$500	$0
60-40-905	Contingency	$0	$0	$0	$0	$0
		$47,052	**$45,643**	**$67,400**	**$61,750**	**($5,650)**

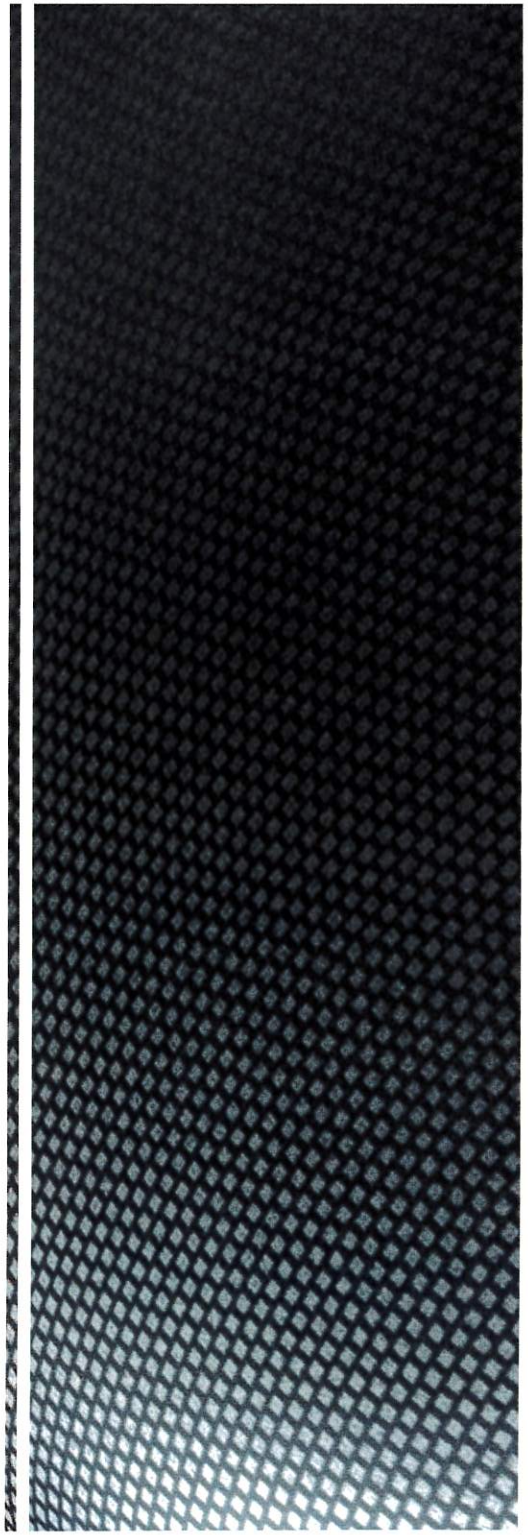
EQUIPMENT EXPENDITURES		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET	CHANGE
60-60-100	Capital Outlay	$7,057	$0	$0	$0	$0
60-60-400	Rent Expense	$20,182	$14,917	$22,000	$25,000	$3,000
60-70-200	Depreciation	$80,924	$91,427	$92,182	$86,920	($5,262)
		$108,163	**$106,344**	**$114,182**	**$111,920**	**($2,262)**
GRAND TOTAL		**$155,214**	**$151,987**	**$181,582**	**$173,670**	**($7,912)**
NET TOTALS		**$61,534**	**$51,907**	**$0**	**$0**	**$0**

ESTIMATED NET POSITION	FY 2018 BUDGET
Beginning Unrestricted Net Position	$121,972
Change of Unrestricted Position	$96,582
Remaining Unrestricted Net Position	**$218,554**

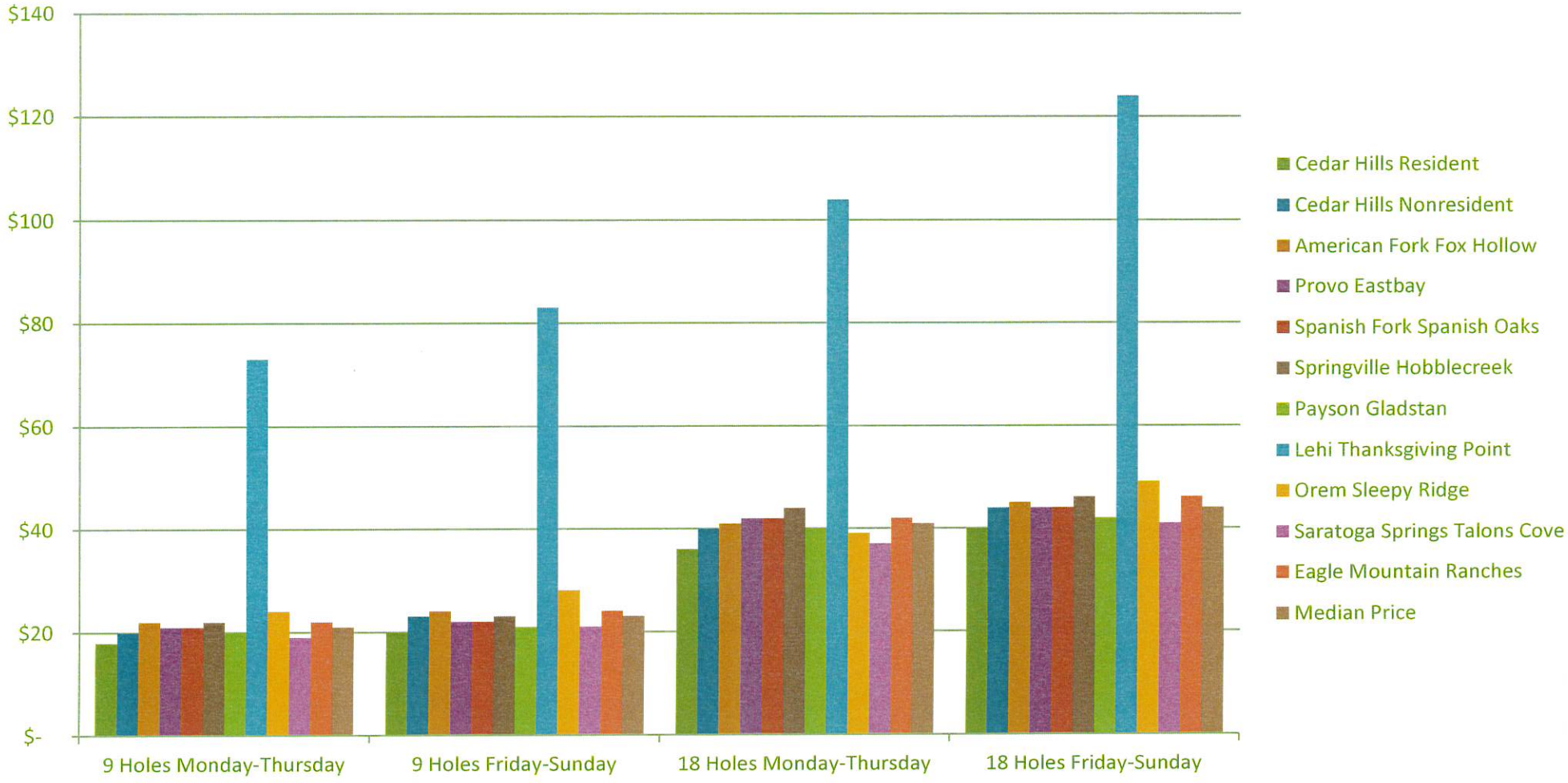
CAPITAL OUTLAY

2018 Diesel Flatbed Truck
2018 1 Ton Regular Truck
2018 Zoning Vehicle

GOLF AND GOLF DEBT SERVICE FUNDS PRESENTATION



Utah County Pricing—Green Fees w/Cart



Pricing Competition Increasing for Off-Peak Times and Specific Demographics

- Twilight Rates after 2:30 pm $14 off Hobblecreek
- Super Twilight Rates after 4:30 pm $35 off Thanksgiving point
- Military Rates $15-$35 off Thanksgiving Point
- Senior Rates $2-$4 off Spanish Oaks, Hobble Creek
- Junior Rates $2-$10 off Spanish Oaks, Hobble Creek
- Off Season Rates $13 off 9 holes Thanksgiving Point
- Temperature Specials—Previous Day Low Temperature for 18 holes
- Advertising on Social Media—Facebook, Twitter, etc.
- Promotions on Radio, KSL Deals, Groupons, Valpak, GolfNow.com

Population of SUPPORTING CITIES
Lehi 56,486
American Fork 28,326,
Pleasant Grove 38,052
Combined 122,864

Fox Hollow Golf Course

Budget and Anticipated Costs

	2015 Actual	2016 Budget
Revenue		
Green Fees	306,052	305,000
Golf Cart Rental	156,859	155,000
Driving Range	73,347	100,000
Pass Fees	86,185	94,500
Events & Concessions	75,517	106,144
Other	14,066	24,000
Total Revenue	**712,026**	**784,644**
Expenses		
Personnel	495,890	525,618
Supplies and Maintenance	172,708	267,400
Equipment	98,525	87,459
Utilities	-	-
Depreciation	248,854	275,000
General Overhead	103,540	95,297
Other	70,295	-
Total Expenses	**1,189,812**	**1,250,774**
Operating Loss	**(477,786)**	**(466,130)**
Nonoperating Revenue (Expense)	(156,797)	(253,870)
Member-City Contributions	720,000	720,000
Change in Net Position	**85,417**	**-**

Fox Hollow Golf Course

Budget and Anticipated Costs

	2014 Actual	2015 Budget
Revenue		
Green Fees	284,673	304,918
Golf Cart Rental	163,145	165,795
Driving Range	69,855	102,971
Pass Fees	79,314	91,608
Events & Concessions	90,767	104,780
Other	-	
Total Revenue	**687,754**	**770,072**
Expenses		
Personnel	510,662	470,831
Outside Services	22,574	22,574
Supplies and Maintenance	272,772	231,344
Utilities	54,933	-
Depreciation	246,840	250,000
General Overhead	26,066	95,297
Other	30,029	-
Total Expenses	**1,163,876**	**1,070,046**
Operating Loss	**(476,122)**	**(299,974)**
Nonoperating Revenue (Expense)	(156,267)	(145,800)
Member-City Contributions	720,000	720,000
Change in Net Position	**87,611**	**274,226**

Spanish Fork Budget Golf Summary

Population
37,935

	6/30/2013	6/30/2014	6/30/2015	12/31/2015	6/30/2016	6/30/2017
GOLF	$ 766,456	$ 826,027	$ 906,614	$ 423,563	$ 912,440	$ 901,440
Personnel	$ 380,976	$ 403,806	$ 405,097	$ 221,435	$ 427,974	$ 459,643
Operation	$ 452,142	$ 402,524	$ 446,978	$ 161,388	$ 441,238	$ 453,678
Capital	$ 0	$ 281,576	$ 0	$ 0	$ 0	$ 775,000
TOTAL DEPARTMENT	**$ 833,118**	**$ 1,087,907**	**$ 852,076**	**$ 382,822**	**$ 869,212**	**$ 1,688,321**

Springville Hobblecreek budget

Population 32,286

ESTIMATED BEGINNING FUND BALANCE[1] 28,049

GL Acct	Line Description	FY2015 ACTUAL	FY2016 APPROVED BUDGET	FY2016 MIDYEAR ACTUAL	FY2017 FINAL BUDGET
REVENUES					
58-3700-335	SODA POP VENDING MACHINE-GOLF	4,423	4,000	2,657	4,500
58-3700-371	GOLF TAX EXEMPT	462	-	-	
58-3700-372	GOLF FEES	610,100	596,900	335,149	600,000
58-3700-374	SUNDRY REVENUES	588	1,500	40	1,500
58-3700-378	GOLF CART RENTAL FEES	272,684	276,000	176,151	280,000
58-3700-379	GOLF RANGE FEES	16,184	15,000	7,782	15,000
58-3700-380	PRO SHOP MERCHANT FEE REIMBURSEMENT	-	2,500	-	2,500
58-3700-381	ADVERTISING SALES	-	12,000	-	12,000
58-3700-700	LEASE REVENUES	1,365	12,700	6,296	12,700
58-3700-883	DONATIONS	-	-	2,920	
	UTILIZE FUND BALANCE				36,718
58-3900-001	TRANSFER FROM GENERAL FUND	20,000	-	-	-
	TOTAL - REVENUES	925,807	920,600	530,995	964,918
EXPENDITURES					
58-6080-301	DEBT RETIREMENT-PURCHASE GOLF CARTS	-	37,500	32,150	37,500
58-9000-710	ADMINISTRATIVE FEE TO GENERAL FUND	64,631	55,072	27,536	55,920
58-9000-712	TRANSFER TO VEHICLE FUND	42,676	46,278	-	43,845
58-9000-716	TRANSFER TO FACILITIES FUND	-	47,533	-	48,039
58-9000-720	OPERATING TRANSFER TO GENERAL FUND	-	-	-	
	CIP SINKING FUND				
	DEPARTMENTAL EXPENDITURES	779,722	768,677	383,291	779,614
	CAPITAL IMPROVEMENT PROJECTS	15,553	47,902	32,150	-
	TOTAL - EXPENDITURES	902,582	1,002,962	475,127	964,918
	SURPLUS/(DEFICIT)	23,225	(82,362)	55,868	(0)

Payson Gladstan's Golf Course

Population
19,548

GOLF

DESCRIPTION	ACTUAL FY 14-15	ADOPTED BUDGET FY 15-16	MID YEAR ACTUAL FY 15-16	PROPOSED BUDGET FY 16-17
REVENUES:				
GOLF COURSE FEES	246,650	250,000	144,941	260,000
GOLF PASSES	120,043	150,000	29,436	125,000
GOLF CART REVENUE	170,135	150,000	103,862	190,000
DRIVING RANGE REVENUE	36,787	30,000	11,422	22,000
RESTAURANT REVENUE	56,571	75,000	45,837	75,000
INTEREST EARNINGS	10	-	7	-
SALE OF SURPLUS PROPERTY	691	54,623	61,068	-
MISCELLANEOUS	64,674	28,428	12,946	27,500
TRANSFER FROM CAPITAL PROJ FUN	2,900,000	-	-	-
TRANSFER FROM GENERAL FUND	-	222,000	-	220,000
TOTAL REVENUE	**$ 3,595,561**	**$ 960,051**	**$ 409,519**	**$ 919,500**
PERSONNEL EXPENDITURES	$ 338,862	$ 394,677	$ 203,053	$ 382,637
OPERATING EXPENDITURES	246,009	264,997	123,962	267,502
INDIRECT SERVICE EXPENDITURES	33,818	36,139	36,139	61,049
CAPITAL EXPENDITURES	21,347	170,520	62,821	56,253
TRANSFERS OUT	-	-	-	-
DEBT SERVICE	2,436	-	-	-
DEPRECIATION	182,245	150,000	-	150,000
BAD DEBT				
TOTAL FUNCTIONAL AREAS	$ 824,717	$ 1,016,333	$ 425,975	$ 917,441

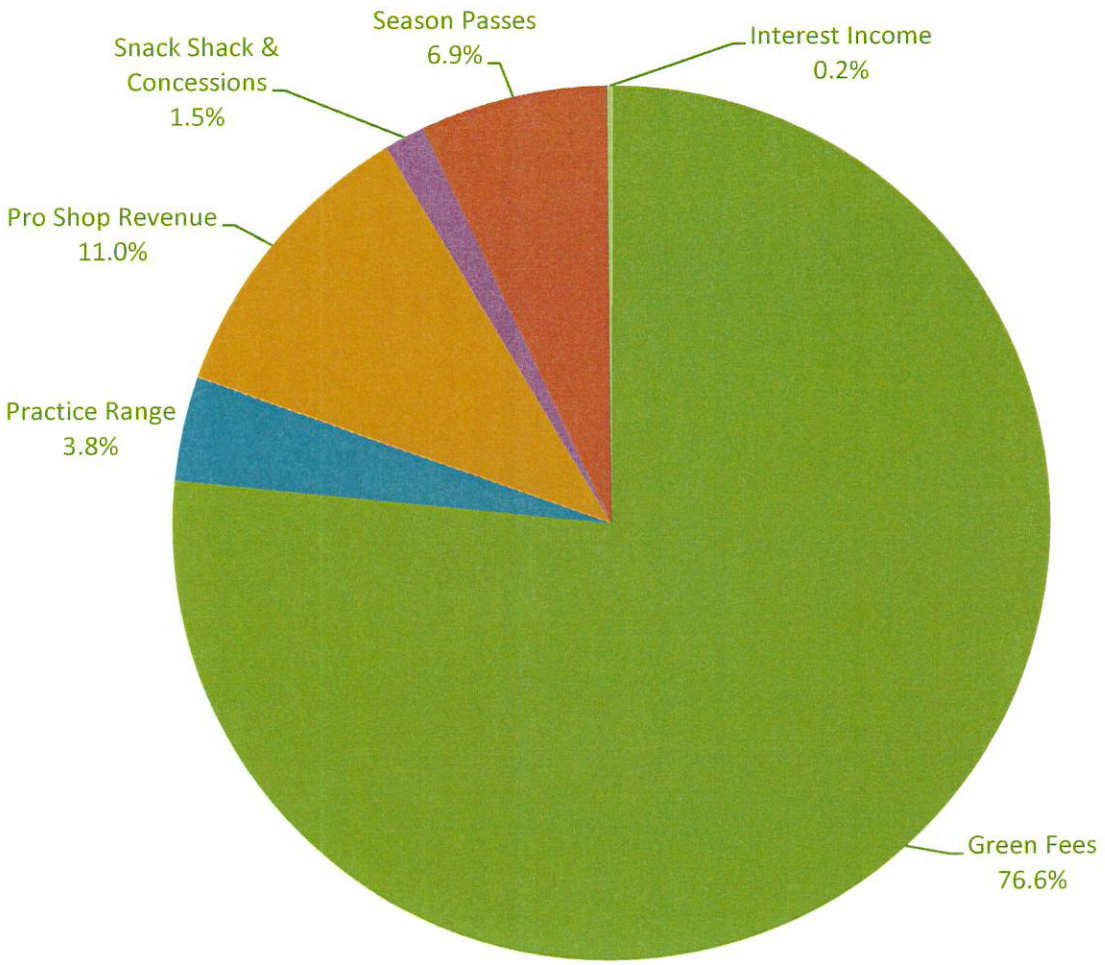
Cedar Hills Revenues

Population
10,261

GOLF REVENUE		FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
20-30-100	Green Fees	$533,478	$546,954	$579,553	$560,000	$565,000
20-30-300	Practice Range	$24,920	$25,228	$29,032	$25,000	$28,000
20-30-400	Pro Shop Revenue	$58,466	$63,501	$83,086	$62,200	$76,200
20-30-500	Snack Shack & Concessions	$8,461	$8,844	$11,258	$2,000	$2,000
20-30-600	Season Passes	$78,114	$73,132	$52,148	$39,000	$39,000
20-30-800	Other Income	$4,367	$31,684	$0	$7,500	$3,000
20-30-900	Interest Income	$0	$291	$1,371	$0	$0
20-35-300	Transfer from Other Funds	$206,237	$147,863	$160,000	$147,000	$142,000
GRAND TOTAL		**$914,045**	**$897,497**	**$916,447**	**$842,700**	**$855,200**

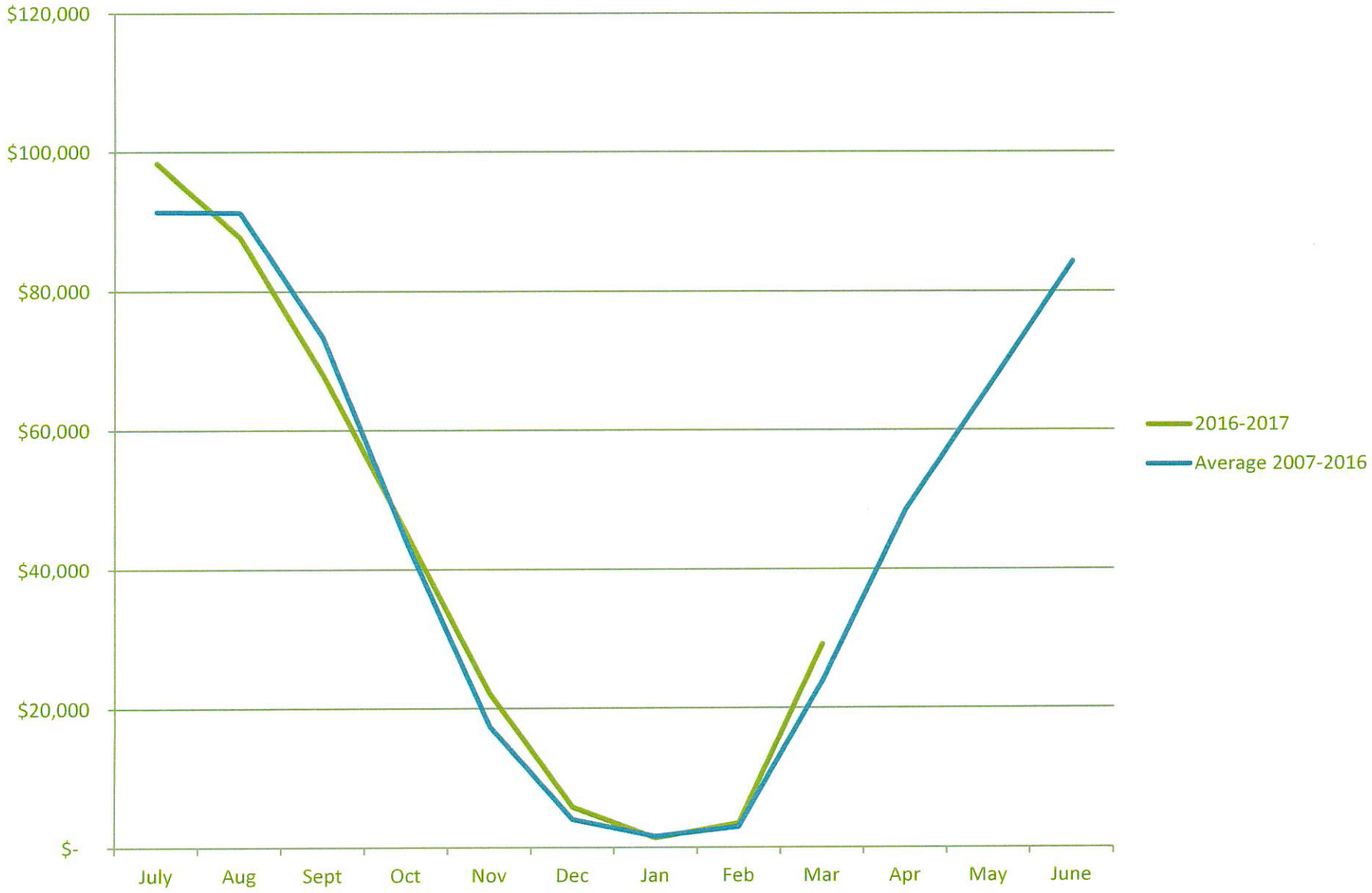
- Green fees are approximately $10,000 less than the prior year through March due to lower revenue in August and September
- Wet weather may hurt spring numbers
- Golf pass trades 2014 $40,200, 2015 $33,436, 2016 $15,000, and 2017 $30,000

Fiscal Year 2015-2016 Revenues

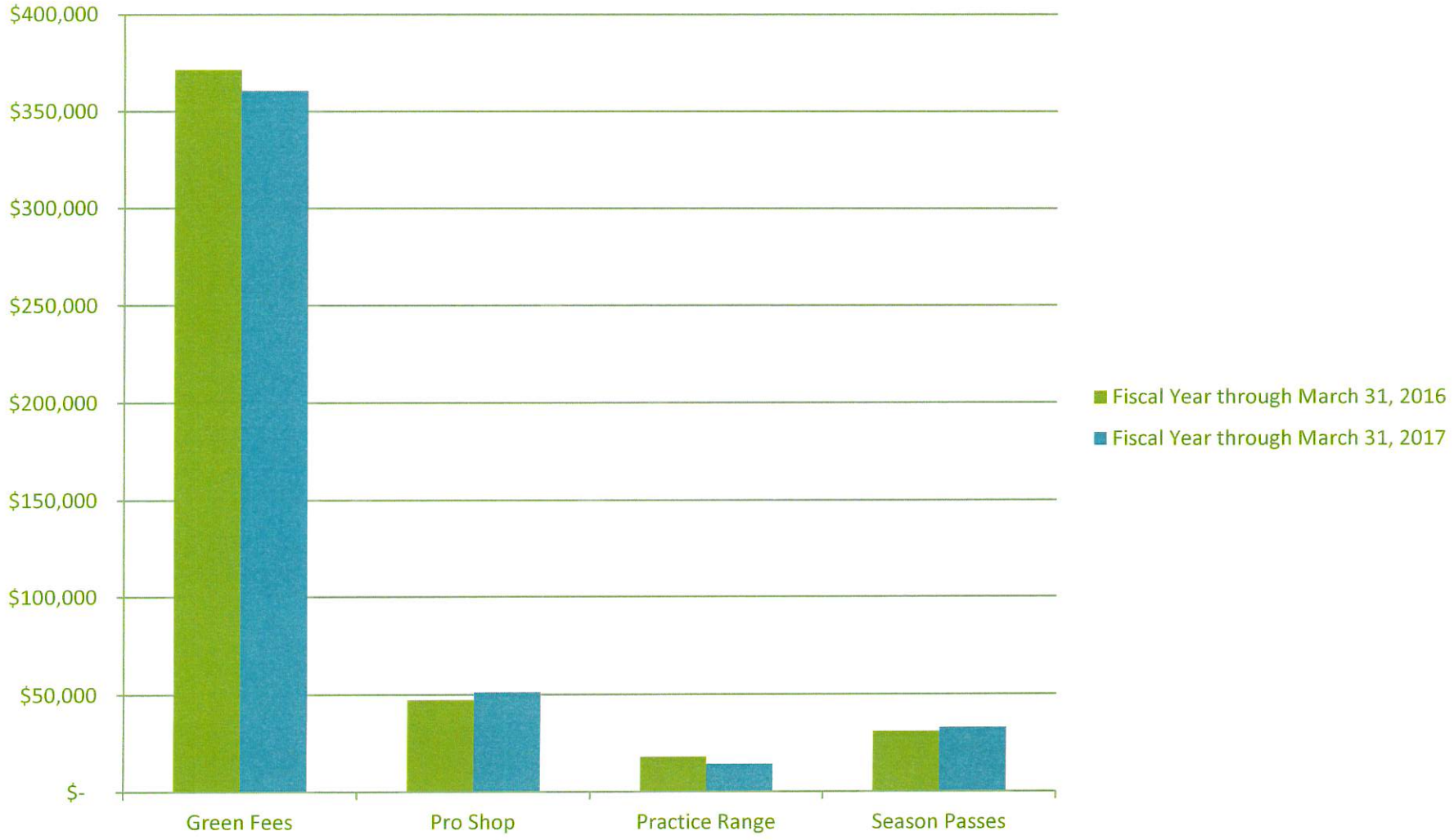


- Total revenues FYE 2016 $756,447

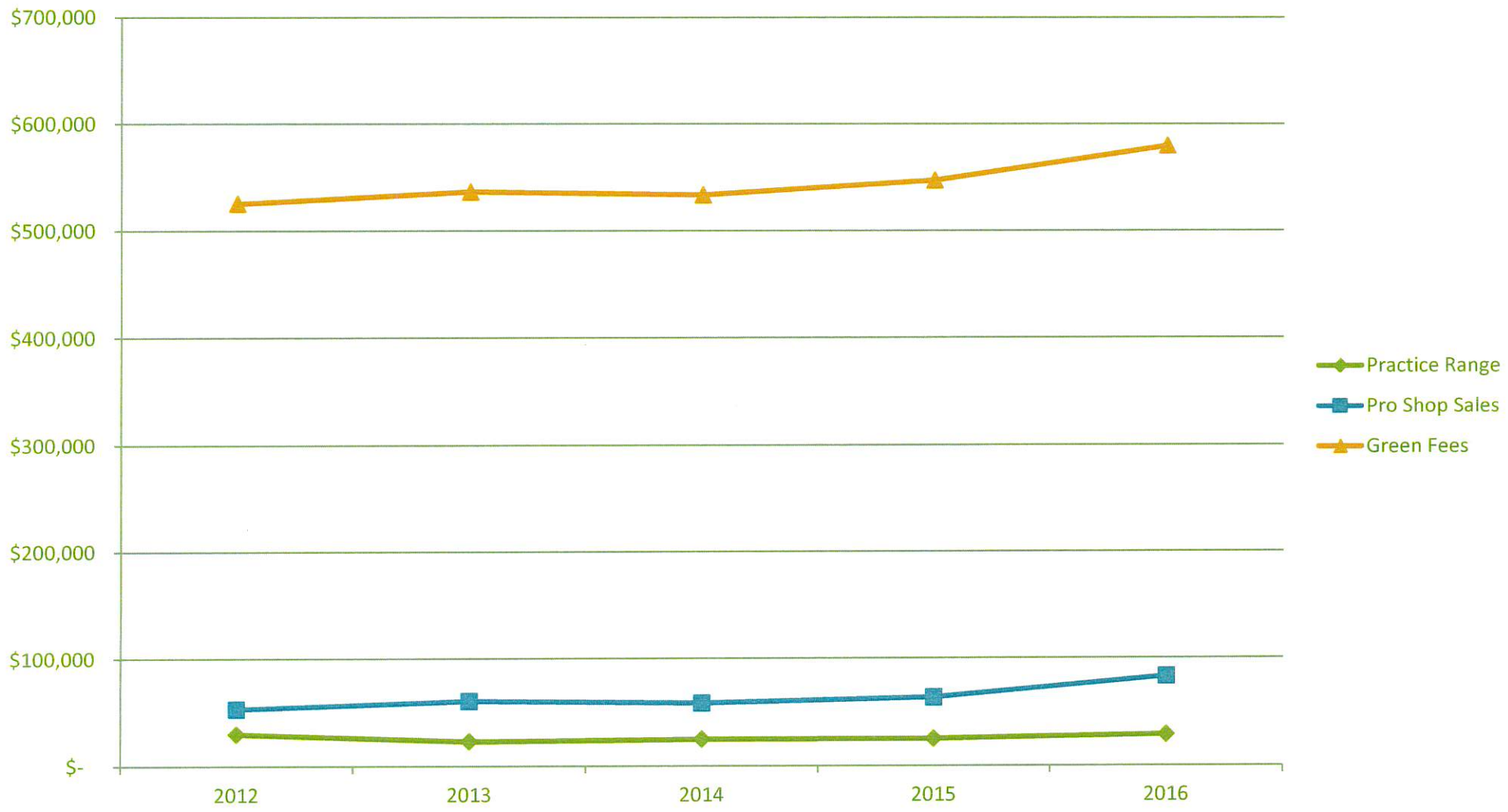
Cedar Hills Monthly Average Green Fees 2007-2016 vs Current Fiscal Year



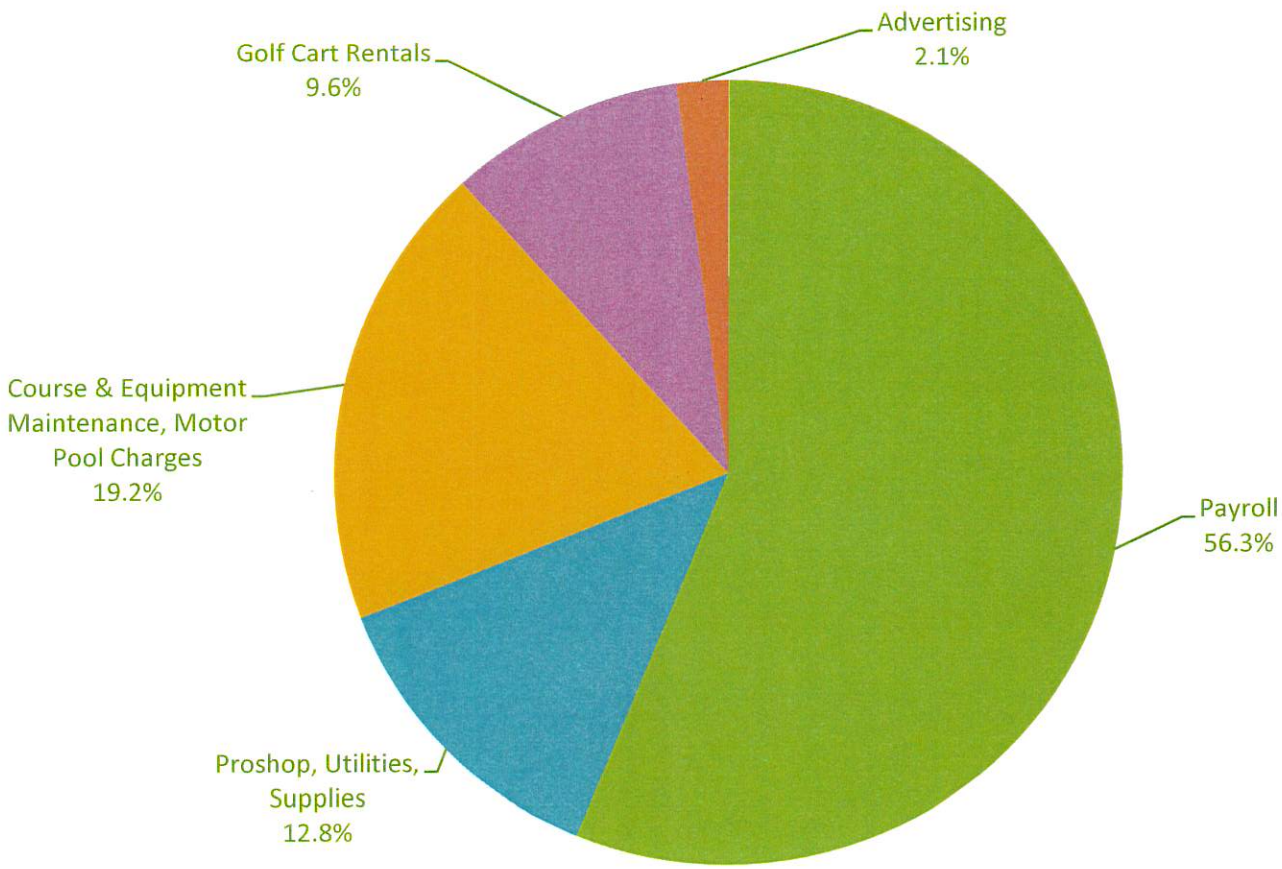
Cedar Hills Year to Year Comparison
Golf Revenues through March



Major Golf Revenue Trends 2012-2016



Fiscal Year 2015-2016 Expenditures



- Total expenditures FYE 2016 $850,734

Highlights of Golf Budget

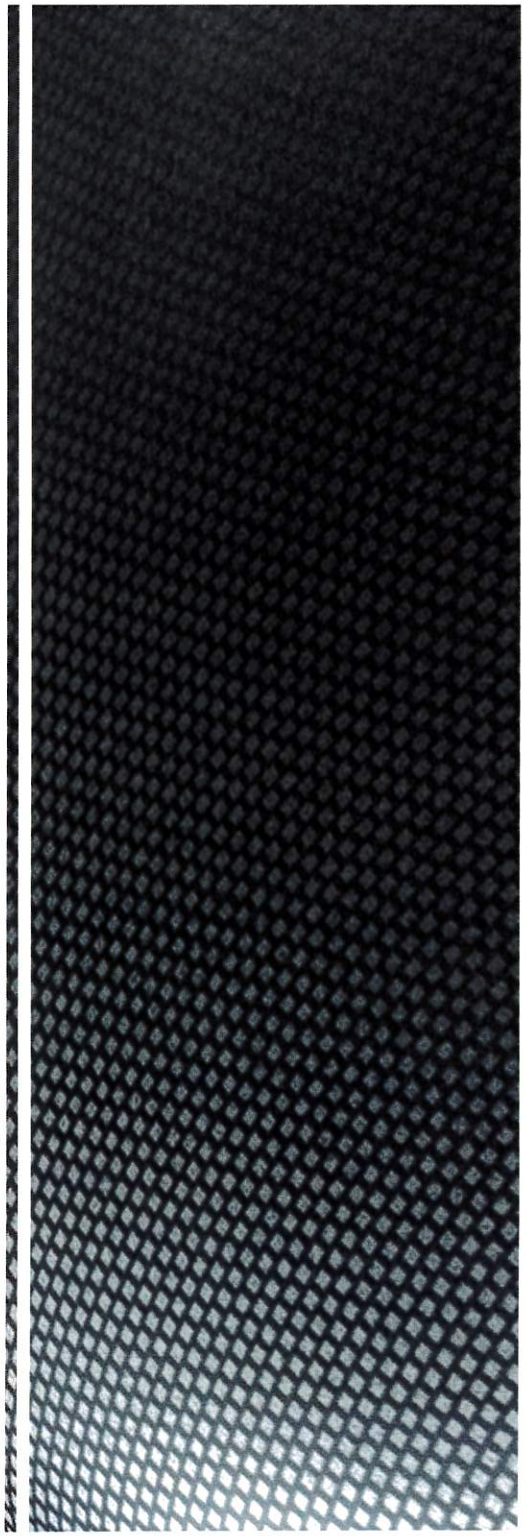
- Overall operational budgeted support from other funds $142,000
  - 165 acres of open space or $860 of operating support required per acre
  - 54 acres of irrigation lines or $2,630 per acre of irrigation
- Other City Parks 33 Acres—Budgeted Cost Per Acre $6,616
- Capital Outlay—2 Rough Mowers $110,000
- Golf Cart Agreement Expires February 2018
- Green fees increased $5,000
- Pro shop revenue increase $14,000 and corresponding expense $12,000
- Overall wages and benefits decrease $600
- Supplies increase $2,500 for range balls
- Utilities increase $4,000 for electrical costs
- Repairs and maintenance course decreased $5,000

Highlights of Golf Debt Service Budget

- Partially refunded 2005 General obligation was paid off 2/1/2016
- 2012 General obligation has principal and interest payment scheduled until 2/1/2035
- The principal and interest payments average approximately $384,000 annually
- The property tax debt levy remains flat at $309,970
- Fund balance of $10,000-$15,000 will need to make up the difference

Water & Sewer Fund Highlights

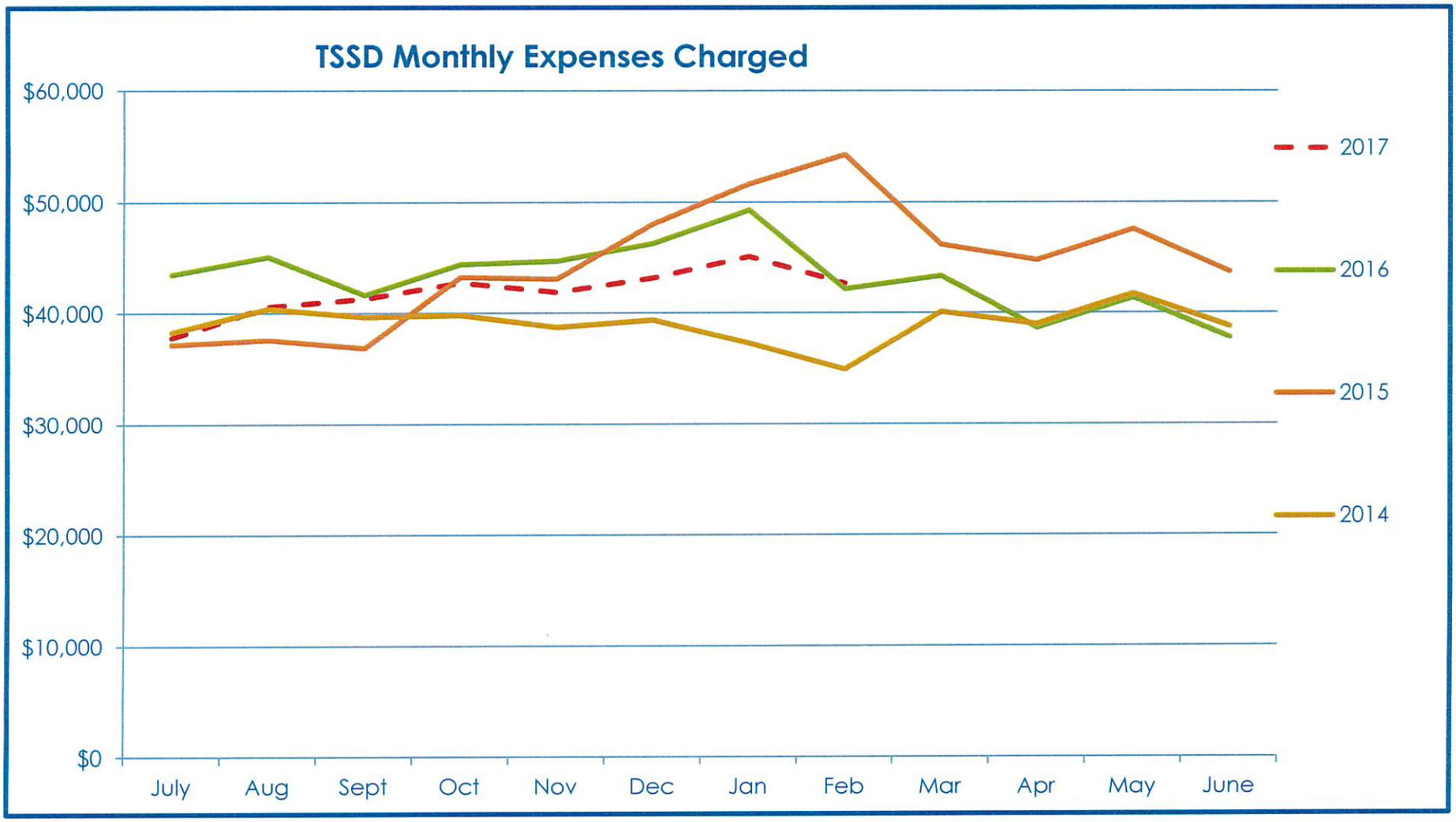
FISCAL YEAR 2016-2017 Budget Presentation



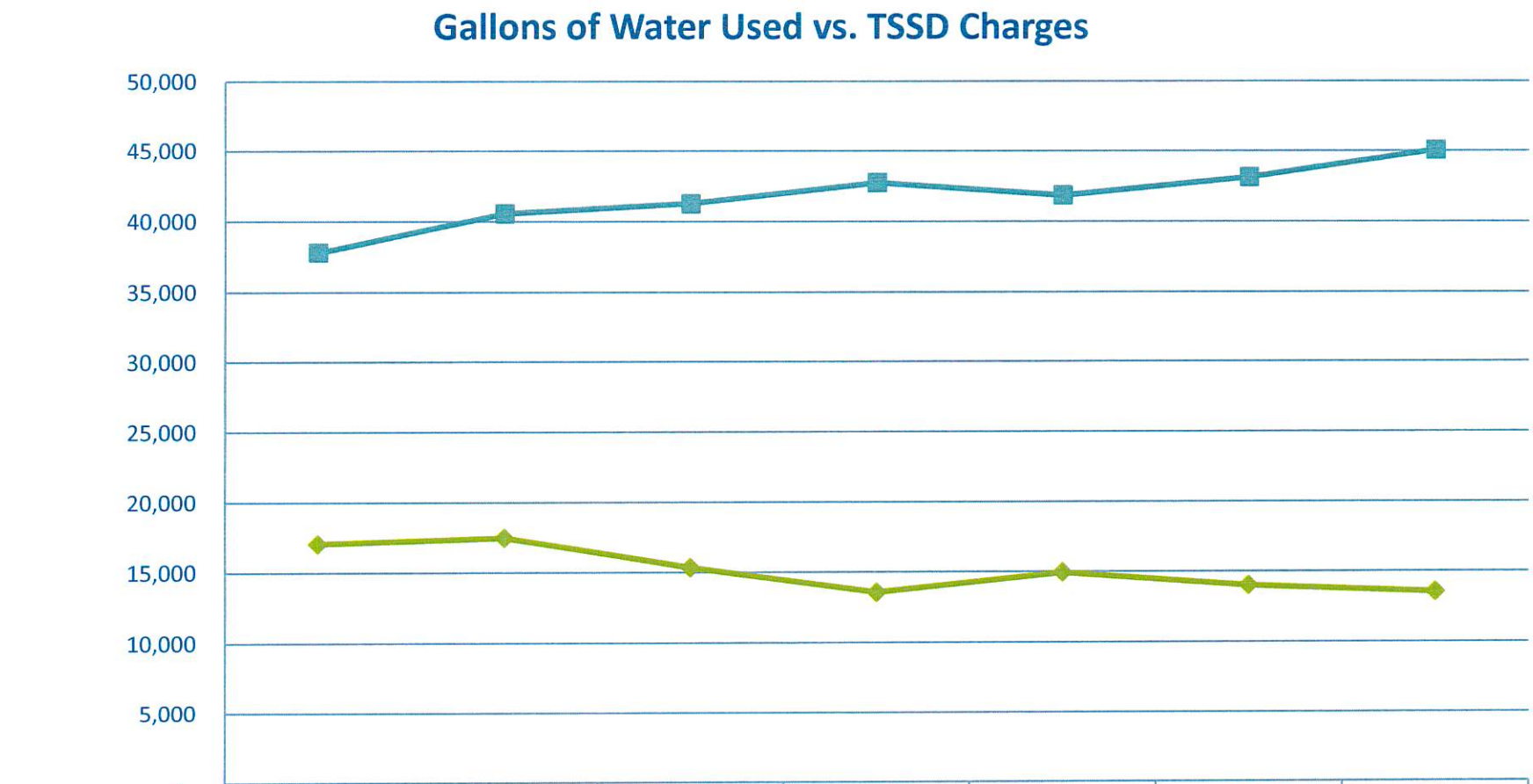
Highlights for the Water & Sewer Fund's $3.0 Million Expenditures, Fiscal Year Ending June 30, 2016

- $877,255 wages and benefits or 29.2% of expenses
- $518,187 Timpanogos Special Service District (Sewer Charges)
- $396,802 principal payments on debt service
  - Extra principal payment of $21,000 on 2009 Utility Revenue Bonds
- $198,324 interest and trustee payments on debt service
- $295,885 Rocky Mountain Power electrical costs
- $139,990 water purchases—Central Utah Water Conservancy District, Pleasant Grove Irrigation Company, American Fork
- $76,532 excise tax bonds debt service allocation (Public Works building)
- $65,782 motor pool charges
- $41,688 meter installation and maintenance
- $38,794 water construction projects
- $37,442 storm drain maintenance

2014-2016 Monthly Sewer Expenses—Timpanogos Special Service District invoices



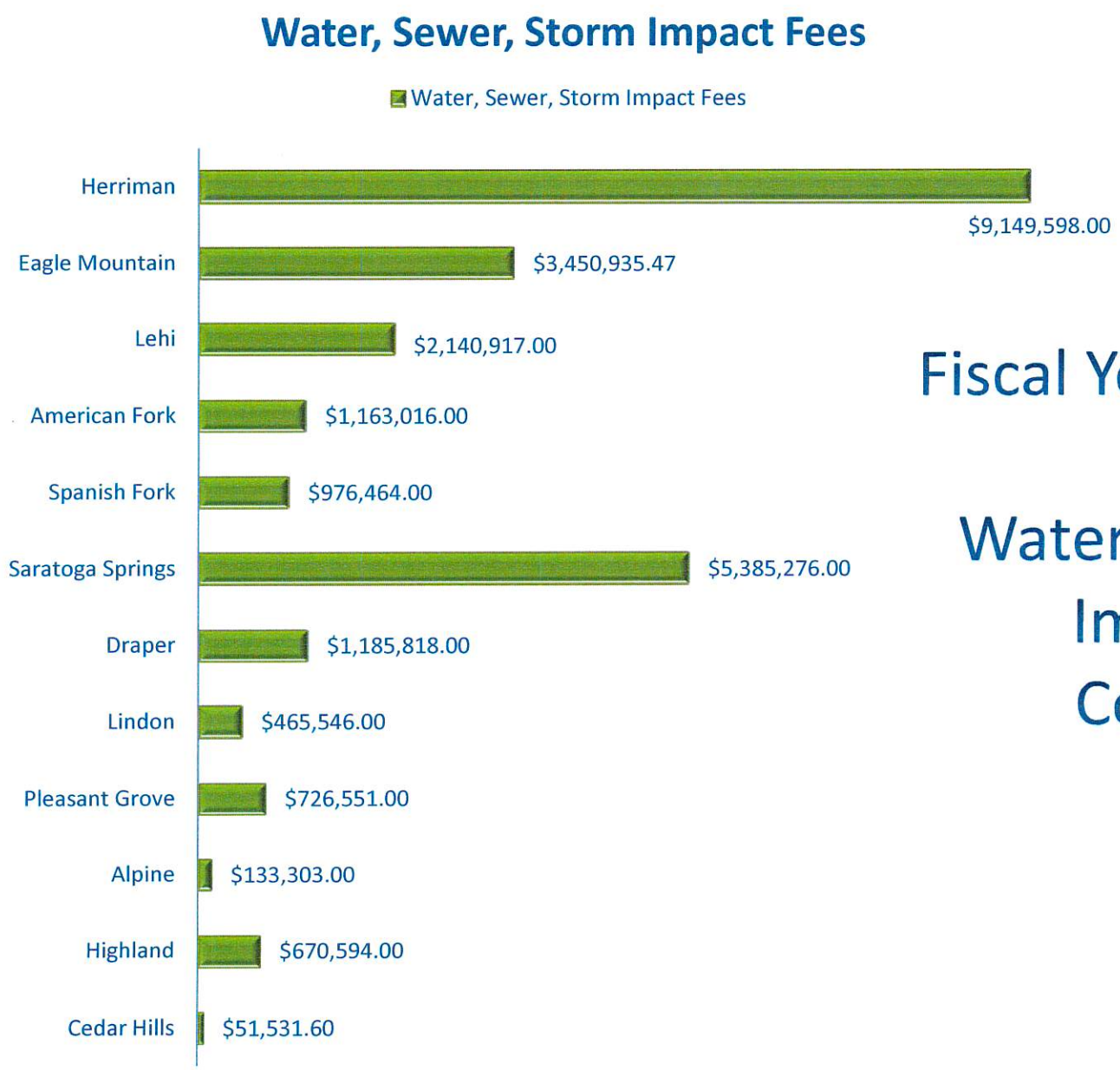
FY 2016-2017 City Water Usage vs. Sewer Charges



	July	Aug	Sept	Oct	Nov	Dec	Jan
Gallons Used	17,019	17,437	15,316	13,527	14,921	13,983	13,511
Sewer Charges	$37,814	$40,568	$41,266	$42,725	$41,851	$43,118	$45,061

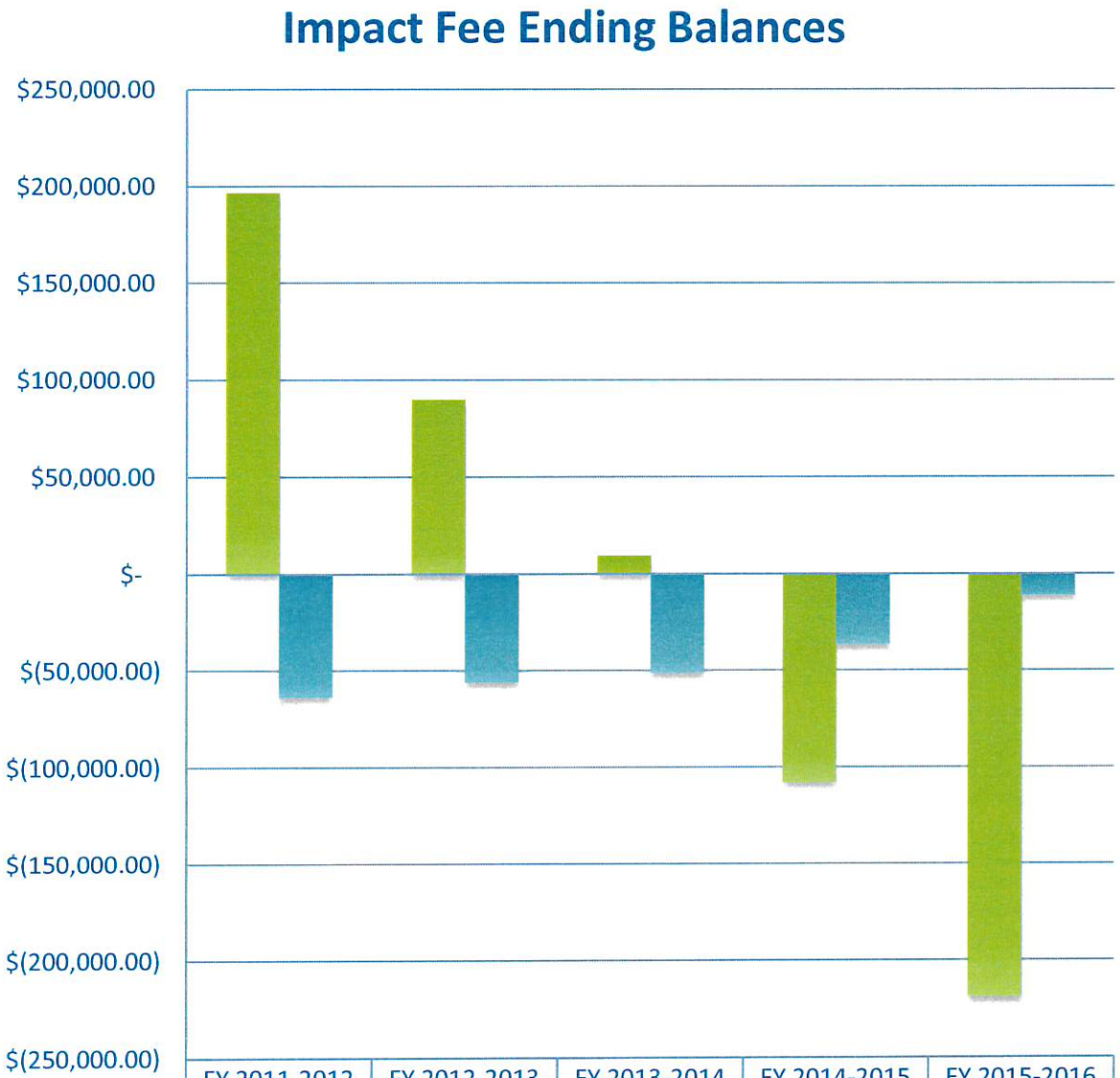
Water & Sewer Fund Revenue & Expense Highlights

- Bowen Collins adjustments are necessary for the following reasons:
  - Pay as you go for necessary capital maintenance and improvements
  - Offset very low impact fees
  - Cover debt service
- 51-37-110 Water fee 6.4% rate plan increase
- 51-37-113,114 PI usage and base rate 0.0% rate increase
- 51-35-110 Storm drain 6.5% rate plan increase
- 51-38-110 Sewer 5.5% rate plan increase, propose lower rate of 3.0% as placeholder due to SEACAP study and TSSD uncertainty
- $(24,116) 51-XX-110, 111 wages and 51-XX-150 benefits due to turnover
- Eliminating transfers out by moving excise debt service to fund
- Debt service coverage ratio is budgeted at approximately 1.34, and our bond covenants require a minimum ratio of 1.25



Fiscal Year 2015-2016 Water & Sewer Impact Fee Collections

Water & Sewer Impact Fee Trends



	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Water	$196,386.90	$89,642.99	$9,354.90	$(107,916.37	$(218,597.47
Sewer	$(63,720.34)	$(56,055.83)	$(51,211.16)	$(36,350.36)	$(11,272.76)

Pending Projects

- Storm drain/site work for Deerfield park
- Old Town storm drain retention $400,000
- Canyon road sewer $400,000
- Meter installation and maintenance $47,000
- Harvey well chlorination station FYE 2020 $80,000
- Cottonwood well chlorination station FYE 2020 $60,000
- New Jet/Vacuum truck for FYE 2018 $300,000-$400,000
- Irrigation pumps at Pond 10 and 12 will be adjusted, if necessary
- Harvey well replacement FYE 2025

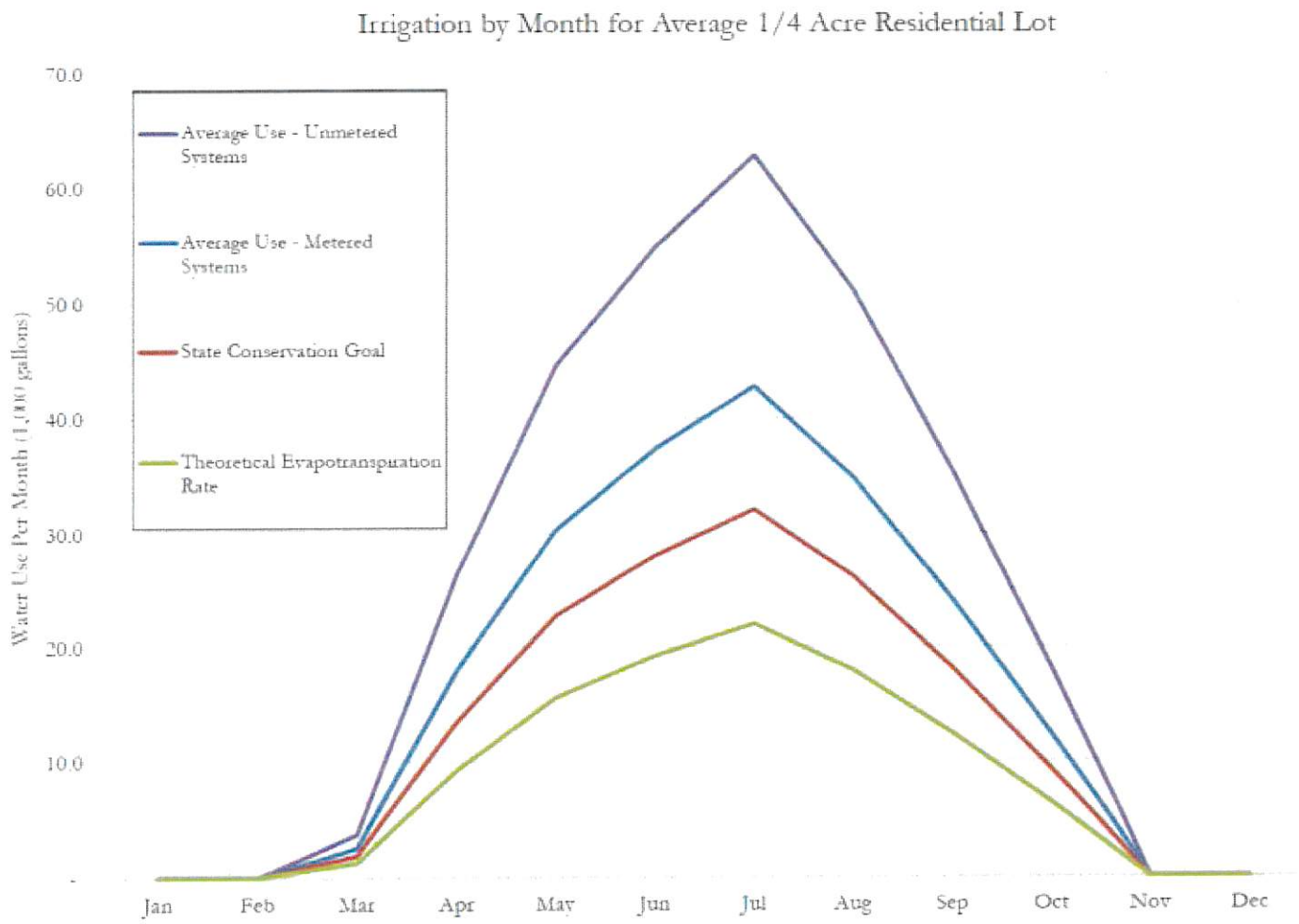
Vacuum Truck Purchase, Contract, Rental Options

- Ditch Witch vacuum trailer with 3 inch hose needs to be replaced
- Public works still working on getting demonstrations for various sizes and brands
- Enviro care 24 hour emergency response $200/hour daytime-$300/hour after hours to contract
- Renting combo vac Truck, if available
  - $1,200+ a day
  - $12,000+ a month
- Single axle or double axle chassis for vac trucks $85K-$130K usually purchased separately
- Ditch Witch Kenworth single axle truck/FXT50 $244,000 utilizes 4" inch hose
  - Other local government entities don't use this configuration, so it's hard to get a demo
- Neverest Vacall with double axle configuration without truck $230,000-$276,000
  - Larger vacuum hose, tank, options
- Legacy-Vactor 2100 Plus with double axle configuration without truck $230,000-$300,000
  - Larger vacuum hose, tank, options
  - Appears to be brand purchased by most other local entities
    - American Fork recently purchased vac truck for almost $490,000 including truck chassis

Recent Water Activities and Trends

- Culinary and secondary water's high demand on current wells and pumps continues to cause the system to wear down prematurely
- Hansen, Allen, Luce Inc. PI capacity study performed
- Water conservation committee recommendations presented at a town hall meeting
- Education of residents on water conservation committee findings through Facebook, e-mails, newsletters, city's website and signs
- Watering day restrictions with fines
- Harvey well rehabilitation required April 2015-February 2016
- Cottonwood well motor replacement February 2016
- Bowen, Collins utility rate update proposes two metering alternatives in addition to status quo
- American Fork booster repair end of summer 2016
- Central Utah Project Water landslide 2017

Monthly Water Usage Info for Typical Resident per Bowen, Collins & Associates



CONCLUSIONS

Figure 1 shows the net cumulative costs associated with debt service, capital improvements, and O&M costs for each of the four alternatives evaluated in this memorandum.

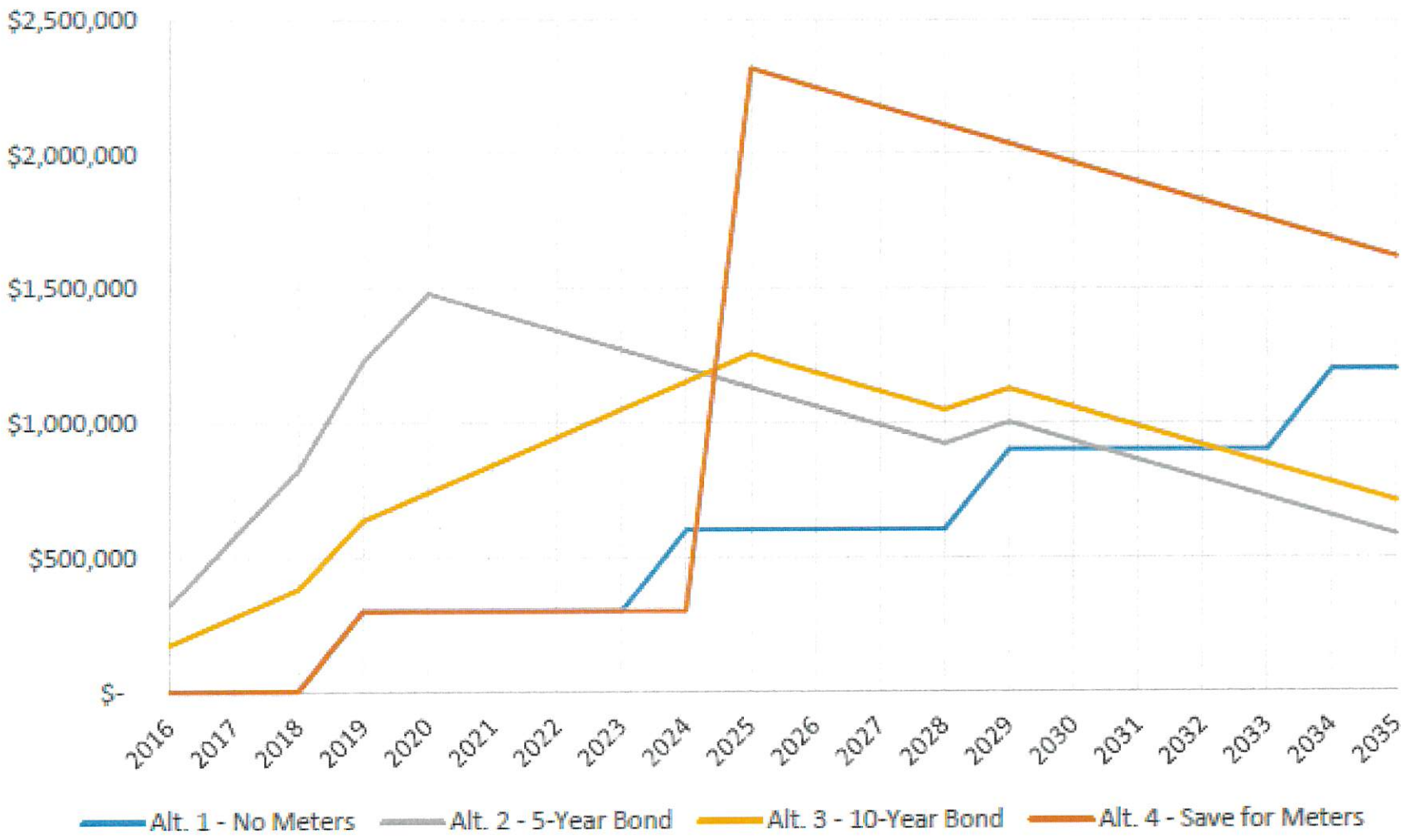
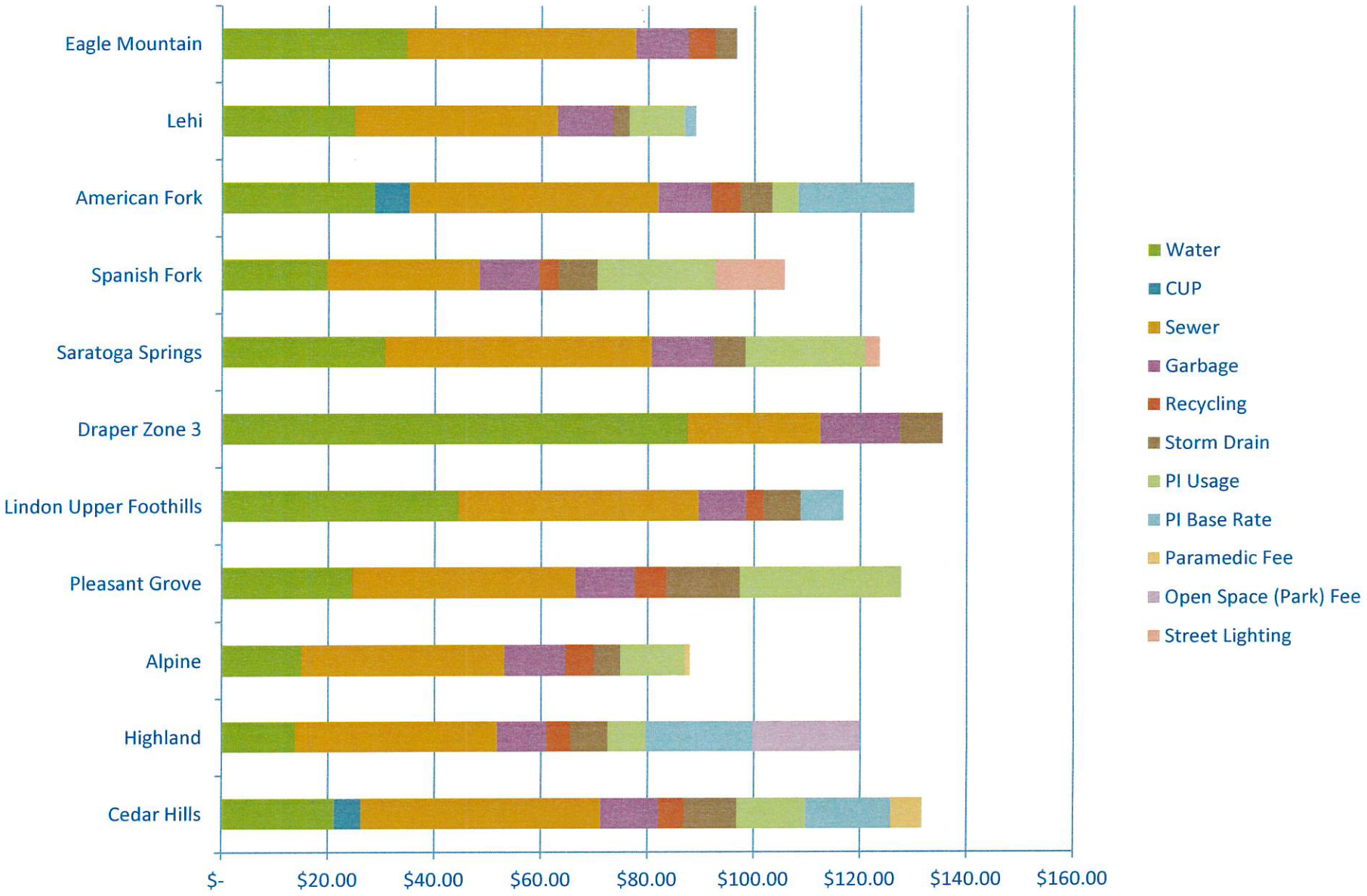


Figure 1
Net Cost of PI Metering Project Alternatives

Bowen, Collins, Associates Last Recommendations

- Recommended storm rate increases decline from 6.5% to 6.0% 2022-2025
- Recommended sewer rate increases stays at 5.5% through 2025, city staff recommend temporary placeholder of 3.0% until the next update because of SEACAP study results and potential TSSD increases
- Recommended pressurized irrigation rate stays flat through 2025
- Recommended water rate 6.4% update
  - Alternative 1—Status quo, no secondary meters and no additional wells
    - Water fee increases 6.4% annually through 2025
  - Alternative 2—New secondary meters $1.5 million w/five-year bonds at 2%
    - $900,000 used from unrestricted net position and $600,000 from bonds
    - Water fee increase the same until year 5 8.0% decrease
    - Costs city approximately $230,000 less than alternative 3 annually
      - 33% less demand
      - $70,000 in power savings per year
      - $45,000 in pump and equipment cost savings per year
  - Alternative 3—Additional well and updates to pumps, pipelines $3.5 million
    - Water fee increase additional 8.0% first year, and 5.8 % second year
- Currently dependent on American Fork for peak water usage during summer
- Hoping for financial incentives from federal, state grants to avoid debt and to have water supply systems less reliant on AF before more impactful system failures

Monthly Utility Rates for Nearby Cities



Alpine vs. Cedar Hills Utility Cost Advantages

- Alpine still has some housing growth
  - Alpine impact fees of $133,303 were 2.6 times Cedar Hills during 2016
- Alpine's average property size is significantly larger than Cedar Hill's
  - Lower rate per quarter acre, but higher amount paid because of the lot maybe 2 to 10 times larger than a Cedar Hills lot
- Alpine performs 2 manual water meter reads each year
  - Resident water leaks may last up to six months before they are notified
  - More stable housing/less rentals means even less meter reads and paperwork required
  - Labor involved is more intense, but less frequent and helpful
- Alpine's natural spring water saves $409,281.69 in supplementary water costs and electrical costs from pumping
  - Plus less wear and tear on pumps and other mechanisms that require regular maintenance
  - Purchased Water
    - City of Alpine purchased supplementary water $0
    - City of Cedar Hills purchased supplementary water $139,990.10
  - Rocky Mountain Power Fiscal Year Ending June 30, 2016
    - City of Alpine Electric bill for Water Fund $26,593.76
    - City of Cedar Hills Electric bill for Water Fund $295,885.35

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	May 2, 2017

City Council
Agenda Item

SUBJECT:	Review/Action on Amendments to the City Code, Title 3 Related to Business Licensing
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

Recently passed legislation SB0081 states:

"A municipality may not require a license or permit for a business that is operated only occasionally; and by an individual who is under 18 years of age; or charge a license fee for a home based business, unless the combined offsite impact of the home based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone."

As a result of this legislation, Cedar Hills staff is proposing changes to Title 3 of the Cedar Hills Municipal Code that will take into effect the changes from the legislative session.

PREVIOUS LEGISLATIVE ACTION:

Utah State Legislature passed SB0081 and Governor Herbert signed into law during the 2017 legislative session.

FISCAL IMPACT:

Loss of approximately $25,000 in business license fees

SUPPORTING DOCUMENTS:

A staff report and proposed code revisions are forthcoming

RECOMMENDATION:

To approve changes to the Cedar Hills municipal code to be in compliance with Utah State Code.

MOTION:

To approve/not approve changes to the Cedar Hills City Code Title 3 related to business licensing, subject to the following changes: {LIST ANY CHANGES}.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 3, CHAPTER 1, OF THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH, RELATED TO BUSINESS LICENSING AND HOME OCCUPATIONS.

WHEREAS, pursuant to Utah Code Annotated § 10-1-203, , a municipality may not require a license or permit for a business that is operated only occasionally and by an individual who is under 18 years of age; or charge a license fee for a home based business, unless the combined offsite impact of the home based business and the primary residential use material exceeds the offsite impact of the primary residential use alone, and

WHEREAS, the City Council wishes to bring the Cedar Hills Municipal Code into compliance with the State Code as it relates to certain provisions for municipal elections; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

SECTION 1

3-1-2: PURPOSE:

A. The purpose of this chapter is to provide for the regulation of all business activities within the city where authorized by statute.

B. Residents of the city have an inalienable interest in their personal safety, well-being, and privacy in their residences and throughout the community. Residents also have an inalienable interest in their ability to provide or receive information regarding matters of personal belief, political or charitable activities, and goods and services lawfully in commerce.

C. The city has a substantial interest in protecting the well-being, tranquility, personal safety, and privacy of its citizens, which includes the ability to protect citizens from unwanted intrusions upon residential property, public health, safety, and welfare. The city also has a substantial interest in protecting citizens from fraud or otherwise unfair consumer sales practices as well as criminal activity.

D. The city finds that the procedures, rules and regulations set forth in this chapter are narrowly tailored to preserve and protect the city interests referred to herein while at the same time balancing the rights of those regulated. (Ord. 11-21-2006A, 11-21-2006)

E. The city has a substantial interest in creating a set of standards that allows for business activities to be conducted in both commercial zones as well as in home based businesses. The provision of this code establishes the minimum standards for review and approval of business licenses as well as establishes the basic standards for regulation.

3-1-3: DEFINITIONS:

For the purposes of this chapter, the following definitions shall apply:

ADVOCATING: Speech or conduct intended to inform, promote, or support religious belief, political position, or charitable activities.

APPEALS BOARD: The city council of the city.

APPELLANT: The person or entity appealing the denial or suspension of a license, either personally as an applicant or registered solicitor, or on behalf of the applicant or registered solicitor.

APPLICANT: A person who is at least ~~sixteen (16)~~ eighteen (18) years of age who applies for a license.

APPLICATION: A standardized form provided by the city to an applicant to be completed and submitted as part of registration.

BUREAU OF CRIMINAL INVESTIGATION (BCI) BACKGROUND CHECK: An original dated no older than one hundred eighty (180) days prior to the date of the application of a Utah department of public safety bureau of criminal identification verified criminal history report personal to the applicant or equivalent report prepared by the corresponding public safety agency of the applicant's home state if the applicant is not a Utah resident.

BUSINESS: All activities engaged within the incorporated limits of the city, carried on for the purpose of gain or economic profit including nonprofit entities. Business includes, but is not limited to, the sale of intellectual or tangible personal property at retail or wholesale, the manufacturing of goods or property, and the rendering of personal services for others for consideration by persons engaged in any profession, trade, craft, business, occupation, or other calling. Business includes those registered with the state and/or those with a sales tax number. Business shall not mean the rendering of personal services by an employee to his or her employer under any contract of personal service.

CHARITABLE ACTIVITIES: Advocating by persons or entities that either are, or support, a charitable organization.

CHARITABLE ORGANIZATION: Any person that is:

A. A benevolent, educational, voluntary health, philanthropic, humane, patriotic, religious or eleemosynary, social welfare or advocacy, public health, environmental or conservation, or civic organization;

B. For the benefit of a public safety, law enforcement, or firefighter fraternal association;

C. Tax exempt under applicable provisions of the internal revenue code of 1986, as amended, and qualified to solicit and receive tax deductible contributions from the public for charitable purposes;

D. A chapter, branch, area, or office, or similar affiliate or any person soliciting contributions within the state for a charitable organization that has its principal place of business outside the city or state of Utah[1];

E. A student soliciting contributions to finance extracurricular social, athletic, artistic, scientific or cultural programs, provided that the solicitation has been approved in writing by the school administration, and that such student solicitors carry current picture student identification from the educational institution for which they are soliciting.

CHECK CASHING: An organization involved in the providing of loans or consideration to customers in exchange for personal property, such as property titles or personal checks. Such services shall include check cashing businesses licensed and/or defined by the state pursuant to the check cashing registration act, car title loan businesses, deferred deposit loan businesses, and businesses of a similar nature offering such services as a primary function. The term financial service shall not include fully automated stand alone services, such as automated teller machines, or those used defined as bank or financial institution.

CITY: The City of Cedar Hills, Utah.

COMMERCIAL BUSINESS: A business conducted in the SC-1 commercial zone or a residential zone allowing a commercial use as outlined and defined in this chapter.

COMMERCIAL VEHICLE: Any vehicle, trailer or construction equipment that is primarily used in a trade or business that bears any logo or other advertisement of a trade or business, or that is actually being used in a trade or business.

COMPETENT INDIVIDUAL: A person claiming or appearing to be at least eighteen (18) years of age and of sufficiently sound mind and body to be able to engage in rational thought, conversation, and conduct.

COMPLETED APPLICATION: A fully completed application, a BCI background check, a copy of the original identification relied on by the applicant to establish proof of identity, and the tendering of fees.

CRIMINALLY CONVICTED: The final entry of a conviction, whether by a plea of no contest, guilty, entry of a judicial or jury finding of guilt, which has not been set aside on appeal or pursuant to a writ of habeas corpus. The criminal conviction is that offense of which the applicant was convicted, without regard to the reduced status of the charge after completion of conditions of probation or parole, and charges dismissed under a plea in abeyance or diversion agreement.

DISQUALIFYING STATUS: Anything specifically defined in this chapter as requiring the denial, suspension, or revocation of a license, and any of the following:

A. The applicant has been criminally convicted of: 1) felony homicide, 2) physically abusing, sexually abusing, or exploiting a minor, 3) the sale or distribution of controlled substances, or 4) sexual assault of any kind;

B. Criminal charges currently pending against the applicant for: 1) felony homicide, 2) physically abusing, sexually abusing, or exploiting a minor, 3) the sale or distribution of controlled substances, or 4) sexual assault of any kind;

C. The applicant has been criminally convicted of a felony within the last ten (10) years;

D. The applicant has been incarcerated in a federal or state prison within the past five (5) years;

E. The applicant has been criminally convicted of a misdemeanor within the past five (5) years involving a crime of: 1) moral turpitude, or 2) violent or aggravated conduct involving persons or property;

F. A final civil judgment has been entered against the applicant within the last five (5) years indicating that: 1) the applicant had either engaged in fraud, or intentional misrepresentation, or 2) that a debt of the applicant was nondischargeable in bankruptcy pursuant to 11 USC section 523(a)(2), (a)(4), (a)(6), or (a)(19);

G. The applicant is currently on parole or probation to any court, penal institution, or governmental entity, including being under house arrest or subject to a tracking device;

H. The applicant has an outstanding arrest warrant from any jurisdiction; or

I. The applicant is currently subject to a protective order based on physical or sexual abuse issued by a court of competent jurisdiction.

EMPLOYEE: The operator, owner, or manager of a place of business and any persons employed by such person in the operation of that place of business, in any capacity, and also any salesman, agent, or independent contractor engaged in the operation of that place of business, in any capacity.

ENTITY: A corporation, partnership, limited liability company, or other lawful entity, organization, society or association.

FEES: The cost charged to the applicant for the issuance of a license and/or identification badge, which shall not exceed the reasonable costs of processing the application and issuing the license and/or identification badge.

FINAL CIVIL JUDGMENT: A civil judgment that would be recognized under state law as a judgment to which collateral estoppel would apply.

GOODS: One or more tangible items, wares, objects of merchandise, perishables of any kind, subscriptions, or manufactured products offered, provided, or sold.

HOME BASED OFFICE: A business conducted entirely out of the home, where the public and/or employees do not enter the home, where there is nothing produced, and where there is not a material impact.

HOME BASED BUSINESS: A business conducted entirely out of the home, the public and/or employees may enter the home, goods may be produced, and there may be a material impact. A home based business is required to have a business license.

HOME OCCUPATION: A business conducted out of a residential dwelling as outlined and defined in this chapter.

LICENSE: A document issued by the city evidencing permission of its named holder to carry on a particular business pursuant to the terms of this chapter.

LICENSEE: The person to whom a license has been issued pursuant to the provisions of this chapter.

LICENSING OFFICIAL: The city manager or designee responsible for receiving the completed application for registration.

MATERIAL OFFSITE IMPACT: An impact that a residential home based business has that exceeds the impact of a residential home alone. The impact may be based on traffic, noise, lighting, odor, or utility services. Businesses that are determined to have a material offsite impact shall be required to pay all business licensing fees.

MORAL TURPITUDE: Of or relating to moral action and conduct; professionally right; conforming to professional standards.

NO SOLICITATION SIGN: A reasonably visible and legible sign that states "No Soliciting", "No Solicitors", "No Salespersons", "No Trespassing", or words of similar import.

OCCASIONALLY: A business is operated occasionally when the operation of the business occur less than four times per year or on a seasonal basis and by an individual who is under the age of eighteen (18).

PEDDLERS: Any person who conducts the business of selling products from a moving vehicle or

from a vehicle that continuously moves from one location to another.

PERSON: Any individual, firm, corporation, company, general or limited partnership, joint venture, business trust, receiver, club, assignee for the benefit of creditors, trustee in bankruptcy, trust, estate, foundation, association, or any other form of organization, society, or other group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit or otherwise.

POLITICAL POSITION: Any actually held belief, or information for, against, or in conjunction with any political, social, environmental, or humanitarian belief or practice.

PREMISES OCCUPATION: A business conducted out of a customary residential accessory structure.

REGISTERED PERSON: Any person whose application has been approved by the city.

REGISTRATION: The process used by the licensing official to accept a completed application and determine whether or not a license will be issued, denied, suspended, or revoked.

RELIGIOUS BELIEF: Any sincerely held belief, or information for, against, or in conjunction with, any theistic, agnostic, or atheistic assumption, presumption or position, or religious doctrine, dogma, or practice regardless of whether or not the belief or information is endorsed by any other person or public or private entity.

RESIDENCE: Any living unit contained within any building or structure that is occupied by any person as a dwelling consistent with the zoning regulations of the city, together with the lot or other real property on which the living unit is located. This does not include the sidewalk, public street or public rights of way.

RESPONSIBLE PERSON/ENTITY: That person or entity responsible to provide the following to an applicant and the competent individual to whom a sale of goods or services is made or attempted to be made:

A. Maintaining a state sales tax number, a special events sales tax number, computing the sales taxes owing from any sale of goods or services, paying the sales taxes, and filing any required returns or reports;

B. Facilitating and responding to requests from consumers who desire to cancel the sale pursuant to applicable contractual rights or law; and

C. Refunding any monies paid or reversing credit card charges to those persons who timely rescind any sale pursuant to applicable contractual rights or law.

SALE OF GOODS OR SERVICES: The conduct and agreement of a business and the competent individual regarding a particular good(s) or service(s) that entitles the consumer to rescind the same within three (3) days under any applicable federal, state, or local law.

SERVICES: Those intangible goods or personal benefits offered, provided, or sold.

SOLICITING OR SOLICIT OR SOLICITATION OR DOOR TO DOOR SOLICITATION: The practice of going upon the premises of any residence or commercial property in the city, not having been invited by the occupant thereof, for the purpose of engaging in or attempting to engage in conversation with any person at a residence, whether or not that person is a competent individual, while making or seeking to make any of the following activities:

A. Obtain sales or orders for the exchange of goods, wares, merchandise or perishables of any kind, for any kind of remuneration or consideration, regardless of whether advance payment is sought;

B. Obtain prospective customers to apply for or to purchase insurance, subscriptions to publications, or publications;

C. Obtain contributions of money or any other thing of value for the benefit of any person or entity;

D. Obtain orders or prospective customers for goods or services;

E. Engage an individual in conversation at a residence for the purpose of promoting or facilitating the receipt of information regarding religious belief, political position, charitable conduct, or a home solicitation sale.

SOLICITOR(S): A person engaged in solicitation.

SUBMITTED IN WRITING: The information for an appeal of a denial, suspension, or revocation of a license, submitted in any type of written statement to the city offices by certified, registered, priority, overnight or delivery confirmation mail, facsimile, or hand delivery.

SUBSTANTIATED REPORT: A written or electronic report:

A. That is submitted to and documented by the city;

B. By any of the following:

1. A competent individual who is willing to provide law enforcement or other city employees with publicly available identification of their name, address, and any other reliable means of contact;

2. City law enforcement or licensing official; or

3. Any other regularly established law enforcement agency at any level of government;

C. That provides any of the following information regarding a business:

1. Documented verification of a previously undisclosed disqualifying status of a business;

2. Probable cause that the business has committed a disqualifying status that has not yet been determined to be a disqualifying status;

3. Documented, eyewitness accounts that the business has engaged in repeated patterns of behavior that demonstrates failure by the business to adhere to the requirements of this chapter; or

4. Probable cause that the business creates exigent circumstances that threaten the health, safety, or welfare of any individuals or entities within the city.

TEMPORARY BUSINESS: A licensed vendor under this chapter.

TEMPORARY USE BUSINESS: A business defined as a commercial business conducted as outlined and defined in this chapter.

VENDOR: A business that is temporarily located on a site that has been approved by the city for a specific period of time.

WAIVER: The written form provided to the applicant by the city wherein the applicant agrees that the city may obtain a name/date of birth BCI background check on the applicant for registration under this chapter. (Ord. 11-21-2006A, 11-21-2006; amd. Ord. 7-8-2008B, 7-8-2008; Ord. 2-17-2009A, 2-17-2009; Ord. 3-20-2012A, 3-20-2012)

3-1-4: LICENSE REQUIRED:

A. Applicability: It shall be unlawful for any person to maintain, carry on, operate, or engage in any business; or to hold itself out to the public for such purpose without first procuring a license to do so from the city. This chapter shall apply to all persons who conduct a business operation: 1) from a structure or location within the city; 2) from a residence subject to prior approval as a home occupation; 3) from an automobile or other type of mobile unit subject to prior approval as a peddler or vendor; or 4) on foot subject to prior approval as a solicitor; provided, that the city

may waive the license requirement where in the opinion of the licensing official the business activity qualifies as an exception, in accordance with the provision of subsection D of this section.

B. Separate Licenses Required For Each Business: A separate license shall be required for each business. A business desiring to facilitate or attempt to facilitate sales with different: 1) goods or services; or 2) responsible person or entity, from those designated in the originally submitted completed application, shall submit a new completed application for processing.

C. Nontransferability Of License(s): Any license issued under the provisions of this chapter is nontransferable. The license does not authorize any person or entity other than those identified in the application to do business in the city, nor does it authorize any other business than the business named in the license to do business.

D. Exceptions: This chapter shall not apply to: (Ord. 11-21-2006A, 11-21-2006; amd. Ord. 3-20-2012A, 3-20-2012)

1. Activities that are of an infrequent nature and carried on at such an incidental level as to not require regulation by the city as determined by the licensing official. (Ord. 3-20-2012A, 3-20-2012)

2. Firms providing incidental delivery of goods purchased by residents from locations outside of the city. Also, wholesale firms delivering supplies and materials to established businesses within the city.

3. Agricultural enterprises producing commodities for sale on the premises. (Ord. 11-21-2006A, 11-21-2006; amd. Ord. 3-20-2012A, 3-20-2012)

4. Legally registered charitable and non-profit organizations or 501(C)(3) and legally registered 501(c)(4) organizations and recognized as such by the Internal Revenue Service.

5. A home based business that is operated only occasionally and by an individual who is under 18 years of age.

6. A home based office.

3-1-5: FEES:

The city may assess fees for the reasonable cost of processing the application and issuing the license and/or identification badge(s). Fees may also be assessed for the purpose of defraying costs related to regulatory costs, disproportionate costs for services and enhanced service costs. The amount of fees charged shall be set forth by resolution of the city council. All fees shall be paid in advance at the time application is made to the licensing official. No fee, or any part of it, shall be

refunded for any reason once registration has commenced. (Ord. 11-21-2006A, 11-21-2006; amd. Ord. 3-20-2012A, 3-20-2012)

3-1-6: PROCEDURE FOR APPLICATION, REGISTRATION AND LICENSING:

A. Application For License: The licensing official shall consider all applications for a license, which shall be made in writing. The city shall provide a standard application for the registration of businesses. Each application must be signed, filled out completely and accompanied by the appropriate fee. Each application shall require disclosure and reporting by the applicant of the following information and documentation: (Ord. 3-20-2012A, 3-20-2012)

1. Name: The name of the business.

2. Function: Function of the business.

3. Review Of Written Disclosures: An affirmation that the applicant has received and reviewed the disclosure information required by this chapter.

4. Contact Information:

a. Applicant's true, correct and legal name, including any former names or aliases used during the last ten (10) years;

b. Applicant's telephone number, home address and mailing address, if different;

c. If different from the applicant, the name, address, and telephone number of the responsible person or entity; and

d. The address by which all notices to the applicant required under this chapter are to be sent.

5. Proof Of Identity: The applicant shall provide an identification photograph of himself or herself and appear before the licensing official for an in person verification of identity. Any of the following proof of identity may be used:

a. A valid driver's license issued by any state;

b. A valid passport issued by the United States;

c. A valid identification card issued by any state;

d. A valid identification issued by a branch of the United States military;

e. A valid passport issued outside the United States.

Upon verification of identity, the original identification submitted to establish proof of identity shall be returned to the applicant.

6. Proof Of Registration With Department Of Commerce: The applicant shall provide proof that either the applicant, or the responsible person or entity, has registered with the Utah state department of commerce.

7. State Licensing: Proof of appropriate state licensing if required by the state.

8. Type: The type of license desired.

9. Fee: Fee to be paid. If it is determined that the impact of a home based business materially exceeds a standard residential dwelling, the owner of the business shall be required to pay for a business license; such a determination shall be made by the City Business License Official.

10. Execution Of Application: The applicant shall execute the application, stating upon oath or affirmation, under penalty of perjury, that based on the present knowledge and belief of the applicant, the information provided is complete, truthful and accurate.

11. Additional Information: Such additional information as the city deems necessary for the guidance of the city in considering the application and registration of the business. Such additional information may include information regarding an applicant's criminal history as further outlined in the definition of "disqualifying status". (Ord. 11-21-2006A, 11-21-2006; amd. Ord. 3-20-2012A, 3-20-2012)

B. Registration And Licensing: The registration process shall not begin unless the applicant has submitted a completed application. Within ten (10) business days, the licensing official shall: (Ord. 3-20-2012A, 3-20-2012)

1. Registration:

a. Take any and all actions it deems appropriate to verify the truthfulness and completeness of the information submitted and disclosed by the applicant.

b. Obtain a recommendation from the chief building official, zoning administrator and/or fire chief after the appropriate inspection, when applicable.

c. Accept the application or deny the application.

2. Licensing: Upon completion of registration, the licensing official shall issue a license. (Ord. 11-21-2006A, 11-21-2006; amd. Ord. 3-20-2012A, 3-20-2012)

3-1-7: REQUIREMENTS:

A. Compliance: Each place of business may be inspected by the city for compliance with building, fire, land use, and health codes prior to opening for business. No business shall be registered if the premises and/or building to be used are not in compliance with the building, fire, land use and health codes. An inspection ~~shall~~ may be required when the general public or a nonresident

employee will be entering the business, a ~~product is produced~~, and/or when hazardous chemicals and/or materials are located at the business. (Ord. 3-20-2012A, 3-20-2012)

B. Inspections:

1. Whenever inspections are required or are considered reasonably necessary to secure compliance with any provision of this chapter or state statute or regulation, or to detect violations thereof; it shall be the duty of the licensee or the person in charge of the premises to be inspected to admit thereto, for the purpose of making the inspection, any official, officer or employee of the city, county or state who is authorized or directed to make such inspection at any reasonable time that admission is requested.

2. In addition to any other penalty that may be provided, the licensing official may revoke the license of any business in the city that refuses to permit any such authorized official, officer or employee to make the inspection, or interferes with such official, officer or employee while in the performance of his duty in making such inspection; provided, that no license shall be revoked under this provision unless written demand is made upon the licensee and/or person in charge of the premises, in the name of the city or the state, stating that such inspection is desired at the time it is sought to make the inspection. (Ord. 11-21-2006A, 11-21-2006; amd. Ord. 3-20-2012A, 3-20-2012)

C. BCI Background Check: An original BCI background check for the applicant and for all employees of the applicant conducting "business" within the city as defined in section 3-1-3 of this chapter is required for the following businesses. The licensing official shall make a copy and return the original to the applicant.

1. Businesses whose primary purpose is providing services to minors.

2. Businesses providing services to the elderly.

3. Peddlers and vendors.

4. Solicitors.

D. Sales Tax Number: All businesses that offer the sale of goods or services shall have a permanent or temporary sales tax number. (Ord. 3-20-2012A, 3-20-2012)

SECTION III
CONFLICTING ORDINANCES AND ADOPTION

1. CONFLICTING PROVISIONS

All other ordinances that are in conflict herewith are hereby repealed.

2. PROVISIONS SEVERABLE
   This ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

3. AMENDMENT TO BE ADDED TO CITY CODE
   The City Council hereby authorizes and directs that insert pages reflecting the provisions enacted hereby shall be made and placed in the City Code, Title 9.

4. EFFECTIVE DATE
   This ordinance shall take effect upon signing and publication as required by law.

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

_____
Gary R. Gygi, Mayor

ATTEST:

_____
Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	May 2, 2017

City Council
Agenda Item

SUBJECT:	Review/Action on a Resolution Dissolving the Town Hall Citizens Advisory Committee, Water Conservation Committee, General Plan Committee, and Golf Course Finance Committee
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

When a citizen committee has served its purpose or discontinued meeting, it should be dissolved by resolution until a future time when the committee may reconvene. These committees convene for a variety of reasons. The Golf Course Finance Committee met to discuss the financial state of the golf course; they presented their findings to the community in a town hall meeting. The Water Advisory Committee met to discuss the water needs of Cedar Hills; they also presented their findings to the community in a town hall setting. Other committees such as the General Plan Committee met to help guide a discussion on the community. Stakeholders met to discuss the future vision of the community. When certain committees have commenced their work, the committee should be dissolved. If the time comes that the committee should be reformed, they may reconvene by resolution of the City Council

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

N/A

RECOMMENDATION:

To dissolve the listed committees

MOTION:

To approve/not approve resolution _____, dissolving the General Plan Citizens Advisory Committee, the Golf Course Citizens Advisory Committee, the Town Hall Citizen Advisory Committee, and the Water Conservation Citizens Advisory Committee of the City of Cedar Hills, Utah.

RESOLUTION NO. _____

A RESOLUTION DISSOLVING THE GENERAL PLAN CITIZENS ADVISORY COMMITTEE, THE GOLF COURSE CITIZENS ADVISORY COMMITTEE, THE TOWN HALL CITIZENS ADVISORY COMMITTEE, AND THE WATER CONSERVATION CITIZENS ADVISORY COMMITTEE OF THE CITY OF CEDAR HILLS, UTAH.

Whereas, the City Council desires to dissolve the General Plan Citizens Advisory Committee, the Golf Course Citizens Advisory Committee, the Town Hall Citizen Advisory Committee, and the Water Conservation Citizens Advisory Committee of the City of Cedar Hills, Utah.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

PART I
DISSOLUTION

The General Plan Citizens Advisory Committee, the Golf Course Citizens Advisory Committee, the Town Hall Citizen Advisory Committee, and the Water Conservation Citizens Advisory Committee of the City of Cedar Hills, Utah, are hereby dissolved as of May 2, 2017.

PART II
EFFECTIVE DATE AND SEVERABILITY

A. This resolution shall take effect upon its passage.

B. If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

ADOPTED, RESOLVED, AND ORDERED, BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

APPROVED:

_____
Gary R. Gygi, Mayor

ATTEST:

_____
Colleen Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/2/2017

City Council
Agenda Item

SUBJECT:	Amendments to City Code, Title 1, Chapter 7 Regarding Elections
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin

BACKGROUND AND FINDINGS:

In reviewing and preparing information for the upcoming municipal election, the city recorder is updating the city code. Recent legislation changes campaign finance disclosure requirements, and definitions. The proposed ordinance will bring the code into compliance with the state code.

PREVIOUS LEGISLATIVE ACTION:

Ordinance No. 6-19-2001A, Ordinance No. 04-23-2013B

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

Proposed Ordinance

RECOMMENDATION:

Staff recommends the City Council review the submitted information and proposed ordinance with the intent of a motion.

MOTION:

To adopt/not adopt Ordinance No. _____, an Ordinance amending Title 1, Chapter 7A of the City Code of the City of Cedar Hills, Utah, relating to Campaign Finance Disclosure requirements and definitions.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 1, CHAPTER 7A, OF THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH, RELATING TO CAMPAIGN FINANCE DISCLOSURE REQUIREMENTS AND DEFINITIONS.

WHEREAS, pursuant to Utah Code Annotated § 10-3-208, and 20A-9-203, each candidate for municipal office shall file with the municipal clerk or recorder a declaration of candidacy and a campaign finance statement; and

WHEREAS, the City Council wishes to bring the Cedar Hills Municipal Code into compliance with the State Code as it relates to certain provisions for municipal elections; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

SECTION 1
CAMPAIGN FINANCE DISCLOSURE

1. Candidates for municipal office shall ~~(a) report the total amount of all contributions and expenditures if the candidate receives $500.00 or less and spends $500.00 or less; or (b) report all itemized contributions, including the amount and the name of the donor, the aggregate total of all contributions that individually do not exceed the reporting limit; and for each campaign expenditure, the amount of the expenditure and the name of the recipient of the expenditure.~~ report all of the candidate's itemized and total: (1) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and (2) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and (3) identify for each contribution, the amount of the contribution and the name of the donor, if known; and (4) identify for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or report the total amount of all contributions and expenditures if the candidate receives $500 or less in contributions and spends $500 or less on the candidate's campaign. Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to: the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.

~~2. The reporting limit means $50.00 for each calendar year. The financial report shall identify (a) each contribution of more than $50.00, and the name of the donor; (b) for each campaign expenditure, the amount of the expenditure and the name of the recipient of the expenditure.~~

2. The definition of "anonymous contribution limit" means for each calendar year: $50.

SECTION III
CONFLICTING ORDINANCES AND ADOPTION

1. CONFLICTING PROVISIONS
   All other ordinances that are in conflict herewith are hereby repealed.

2. PROVISIONS SEVERABLE
   This ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

3. AMENDMENT TO BE ADDED TO CITY CODE
   The City Council hereby authorizes and directs that insert pages reflecting the provisions enacted hereby shall be made and placed in the City Code, Title 1.

4. EFFECTIVE DATE
   This ordinance shall take effect upon signing and publication as required by law.

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

_____
Gary R. Gygi, Mayor

ATTEST:

_____
Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/2/2017

City Council
Agenda Item

SUBJECT:	Interlocal Cooperation Agreement with Utah County
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	Chandler Goodwin, City Manager

Due to the increased interest of cities wishing to conduct all vote by mail elections, the Utah County Clerk Elections Division met with city recorders earlier this year to propose offering their services in assisting interested cities in conducting their vote by mail elections. The county would be in charge of administering the all vote by mail elections, including the processing, mailing and counting of the ballots. The cost of the election will be shared between the county and the individual cities, and an Interlocal Cooperation Agreement would be entered into that sets forth in writing the agreement regarding the joint administration of the 2017 Municipal Primary and General Election.

BACKGROUND AND FINDINGS:

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:
Approximately $14,000.00

SUPPORTING DOCUMENTS:
Proposed Resolution, Interlocal Cooperation Agreement

RECOMMENDATION:
Staff recommends that the City Council review the agreement and authorize the execution of the Interlocal Cooperation Agreement.

MOTION:
To approve/not approve Resolution No. _____ authorizing the execution of an Interlocal Cooperation Agreement between Utah County and the City of Cedar Hills, Utah regarding the administration of the 2017 Municipal Elections.

Agreement No. 2017-____

INTERLOCAL COOPERATION AGREEMENT BETWEEN UTAH COUNTY AND CEDAR HILLS FOR THE ADMINISTRATION OF THE 2017 MUNICIPAL ELECTIONS

THIS IS AN INTERLOCAL COOPERATION AGREEMENT (Agreement), made and entered into by and between Utah County, a political subdivision of the State of Utah, and CEDAR HILLS City, a Utah municipality and political subdivision of the State of Utah, hereinafter referred to as CITY.

WITNESSETH:

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act (Act) , Title 11, Chapter 13, Utah Code Annotated, 1953 as amended, public agencies, including political subdivisions of the State of Utah as therein defined, are authorized to enter into written agreements with one another for joint or cooperative action; and

WHEREAS, pursuant to the Act, the parties desire to work together through joint and cooperative action that will benefit the residents of both Utah County and CITY.

WHEREAS, all of the parties to this Agreement are public agencies as defined in the Act.

WHEREAS, Utah County and CITY desire to successfully conduct the 2017 CITY Municipal Primary (August 15, 2017) and General (November 7, 2017) Elections; and

WHEREAS, it is to the mutual benefit of both Utah County and CITY to enter into an agreement providing for the parties' joint efforts to administer the 2017 CITY Municipal Elections.

NOW, THEREFORE, the parties do mutually agree, pursuant to the terms and provisions of the Act, as follows:

Section 1. EFFECTIVE DATE; DURATION

This Agreement shall become effective and shall enter into force, within the meaning of the Act, upon the submission of this Agreement to, and the approval and execution thereof by Resolution of the governing bodies of each of the parties to this Agreement. The term of this Agreement shall be from the effective date hereof until the completion of the parties' responsibilities associated with the 2017 municipal elections or until terminated, but is no longer than 3 years from the date of this Agreement. This Agreement shall not become effective until it has been reviewed and approved as to form and compatibility with the laws of the State of Utah by the Utah County Attorney's Office and the attorney for CITY. Prior to becoming effective, this Agreement shall be filed with the person who keeps the records of each of the parties hereto.

Section 2. ADMINISTRATION OF AGREEMENT

The parties to this Agreement do not contemplate nor intend to establish a separate legal entity under the terms of this Agreement. The parties hereto agree that, pursuant to Section 11-13-207, Utah Code Annotated, 1953 as amended, Utah County, by and through the Utah County Clerk/Auditor Elections Office, shall act as the administrator responsible for the administration of this Agreement. The parties further agree that this Agreement does not anticipate nor provide for any organizational changes in the parties. The administrator agrees to keep all books and records in such form and manner as Utah County shall specify and further agrees that said books shall be open for examination by the parties hereto at all reasonable times. The parties agree that they will not acquire, hold nor dispose of real or personal property pursuant to this Agreement during this joint undertaking.

Section 3. PURPOSES

This Agreement has been established and entered into between the parties for the purpose of administering the 2017 CITY Municipal Elections. This Agreement contemplates only a basic, traditional election for the 2017 CITY Municipal Elections; any and all other election-related services, including but not limited to services for special elections or elections for subsequent years, will need to be agreed to in a separate writing signed by both parties.

Section 4. PARTIES RESPONSIBILITIES

Utah County agrees to:

1. Provide manpower and equipment to count all ballots for the 2017 CITY Municipal Election. Equipment in this case means mail processing and optical scan ballot equipment.
2. Provide manpower and equipment to process all voter registration applications, prepare and mail all official ballots, and process/count them upon return and include these ballots in the official election return.
3. Provide manpower and equipment to program and test the tabulation programming for said elections.
4. Provide manpower and equipment to program, prepare and mail official ballots.
5. Provide the needed postal permits for both outbound and return mail.
6. Provide manpower and equipment to canvass all election returns. This includes only one count and one canvass. As it is not possible to predict the scale and scope of a recount, reasonable costs will be billed for recounts and re-canvassing.
7. On Election Night, provide the official Election results through the standardized reports and/or data feeds as generated by the Election programming and management program

and system used by the County.

8. Provide final, canvassed report of Official Election Results. Such results will constitute the final Official Results of the Election.
9. Acknowledge that this Interlocal Agreement relates to a municipal ballot and election and as required by state statute, the municipal clerk is the election officer.

CITY agrees to:

1. Provide manpower, facilities and equipment for Candidate Filings.
2. Provide manpower, facilities and equipment for receiving and processing of all financial disclosures required by state code and/or city code.
3. Accept responsibility to keep candidates and the public up to date and current on all legal requirements governing candidates and campaigns, including candidate filing, campaign finance disclosures and all local ordinances governing campaigns
4. Provide a single voter service center within the City. Such a center is not intended to be a polling place, rather it is a place for voters with issues to go and receive help. Said service center will operate during traditional voting hours (7 am to 8 pm) on Election Day only.
5. Recruit, train and staff the required voter service center with an adequate number of poll workers.
6. Order and provide all materials needed to run the service center mentioned above. Any and all ballots used will be ordered from K&H, the printing and mailing contractor for the 2017 Election.
7. When needed use Utah County's poll worker training contractor and pay any and all expenses for vote center worker training should it be needed.

8. Pay Utah County up to $1098.74 for ballot programming, voting system support and operation.
9. Pay Utah County up to $11453.81 for ballot printing and mailing. This includes both Primary and General Elections.
10. Pay Utah County for all return ballot postage. The estimated cost is 46.9 cents per piece. Return ballot postage cost for 15% turnout in the Primary and 30% in the General election would be $1204.88.
11. Thoroughly examine and proof all election programming done for the 2017 CITY Municipal Election. The City will examine and complete all proofs to ensure programming is complete and correct for all of their own ballot styles. Final approval of ballots and programming will rest with the City.
12. Pay all reasonable costs associated with recounts, re-canvassing, election contests and any other extraordinary expenses that may arise in connection with this Agreement.
13. Host on the official CITY web site a link to or copy of the official reported results as hosted on the County Elections web page.
14. CITY will not change the format or otherwise alter the official reported results, only displaying them in the form and format as provided by the County.

Section 5. METHOD OF TERMINATION

This Agreement will automatically terminate at the end of its term herein, pursuant to the provisions of paragraph one (1) of this Agreement. Prior to the automatic termination at the end of the term of this Agreement, any party to this Agreement may terminate the Agreement sixty (60) days after providing written notice of termination to the other parties. Should the Agreement be terminated prior to the end of the stated term, CITY will be responsible for any

costs incurred through the time of termination. The Parties of this Agreement agree to bring current, prior to termination, any financial obligation contained herein.

Section 6. INDEMNIFICATION

The parties to this Agreement are political subdivisions of the State of Utah. The parties agree to indemnify and hold harmless the other for damages, claims, suits, and actions arising out of a negligent error or omission of its own officials or employees in connection with this Agreement. It is expressly agreed between the parties that the obligation to indemnify is limited to the dollar amounts set forth in the Governmental Immunity Act, Section 63G-7-604.

Section 7. FILING OF INTERLOCAL COOPERATION AGREEMENT

Executed copies of this Agreement shall be placed on file in the office of the County Clerk/Auditor of Utah County and with the official keeper of records of CITY, and shall remain on file for public inspection during the term of this Agreement.

Section 8. ADOPTION REQUIREMENTS

This Agreement shall be (a) approved by Resolution of the governing body of each of the parties, (b) executed by a duly authorized official of each of the parties (c) submitted to and approved by an Authorized Attorney of each of the parties, as required by Section 11-13-202.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

Section 9. AMENDMENTS

This Agreement may not be amended, changed, modified or altered except by an instrument in writing which shall be (a) approved by Resolution of the governing body of each of the parties, (b) executed by a duly authorized official of each of the parties, (c) submitted to and approved by an Authorized Attorney of each of the parties, as required by Section 11-13-205.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

Section 10. SEVERABILITY

If any term or provision of the Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to circumstances other than those with respect to which it is invalid or unenforceable, shall not be affected thereby, and shall be enforced to the extent permitted by law. To the extent permitted by applicable law, the parties hereby waive any provision of law which would render any of the terms of this Agreement unenforceable.

Section 11. NO PRESUMPTION

Should any provision of this Agreement require judicial interpretation, the Court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against the party, by reason of the rule of construction that a document is to be construed more strictly against the person who himself or through his agents prepared the same, it being acknowledged that each of the parties have participated in the preparation hereof.

Section 12. HEADINGS

Headings herein are for convenience of reference only and shall not be considered any interpretation of the Agreement.

Section 13. BINDING AGREEMENT

This Agreement shall be binding upon the heirs, successors, administrators, and assigns of each of the parties hereto.

Section 14. NOTICES

All notices, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been properly given if delivered by hand or by certified mail, return receipt requested, postage paid, to the parties at the addresses of

the City Mayor or County Commission, or at such other addresses as may be designated by notice given hereunder.

Section 15. ASSIGNMENT

The parties to this Agreement shall not assign this Agreement, or any part hereof, without the prior written consent of all other parties to this Agreement. No assignment shall relieve the original parties from any liability hereunder.

Section 16. GOVERNING LAW

All questions with respect to the construction of this Agreement, and the rights and liability of the parties hereto, shall be governed by the laws of the State of Utah.

IN WITNESS WHEREOF, the parties have signed and executed this Agreement, after resolutions duly and lawfully passed, on the dates listed below:

UTAH COUNTY

Authorized by Resolution No. 2017-___, authorized and passed on the _____ day of _____, 2017.

BOARD OF COUNTY COMMISSIONERS
UTAH COUNTY, UTAH

By:_____
WILLIAM C. LEE, Chairman

ATTEST: BRYAN E. THOMPSON
Utah County Clerk/Auditor

By:_____
Deputy

APPROVED AS TO FORM AND COMPATIBILITY
WITH THE LAWS OF THE STATE OF UTAH:
JEFFREY R. BUHMAN, Utah County Attorney

By:_____
Deputy County Attorney

CEDAR HILLS CITY

Authorized by Resolution No. _____ , authorized and passed on the _____ day of August, 2017.

_____
Mayor, CEDAR HILLS CITY

ATTEST:

_____
NAME
CEDAR HILLS CITY Recorder

APPROVED AS TO FORM AND COMPATIBILITY
WITH THE LAWS OF THE STATE OF UTAH
City Attorney

By: _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT BETWEEN UTAH COUNTY AND THE CITY OF CEDAR HILLS, UTAH REGARDING THE ADMINISTRATION OF THE 2017 MUNICIPAL ELECTIONS.

Whereas, municipal elections will be held in the City of Cedar Hills in 2017;

Whereas, the City has adopted and authorized a vote-by-mail format for the municipal elections;

Whereas, it is to the mutual benefit of both Utah County and Cedar Hills to enter into an agreement providing for the parties' joint efforts to administer the 2017 Municipal Election; and,

Whereas, an Interlocal Cooperation Agreement, in the form attached hereto as Exhibit A, has been prepared to define the joint election administration and responsibilities.

Now therefore, be it resolved by the City Council of the City of Cedar Hills, Utah:

1. The Interlocal Cooperation Agreement attached hereto as **Exhibit A** is hereby approved.
2. The Mayor is hereby authorized to execute the Agreement in substantially the form attached hereto as **Exhibit A**, with such minor changes and modifications as may be recommended by the City's legal counsel.

ADOPTED, RESOLVED, AND ORDERED, BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

_____
Gary R. Gygi, Mayor

ATTEST:

_____
Colleen Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/2/2017

City Council
Agenda Item

SUBJECT:	Review/Action on a Resolution Notifying the Utah County Commission of the City's Intent to Submit to the Voters an Opinion Question Regarding a Possible Imposition of a PARC Tax
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	Chandler Goodwin

BACKGROUND AND FINDINGS:

In 2008, voters in the City of Cedar Hills considered and approved via general ballot opinion question, a local sales and use tax of 0.1% of particular transactions to fund cultural facilities and organizations, recreational facilities and programs, zoological facilities and organizations or botanical organizations.

Per Utah State Code Title 59, Chapter 12, Part 14, the tax may be reauthorized at the end of the eight-year period in accordance with said code, by submitting an opinion question to the residents of the city regarding the possible imposition of a city wide PARC Tax.

The city's intent is to include this opinion question on the 2017 municipal general election ballot for the residents of the city to consider. The proposed resolution is the first step in the process to advance the proposed opinion question to the ballot.

PREVIOUS LEGISLATIVE ACTION:

CARE Tax Resolution 6-17-2008D

FISCAL IMPACT:

Tax revenue estimated at $40,000 annually.

SUPPORTING DOCUMENTS:

PARC Tax Resolution

RECOMMENDATION:

Staff recommends the City Council approve the PARC Tax resolution and notify the Utah County Commission of the City's Intent to submit to the voters an opinion question regarding a possible imposition of a PARC Tax.

MOTION:

To approve/ not approve resolution _____, a resolution notifying the Utah County Commission of the City of Cedar Hills' intent to submit an opinion question to Cedar Hills residents regarding the possible imposition of a citywide tax to fund cultural, recreational, botanical and zoological organizations or facilities in the City of Cedar Hills.

RESOLUTION NO. _____

A RESOLUTION NOTIFYING THE UTAH COUNTY COMMISSION OF THE CITY OF CEDAR HILLS INTENT TO SUBMIT AN OPINION QUESTION TO CEDAR HILLS RESIDENTS REGARDING THE POSSIBLE IMPOSITION OF A CITYWIDE TAX TO FUND, CULTURAL, RECREATIONAL, BOTANICAL AND ZOOLOGICAL ORGANIZATIONS OR FACILITIES IN THE CITY OF CEDAR HILLS.

Whereas, Title 59, Chapter 12, Part 14 of the Utah Code authorizes cities in Utah to submit to the registered voters of the city an opinion question of whether the city should impose a local sales and use tax of 0.1 percent within the city on authorized transactions to fund, cultural, recreational, botanical and zoological organizations or facilities in the city (commonly referred to as the "PARC Tax");

Whereas, the City Council of the City of Cedar Hills (the "City") has determined that a PARC Tax would be beneficial to the City and its residents through the promotion of cultural arts and recreational facilities in the City, and therefore desires to submit an opinion question to the registered voters within the City;

Whereas, a city may not impose a PARC Tax if the county in which the city is located has either enacted a countywide PARC Tax or has declared its intent to submit an opinion question to county voters as to whether the county should impose a countywide PARC Tax;

Whereas, before the City Council may submit the opinion question to the registered voters in the City, the Act requires the City Council to provide written notice to the Utah County Commissioners (the "County") regarding the City Council's intent to impose the PARC Tax;

Whereas, within 60 days of receipt of the City's notice of the intent to submit an opinion question to the residents of the city, the Act requires the County legislative body to provide to the City either (1) a resolution stating that the County does not seek to impose a countywide PARC Tax, or (2) a written notice that the County will submit an opinion question to county voters as to whether the County should impose a countywide PARC Tax;

Whereas, upon receipt of the required information from the County, the City may proceed with its PARC Tax opinion question to the registered voters within the City if the County indicates that it does not seek to impose a countywide PARC Tax: and

Whereas, the Cedar Hills City Council intends to proceed with a PARC Tax election and to provide the County with notice of its intent as required by law.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, AS FOLLOWS:

1. The Cedar Hills City Council hereby declares its intent to submit an opinion question to the Cedar Hills residents as to whether the City of Cedar Hills should impose a local sales and use tax of 0.1 percent to fund cultural, recreational, botanical and zoological organizations or facilities in the City of Cedar Hills.

2. The City of Cedar Hills hereby provides the Utah County Commissioners notice of its intent and respectfully requests the County respond to this notice as required by law.

3. If any provision or clause of this Resolution is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other sections, provision, clauses, or applications which can be implemented without the invalid provision, clause, or application. To this end, the provisions of the Resolution are declared severable.

4. This Resolution shall take effect immediately upon its adoption

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

_____
Gary R. Gygi, Mayor

ATTEST:

_____
Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	May 2, 2017

City Council
Agenda Item

SUBJECT:	Review/Action on a Resolution to Discontinue Cedar Hills Membership with the Utah League of Cities and Towns
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:
Cedar Hills is scheduled to pay the ULCT $5,118.71in membership fees for FY18. These fees are based on assessed property values, population estimates, and sales tax revenues. ULCT serves as a lobbying group that works to preserve local authority at the state level. Representatives from ULCT also offer multiple trainings to elected officials, planning commissions, land use authorities, staff, and others on the processes in local government and best practices.

PREVIOUS LEGISLATIVE ACTION:
N/A

FISCAL IMPACT:
$5,118.71

SUPPORTING DOCUMENTS:
Resolution document

RECOMMENDATION:

MOTION:
To approve/not approve resolution _____, discontinuing membership in the Utah League of Cities and Towns, effective for fiscal year 2018.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, SUSPENDING THE CITY'S MEMBERSHIP WITH THE UTAH LEAGUE OF CITIES AND TOWNS (ULCT).

Whereas, the City of Cedar Hills has been a participating member of the Utah League of Cities and Towns for over 30 years; and

Whereas, the Utah League of Cities and Towns has become a lobbying group that may or may not represent the will of the residents of Cedar Hills:

Now therefore, the City Council of the City of Cedar Hills resolves that membership dues be suspended indefinitely for membership in the Utah League of Cities and Towns. This does not preclude elected officials and employees from paying for and attending training meetings.

ADOPTED, RESOLVED, AND ORDERED, BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

APPROVED:

_____

Gary R. Gygi, Mayor

ATTEST:

_____

Colleen Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	May 2, 2017

City Council
Agenda Item

SUBJECT:	Review/Action on a Resolutions related to Resident, City Staff and Elected Officials Use of the Golf Course
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:
Councilmember Rob Crawley has proposed two resolutions:

1) Whereas elected officials have a responsibility to vote in an unbiased manner regarding the spending on the golf course. Whereas the golf course represents an asset that has significant costs to residents that benefit in varying degrees from the golf course. Whereas free golf awarded to elected officials can give bias in fact and/or bias in appearance to elected officials:

Therefore, the City Council resolves that from this time forward, neither current elected officials, nor previously elected officials, shall be given preferential treatment over residents in regards to usage of golf course facilities including green fees, driving range usage, golf carts usage, product purchases, etc.

2) Whereas the golf course is rarely operating at capacity, and the more paying customers that the city can attract, the less financials resources are required to subsidize the golf course:

Therefore the City Council resolves that all residents, employees and elected officials are allowed a free golf game when bringing with them a minimum of two additional customers paying full price for green fees.

PREVIOUS LEGISLATIVE ACTION:
N/A

FISCAL IMPACT:
TBD – Staff has not done an analysis to determine the cost to projected revenues

SUPPORTING DOCUMENTS:
Resolution on Elected Officials Use of the Golf Course, Resolution on Residents and Staff Use of the Golf Course

RECOMMENDATION:
Click here to enter text.

MOTION:
To approve/not approve resolution _____, on elected officials use of the Cedar Hills Golf Club.

To approve/not approve resolution_____, on resident and staff use of the Cedar Hills Golf Club

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, REGULATING ELECTED OFFICIALS GOLF COURSE USAGE.

Whereas, elected officials have a responsibility to vote in an unbiased manner regarding the golf course expenditures;

Whereas, the golf course represents an asset that has significant costs to residents that benefit in varying degrees from the golf course; and

Whereas, free golf awarded to elected officials can give bias in fact and/or bias in appearance to elected officials:

Now therefore, the City Council of the City of Cedar Hills resolves from this time forward, neither current elected officials, nor previously elected officials, shall be given preferential treatment over residents in regards to usage of golf course facilities including green fees, driving range usage, golf carts usage, product purchases, etc.

ADOPTED, RESOLVED, AND ORDERED, BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

APPROVED:

_____

Gary R. Gygi, Mayor

ATTEST:

_____

Colleen Mulvey, City Recorder

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, REGULATING RESIDENTS, CITY EMPLOYEES AND ELECTED OFFICIALS FREE GOLF ALLOWANCE.

Whereas, the Cedar Hills golf course was designed to provide public recreation for the enjoyment of Cedar Hills residents and the surrounding communities; and

Whereas, the golf course is rarely operating at capacity, and the more paying customers that the city can attract, the less financial resources are required to subsidize the golf course;

Now therefore, the City Council of the City of Cedar Hills resolves that all residents, employees and elected officials are allowed a free golf game when bringing with them a minimum of two additional customers paying full price for green fees.

ADOPTED, RESOLVED, AND ORDERED, BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

APPROVED:

_____

Gary R. Gygi, Mayor

ATTEST:

_____

Colleen Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	May 2, 2017

City Council
Agenda Item

SUBJECT:	Review/Action on Amendments to the City Code, Title 9 Related to Performance Guarantees
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

In 2015, legislation was passed that changed the duration and amount of durability bonds that contractors and developers posted as part of making public infrastructure improvements. Currently Cedar Hills requires a 20% durability bond to be held for two years. Changes restrict that limit to 10% for a term of one year.

PREVIOUS LEGISLATIVE ACTION:

Utah State Legislature passed SB124 in 2015

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

A ULCT report on the changes and proposed ordinances.

RECOMMENDATION:

To approve changes to the Cedar Hills municipal code to be in compliance with Utah State Code.

MOTION:

To approve/not approve changes to the Cedar Hills City Code Title 9 related to performance guarantees, subject to the following changes: {LIST ANY CANGES}.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 9, CHAPTER 2, OF THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH, RELATED TO PERFORMANCE GUARANTEES AND DURABILITY BONDS.

WHEREAS, pursuant to Utah Code Annotated § 10-9a-605.5, and 10-9a-103, a warranty bond shall not exceed 10% of the engineers original estimated costs and the duration shall not last longer than one year; and

WHEREAS, the City Council wishes to bring the Cedar Hills Municipal Code into compliance with the State Code as it relates to certain provisions for municipal elections; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

SECTION 1

9-2-4: DURABILITY GUARANTEE:

A. Durability Guarantee Required; Amount: Concurrently with the final release of the construction and performance guarantee and acceptance of the improvements by the city, a durability guarantee shall be established. The amount of the durability guarantee ("durability retainage") shall be not less than ten percent (10%) of the total amount of the construction guarantee.

B. Length Of Guarantee Period; Purpose: The length of the durability guarantee period ("durability testing period") shall be not less than one (1) year following the date of final acceptance of the improvements by the city. The date of beginning of the durability testing period shall be the date of acceptance of the improvement by the city council. The durability retainage amount, required pursuant to subsection A of this section, shall serve to ensure the durability of said improvements during the durability testing period. If during the durability testing period, the durability of said improvements is found to be satisfactory, said retainage may be released in accordance with the procedure outlined under subsection C of this section. If however, during said period, the condition or material or workmanship of the improvement or improvements fails or shows unusual depreciation, or if it becomes evident that certain work was not completed, or that said improvements do not otherwise comply with accepted standards of durability, said condition shall be corrected by the person giving the guarantee. If the corrections are not made within a reasonable time, the city council, in accordance with section 9-2-5 of this chapter, may declare such person in default and use the retainage to defray the cost of any required work.

C. Release Of Durability Retainage; Partial Releases Authorized:

1. At the conclusion of the durability testing period, the city council may authorize the release of the durability retainage amount, subject to the prior recommendation of the city engineer and upon a

finding by the city council that the quality of construction and materials for the improvements have endured without evidence of unusual depreciation, nonconformance with city standards or need for remedial action.

2. The city council may authorize a partial release of up to fifty percent (50%) of the total durability retainer amount after the conclusion of the first year of the durability testing period, subject to the same findings and conditions set forth under subsection C1 of this section. (Ord. 2-17-98B, 2-17-1998)

SECTION III
CONFLICTING ORDINANCES AND ADOPTION

1. CONFLICTING PROVISIONS
   All other ordinances that are in conflict herewith are hereby repealed.

2. PROVISIONS SEVERABLE
   This ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

3. AMENDMENT TO BE ADDED TO CITY CODE
   The City Council hereby authorizes and directs that insert pages reflecting the provisions enacted hereby shall be made and placed in the City Code, Title 9.

4. EFFECTIVE DATE
   This ordinance shall take effect upon signing and publication as required by law.

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 2ND DAY OF MAY, 2017.

_____
Gary R. Gygi, Mayor

ATTEST:

_____
Colleen A. Mulvey, City Recorder

Prepared by Jodi Hoffman, 8/28/14

2013 Infrastructure "Bond" Laws

Remember: the 2013 infrastructure "bond" laws have now taken effect. Under the new laws there are two different "sureties" to protect the public from shoddy subdividers: one "surety" is to make certain the infrastructure is actually built; a separate surety is a "warranty" that can and should be used to guard against "latent" defects in materials and workmanship.

Many cities had combined the two concepts into a single "bond" and are still using that practice today. Each jurisdiction should review the new law with its staff/project engineers to be certain its "bond" practice includes these two concepts and meets the letter of the new law.

In a nutshell:

1. **Surety #1.** A City should require an infrastructure completion bond, but may do so ***only if*** a subdivider/developer asks to ***record a plat prior to building required infrastructure***. If the subdivider wishes to complete the required infrastructure before recording the approved plat, the city may not require an infrastructure completion bond. The surety for the city in this instance is to hold the plat until the infrastructure is complete, and then allow the subdivider to record it.

    a. This first "surety" is now referred to in the statute as an "improvement completion assurance".

    b. It can be cash, a letter of credit, a traditional surety bond "or other security".

    c. It is held by the city to construct the improvements if the subdivider fails to do so.

    d. Surety #1 must be released upon the:

    i. city's acceptance of the infrastructure; and if the City requests, the

    ii. subdivider's execution and delivery of the Improvement Warranty (aka Surety #2).

2. **Surety #2.** Upon acceptance of the completed infrastructure, the city can/should require the subdivider provide an Improvement Warranty.

    a. The Improvement Warranty has two parts:

    i. A written contract obligating the subdivider to an unconditional warranty that the infrastructure:

A. is built as the city has directed: it complies with the city's written standards for design, materials and workmanship; and it

B. will not fail as a result of poor workmanship or materials; within

C. one year

b. A "surety": a letter of credit, surety bond, cash or other security.

A. This "surety" is limited to requiring the subdivider to "post" 10% of *the lesser of*:

- the engineer's estimated cost of completion; or the
-subdivider's proven "actual" cost of completion; and

B. Must be released or called within a year*.

Practice Tips: The big differences between past practice and the new law are threefold:

1. The distinction between completion and warranty assurances;
2. The one year warranty period (which cannot be extended in most instances); and
3. Neither surety creates a maintenance obligation.

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	May 2, 2017

City Council
Agenda Item

SUBJECT:	Discussion on the American Fork Canyon Water and Soil Testing
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

Cedar Hills has taken water, soil, and sediment samples throughout the City following the unplanned release of sediment from the Tibble Fork Reservoir into the American Fork River. The samples were taken in anticipation of the spring runoff season. In an effort to ensure the delivery of safe irrigation water, Cedar Hills has taken samples and had them tested for heavy metals. Samples were taken at the following locations:

-Water sample at pond 10 weir
- Sediment sample at pond 10
- Water sample at pond 12
-Soil sample at Mesquite Park
-Water sample at Heritage Park diversion dam
-Sediment at Heritage Park near amphitheater
-Sediment sample at hole 10 green

Results from these locations will be presented to the Mayor and City Council as part of the presentation.

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

Staff will provide a report on the test results

RECOMMENDATION:

N/A

MOTION:

No motion necessary, discussion item only.