

**CITY COUNCIL MEETING  
OF THE CITY OF CEDAR HILLS  
Tuesday, August 29, 2017 7:00 p.m.**

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **City Council Meeting on Tuesday, August 29, 2017, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

**COUNCIL MEETING**

1. Call to Order, Pledge led by C. Rees and Invocation given by Mayor Gygi
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

CONSENT AGENDA (Consent items are only those which require no further discussion or are routine in nature. All items on the Consent Agenda are adopted by a single motion)

4. Minutes from the July 18, 2017 Work Session and City Council Meeting, and the August 1, 2017 City Council Meeting
5. Appointment of Charl Louw to the Beatification, Recreation, Parks and Trails Citizens Advisory Committee

**CITY REPORTS AND BUSINESS**

6. City Manager
7. Mayor and Council

**SCHEDULED ITEMS**

8. Discussion on Subsidizing the Bookmobile
9. Discussion Canyon Road
10. Discussion on City Park Reservation Policies
11. Discussion on Solicitation

**ADJOURNMENT**

12. Adjourn

Posted this 25th day of August, 2017

/s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city's website at [www.cedarhills.org](http://www.cedarhills.org).
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- An Executive Session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, City Manager
<b>DATE:</b>	August 29, 2017

## City Council Agenda Item

<b>SUBJECT:</b>	Discussion on Subsidizing the Bookmobile
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, City Manger

**BACKGROUND AND FINDINGS:**

Utah County has notified municipalities that they will no longer be funding the Bookmobile going forward. Should cities want to have the Bookmobile stop in their jurisdiction, they will need to pay a fee to the County based on the number and duration of stops desired. The following is from the County:

Total Bookmobile Checkouts: 5,277  
Total Active Cardholders: 141

Cost to continue Bookmobile (two stops per month)

1.0 hours per stop = \$2,808  
1.5 hours per stop = \$4,212  
2.0 hours per stop = \$5,616  
2.5 hours per stop = \$7,020  
3.0 hours per stop = \$8,424

Cedar Hills Library Expenses

Year	Expenditures	Budget
2012	\$13,315	\$14,000
2013	\$14,103	\$14,000
2014	\$7,470	\$10,200
2015	\$11,344	\$15,914
2016	\$9,825	\$16,500
2017	\$12,245	\$17,000

**PREVIOUS LEGISLATIVE ACTION:**

N/A

**FISCAL IMPACT:**

See Background and Findings

**SUPPORTING DOCUMENTS:**

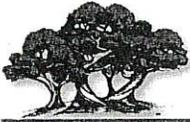
N/A

**RECOMMENDATION:**

Provide direction to staff on future funding for library reimbursements and Bookmobile

**MOTION:**

No motion necessary, discussion item only



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, City Manager
<b>DATE:</b>	8/29/2017

## City Council Agenda Item

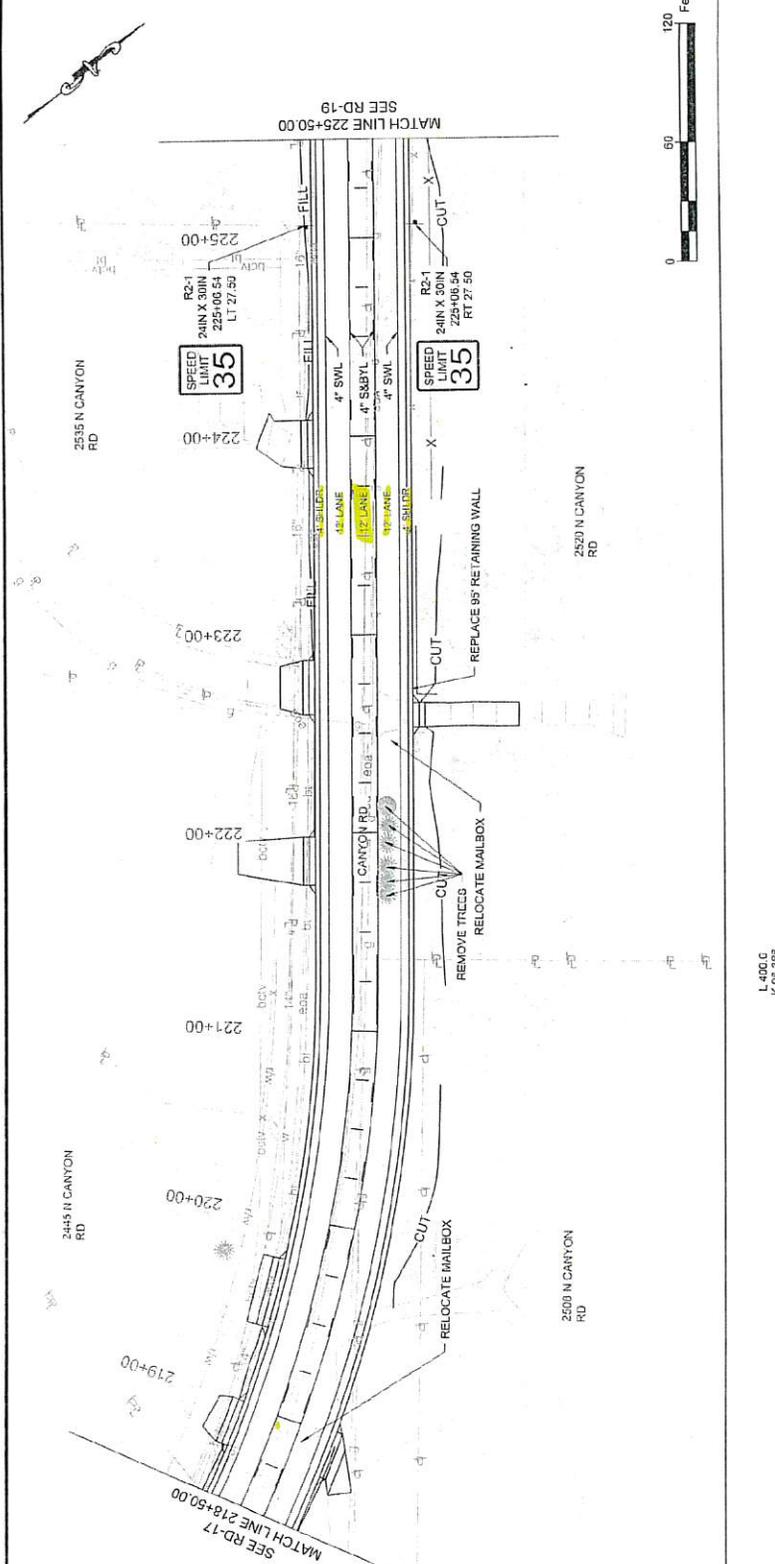
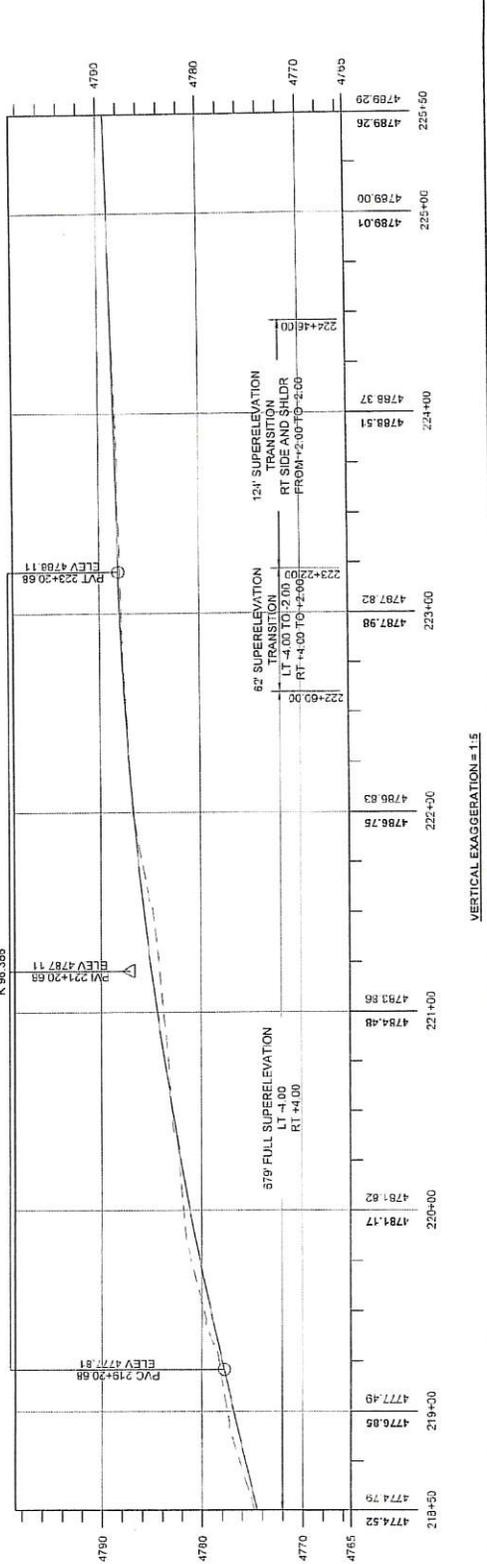
<b>SUBJECT:</b>	Discussion on Canyon Road
<b>APPLICANT PRESENTATION:</b>	
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, City Manager
<b>BACKGROUND AND FINDINGS:</b>	<p>Mayor Gygi has requested that this item be placed on the agenda for discussion. Councilmembers Rees and Zappala have been working with a group of residents to push the County to make additional changes to the design of Canyon Road that are beyond the scope of the current proposal. The suggestions from residents include curb, gutter, bike lanes, adequate drainage, and reduction in speeds.</p>
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
<b>FISCAL IMPACT:</b>	N/A
<b>SUPPORTING DOCUMENTS:</b>	N/A
<b>RECOMMENDATION:</b>	<p>Staff recommends that council reduce the scope of the project to focus on the Cedar Hills residents along Canyon Road.</p>
<b>MOTION:</b>	<p>No motion necessary, discussion item only.</p>





PROJECT ENGINEERING CONSULTANTS  
 515 WEST 900 SOUTH  
 SALT LAKE CITY, UT 84119  
 TEL: 801-951-1340

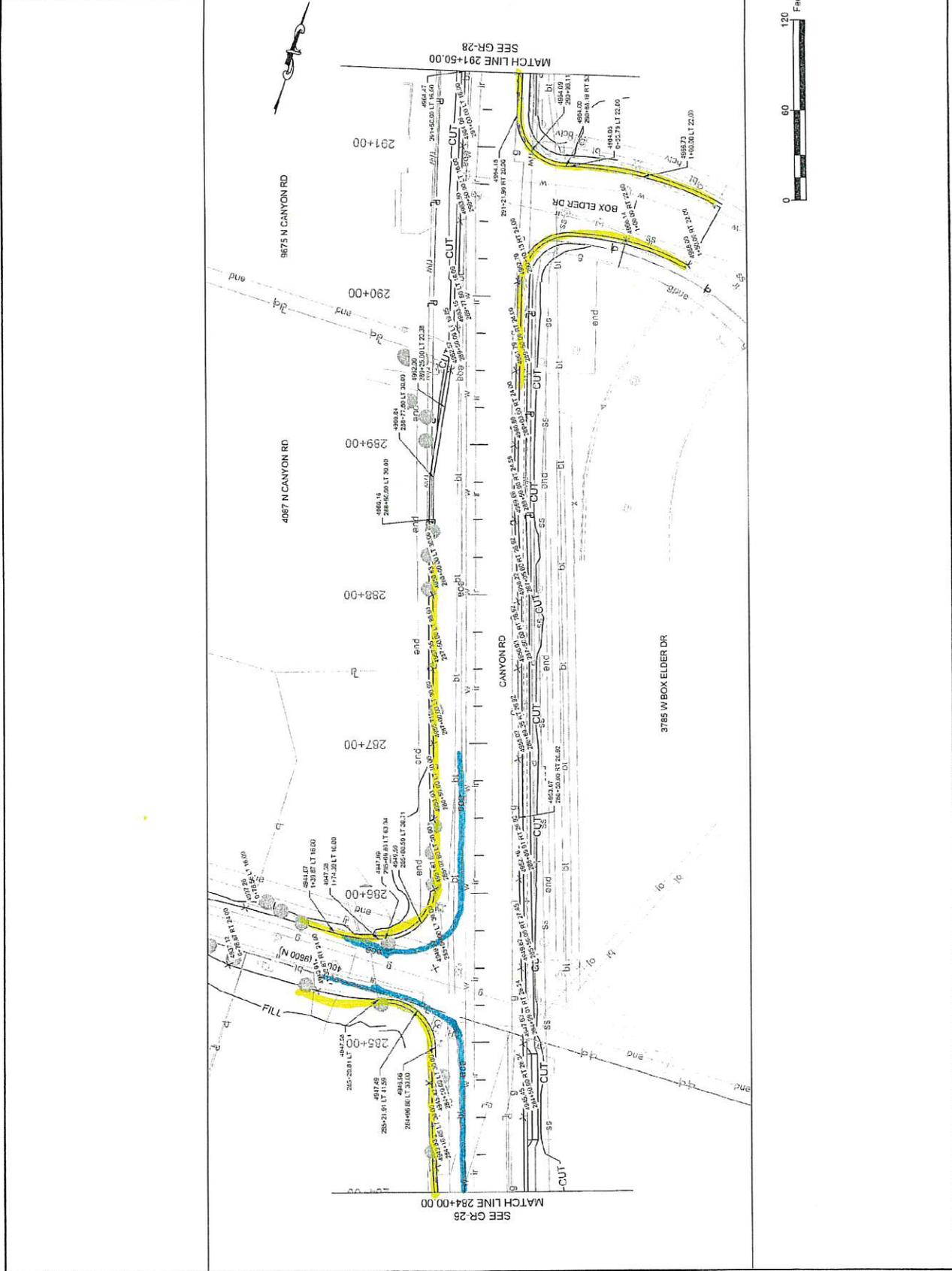
DATE: 08/03/17	CHECKED BY: EKL	NO.:
		REVISIONS:
		BY:
		DATE:



U:\2017\Projects\17-026 Utah County - Canyon Road\Drawings\ResP-2.dwg Aug 03, 2017 - 11:05am



PROJECT NUMBER UT 17-026		DATE 08/03/17	
PROJECT CANYON ROAD RECONSTRUCTION		DRAWN BY YL	
SHEET GR-27		CHECKED BY KDH	
PROJECT ENGINEER PROFESSIONAL ENGINEER R. B. WATSON R. B. WATSON ENGINEERING 1610 W. 1000 S. SUITE 200 SALT LAKE CITY, UT 84119 TEL: 801-954-1240		PUBLIC WORKS DEPARTMENT 3000 S. 3000 WEST SALT LAKE CITY, UT 84119 TEL: 801-451-4200	
CANYON ROAD RECONSTRUCTION		UHC PART 2 UTM	
GRADING		UHC PART 2 UTM	
NO.		REVISIONS	
DATE		BY	
DESCRIPTION		DATE	





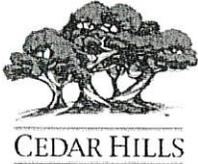


# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, City Manager
<b>DATE:</b>	August 29, 2017

## City Council Agenda Item

<b>SUBJECT:</b>	Discussion on City Park Reservation Policies
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, City Manger
<b>BACKGROUND AND FINDINGS:</b> Councilmember Rees has requested a discussion on City Park Reservation Policies, specifically a requirement to provide a \$500 deposit for any event that involves large tents, vehicles, bounce houses, etc. The policy is put in place to collect for any damages that should occur as a result of the event. To date, staff is unaware of any instance where the deposit has been forfeited as a result of damage.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> N/A	
<b>FISCAL IMPACT:</b> N/A	
<b>SUPPORTING DOCUMENTS:</b> Park Reservation Form, with attached rules	
<b>RECOMMENDATION:</b> Possible changes could be an alteration to the amount required to be deposited Requiring a credit card number rather than a check Altering the park reservation form to be a contract where the city could seek damages when necessary	
<b>MOTION:</b> No motion necessary, discussion item only	



CITY OF CEDAR HILLS • 10246 N Canyon Road • Cedar Hills, UT 84062

801-785-9668 (Phone) • 801-796-3543 (Fax) • [frontdesk@cedarhills.org](mailto:frontdesk@cedarhills.org) (E-mail)

### PARK RESERVATION REQUEST

Before proceeding with your request and payment, please check park availability at

[cedarhills.org/park-calendar/month](http://cedarhills.org/park-calendar/month)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

CHECK ONE: \_\_\_\_\_ Resident (\$8.00/Hour Per Venue) \_\_\_\_\_ Non-Resident (\$16.00/Hour Per Venue)

Description of Event: \_\_\_\_\_ Approx. # of Attendees: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

#### PARK VENUES TO BE RESERVED

- Heritage Park PAVILION (4425 West Cedar Hills Drive) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Heritage Park SAND VOLLEYBALL (net provided) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Heritage Park AMPHITHEATER (Grass seating, electricity, lights) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Heritage Park BASKETBALL/PICKLE BALL COURT Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Sunset Park PAVILION (9814 North Dorchester Drive) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Heiselt's Hollow Park BASEBALL FIELD (3955 West Cedar Hills Drive) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Mesquite Soccer Field PAVILION (10440 N Mesquite Way) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Timpanogos Cove Park LARGE PAVILION (9508 N Timpanogos Cove) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Timpanogos Cove Park AMPHITHEATER (grassy area, electricity) Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM
- Timpanogos Cove Park BASKETBALL/PICKLE BALL COURT Time: \_\_\_\_\_ AM to \_\_\_\_\_ AM

Requester Comment: \_\_\_\_\_ ENTER TOTAL HOURS for ALL venues checked above: \_\_\_\_\_

TOTAL AMOUNT DUE: \$0.00

#### PARK RESERVATION RULES

This reservation request is for the venues selected at the designated times and date. Restrooms, playground areas, grassy open areas, and trails, etc. are open to the public and must remain accessible.

Park reservations are not confirmed until the fee has been paid, acknowledgement of rules has been signed, and approval has been granted by the City of Cedar Hills. Park reservation fees may be refunded, less a \$15.00 cancellation fee, if cancellation is made within 7 days of reserved time.

By signing below, I acknowledge that I have read and agree to the **Park Facility Rules and Usage Agreement** (see page 2 of this form), and I agree to abide by the conditions provided therein.

Signature of Responsible Party: \_\_\_\_\_ Date: \_\_\_\_\_

For City Use: Date Rec'd \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Adjusted Fee: \_\_\_\_\_ Request Approved \_\_\_\_\_

Electricity for amphitheaters: \_\_\_\_\_ Online Calendar: \_\_\_\_\_ Notes: \_\_\_\_\_

## PARK FACILITY RULES AND USAGE

### RESERVATION RULES

- Parks can be reserved between April 15th and October 15th; all other months are first-come, first served. Some dates may not be available due to City events.
- Reservations may be made for times during regular park hours. Reservations begin with a minimum of one (1) hour and are then scheduled in hourly increments.
- To check for available dates, go to [www.cedarhills.org](http://www.cedarhills.org).
- Only facilities and venues listed on the reverse side of this form may be reserved.
- Parks are heavily used during the summer months, so please be courteous of other reservations and begin and end your event promptly. Users should allow for set-up and clean-up time during their reservation block.
- Reservations may be voided if rules and regulations are not followed.
- A copy of your approved reservation application should be kept with you at your event.
- The City parks are mowed at least once weekly. Your group may be asked to accommodate these activities.
- Large groups (in excess of 200) or groups with unusual requests shall contact the City for special arrangements. A special events application may be required and may include additional fees and acquisition of appropriate permits, licenses, and liability waivers and shall be approved by City personnel.

### FACILITY RULES

- Picnic tables are NOT to be removed from the pavilions.
- Play areas, surrounding grass open areas, and trails are open to the public and must remain accessible.
- Power capabilities are 15 amps per outlet. Staff may not be available to reset overloaded breakers.

### GENERAL PARK RULES

- Park hours are from dawn until dusk.
- Private vehicles are NOT allowed on the park grass or the asphalt paths. Vehicles are NOT to leave the parking areas.
- Pets are welcome in the park area if they are on a leash. Owners are responsible to remove any waste left behind.
- Water features, culverts, and streams may be present on park property. Individuals entering the water do so at their own risk. Creek water is overflow irrigation, so flow will fluctuate based on usage demands. Water may not always be in the creek during park usage months.
- Adult supervision is required at all times.
- Alcoholic beverages or tobacco use are NOT allowed in the parks.
- Trash and debris are to be placed in garbage containers. An additional fee may be assessed for parties leaving excess trash and debris at facilities.
- Any equipment or amenities (inflatables, tents, sound systems, water slides) must be pre-approved by City personnel. These items shall require a \$500 refundable deposit, per Resolution 12-8-2009A.
- Overnight camping and/or open fires are NOT allowed at any time in any City park or surrounding area.
- Commercial use of the City park must be approved by City personnel and may require additional fees and acquisition of appropriate permits, licenses, and liability waivers.
- Groups playing music must conform to the Cedar Hills' noise ordinances.
- The City of Cedar Hills is not liable for any injury or consequence of park usage.

### GENERAL PARK CONDITIONS

- Cedar Hills takes great pride in its beautiful parks and trails. We ask that you care for them properly.
- The City checks the park facilities daily to ensure that the restrooms are cleaned/stocked and that the grounds are maintained in good condition.
- Damage beyond normal usage and vandalism to the park facilities will not be tolerated.

**In case of an emergency, call 9-1-1 or the Police Department at 801-763-3020.**

All non-urgent questions should be directed to the City Offices at 801-785-9668 during regular business hours. (Monday -Thursday 8:00am—5:00pm; Friday 8:00am—4:00pm)



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, City Manager
<b>DATE:</b>	August 29, 2017

## City Council Agenda Item

<b>SUBJECT:</b>	Discussion on Solicitation in Cedar Hills
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, City Manger

**BACKGROUND AND FINDINGS:**

A resident has requested to have a discussion on solicitors leaving door hangers on private property. Cedar Hills City Code 3-1D establishes the rules for solicitors operating in Cedar Hills. Under the "Duties of Solicitors" 3-1D-10, the following rules are set forth:

- A. The registered solicitor shall carry the license at all times while soliciting in the city.
- B. The registered solicitor shall wear the identification badge prominently on his or her person while soliciting in the city.
- C. Every person soliciting or advocating shall check each residence for any "No Solicitation" sign or any other notice notifying a solicitor not to solicit on the premises. If such sign is posted such solicitor shall desist from any efforts to solicit at the residence and shall immediately depart from such property. Possession of a license does not in any way relieve any solicitor of this duty.
- D. It is a violation of this article for any person soliciting or advocating to knock on the door, ring the doorbell, or in any other manner attempt to attract the attention of an occupant of a residence that bears a "No Solicitation" sign for the purpose of engaging in or attempting to engage in advocating, home solicitation sale, door to door soliciting, or soliciting.
- E. It is a violation of this article for any solicitor through ruse, deception, or fraudulent concealment of a purpose to solicit, to take action calculated to secure an audience with an occupant at a residence.
- F. Any solicitor who is at any time asked by an occupant of a residence or dwelling to leave shall immediately and peacefully depart.
- G. The solicitor shall not intentionally or recklessly make any physical contact with, or touch another person without the person's consent.
- H. The solicitor shall not follow a person into a residence without their explicit consent.
- I. The solicitor shall not continue repeated soliciting after a person and/or competent individual has communicated clearly and unequivocally their lack of interest in the subject, goods or services of the solicitor.
- J. The solicitor shall not use obscene language or gestures. (Ord. 11-21-2006A, 11-21-2006)

The resident has requested that a provision prohibiting solicitors from leaving door hangers be added to the list of Duties of Solicitors.

**PREVIOUS LEGISLATIVE ACTION:**

N/A

**FISCAL IMPACT:**

N/A

**SUPPORTING DOCUMENTS:**

See Cedar Hills Municipal Code 3-1D

**RECOMMENDATION:**

Direct staff on any possible alterations to City Code 3-1D

**MOTION:**

No motion necessary, discussion item only