



**CITY COUNCIL MEETING  
OF THE CITY OF CEDAR HILLS  
Tuesday, February 6, 2018 7:00 p.m.**

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **City Council Meeting on Tuesday, February 6, 2018, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

**COUNCIL MEETING**

1. Call to Order Pledge led by C. Miller and Invocation given by C. Bailey
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

**REPORTS/PRESENTATIONS/RECOGNITIONS**

4. Introduction of Lone Peak Public Safety District Chief Thompson
5. Horrocks Engineering – Mill Ditch Piping Project

**CONSENT AGENDA** (Consent items are only those which require no further discussion or are routine in nature. All items on the Consent Agenda are adopted by a single motion)

6. Minutes from the November 21, 2017 Work Session & City Council Meeting and the December 5, 2017 City Council Meeting

**CITY REPORTS AND BUSINESS**

7. City Manager
8. Mayor and Council

**SCHEDULED ITEMS**

9. Review/Action on Authorizing the Mayor to sign a Contract for Landscaping and Grounds Maintenance
10. Review Action on a Resolution making Assignments to Members of the City Council, Staff and Residents to Certain Boards, Committees and Entities
11. Review/Action on a Resolution Relating to Restrictions on the Purchase or Construction of Public Buildings

**ADJOURNMENT**

12. Adjourn

Posted this 2nd day of February, 2018

/s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city's website at [www.cedarhills.org](http://www.cedarhills.org).
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- An Executive Session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, City Manager
<b>DATE:</b>	2/6/2018

## City Council Agenda Item

<b>SUBJECT:</b>	Review/Action on Authorizing the Mayor to sign a Contract for Landscaping and Grounds Maintenance
<b>APPLICANT PRESENTATION:</b>	
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, City Manager
<b>BACKGROUND AND FINDINGS:</b>	
<p>Cedar Hills' contract with Wilkinson's Outdoor Maintenance expired at the end of calendar year 2017. In November, the City began the process of putting the request for qualifications out for bid. The deadline for submissions was January 10, 2018 at 2:00. The City received six proposals for landscaping services. After an initial review, based on proposed contract amounts and services offered, staff has eliminated four proposals. The remaining two proposals are being considered based on the following criteria:</p> <ul style="list-style-type: none"> <li>-Qualifications and direct experience (30%)</li> <li>-Responses from references (20%)</li> <li>-Cost of the contract (40%)</li> <li>-Compliance with the requirements of the RFQ (10%)</li> </ul> <p>Staff evaluations based on these criteria will be provided to the Council.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
N/A	
<b>FISCAL IMPACT:</b>	
Both final proposals fit within the adopted FY 2018 budget	
<b>SUPPORTING DOCUMENTS:</b>	
RFQ's from two top vendors (RFQ's contain proprietary information and will not be available to the general public). Staff evaluations will be provided to the Council.	
<b>RECOMMENDATION:</b>	
Review the two proposals based on the needs for Cedar Hills	
<b>MOTION:</b>	
To approve/not approve the award of the Landscaping and Grounds Maintenance Contract to _____, in the approximate amount of \$_____, subject to final negotiations with City officials.	



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, City Manager
<b>DATE:</b>	2/6/2018

## City Council Agenda Item

<b>SUBJECT:</b>	Assignments to members of the City Council, Staff, and Residents to certain Boards, Committees and Entities.
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, City Manager
<b>BACKGROUND AND FINDINGS:</b> City Councilmembers, Staff and Residents act as resources, liaisons, and on some boards and committees may be voting members. The Mayor, with advice and consent of the City Council, makes assignments to various boards, committees and entities. Staff member Jenny Peay will be replacing Chandler Goodwin as the representative to the North Utah Valley Animal Shelter.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> N/A	
<b>FISCAL IMPACT:</b> N/A	
<b>SUPPORTING DOCUMENTS:</b> Proposed Resolution.	
<b>RECOMMENDATION:</b> Staff recommends the City Council review the Mayors assignment and approve the proposed resolution.	
<b>MOTION:</b> To approve / not approve Resolution No. _____, a resolution assigning members of the City Council, Staff and Residents of the City of Cedar Hills, Utah, to certain Boards, Committees, and Entities.	

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION MAKING ASSIGNMENTS TO MEMBERS OF THE CITY COUNCIL, STAFF, AND RESIDENTS OF THE CITY OF CEDAR HILLS, UTAH, TO CERTAIN BOARDS, COMMITTEES, AND ENTITIES.**

**WHEREAS**, the Mayor of the City of Cedar Hills, Utah, desires to make assignments to members of the City Council, staff, and residents to certain boards, committees, and entities; and

**WHEREAS**, The City Council of the City of Cedar Hills has determined that it would be in the best interest of the community to have councilmember, staff, and resident participation on certain boards, committees, and entities;

**NOW THEREFORE**, the City Council of the City of Cedar Hills, Utah, resolves to consent and approve the Mayor's assignments to members of the City Council, staff, and residents, per the attached document.

**PASSED AND APPROVED this 6th day of February, 2018**

\_\_\_\_\_  
Jenney Rees, Mayor

ATTEST:

\_\_\_\_\_  
Colleen A. Mulvey, City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Chandler Goodwin, City Manager
<b>DATE:</b>	2/6/2018

## City Council Agenda Item

<b>SUBJECT:</b>	Review/Action on a Resolution Restricting the Purchase or Construction of Public Buildings in Excess of \$400,000
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Chandler Goodwin, City Manager

**BACKGROUND AND FINDINGS:**

Ordinance 01-22-2013A was passed five years ago. The ordinance limits the purchase or construction of a public building to \$400,000. If the cost of the building exceeds \$400,000, then the voting majority of registered Cedar Hills residents must elect to approve of the construction. Given the time value of money, the \$400,000 limitation becomes more constraining each year as inflation causes the cost of construction to rise; the cost of construction has even outpaced inflation over the past five years. Staff is requesting that the Council discuss the proposed resolution and make changes to the \$400,000 limitation by pegging the cap to an inflationary index, thereby allowing the limitation to adjust to year-over-year market forces.

**PREVIOUS LEGISLATIVE ACTION:**

Ordinance was originally passed 01-22-2013

**FISCAL IMPACT:**

N/A.

**SUPPORTING DOCUMENTS:**

Ordinance 01-22-2013A, and a draft resolution for discussion and adoption

**RECOMMENDATION:**

Staff recommends the City Council discuss the proposal and make necessary changes to the resolution for future adoption.

**MOTION:**

To approve/not approve resolution \_\_\_\_\_, a resolution declaring the City of Cedar Hills shall require approval of the voting majority of registered Cedar Hills residents at a duly called election to construct or purchase public buildings in excess of \$400,000, and excluding cost of land acquisition and development, subject to the following changes {LIST ANY APPLICABLE CHANGES}.

ORDINANCE NO. 01-22-2013A

AN ORDINANCE DECLARING THE CITY OF CEDAR HILLS SHALL REQUIRE APPROVAL OF THE VOTING MAJORITY OF REGISTERED CEDAR HILLS RESIDENTS AT A DULY CALLED ELECTION TO CONSTRUCT OR PURCHASE PUBLIC BUILDINGS IN EXCESS OF \$400,000, EXCLUDING COST OF LAND.

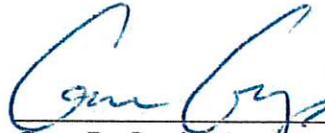
WHEREAS, the City Council of the City of Cedar Hills, Utah, desires to require a public vote of registered voters for the construction or purchase of public buildings; and,

WHEREAS, the City Council shall not cause any public building to be constructed or purchased, costing in excess of \$400,000, excluding cost of land, without approval of the voting majority of registered Cedar Hills residents at a duly called election; and,

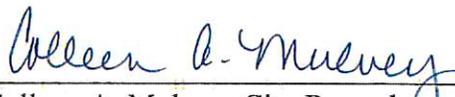
WHEREAS, this requirement shall be deemed effective and in force with respect to the construction or purchase of any public building for which a final contract has not been previously executed by all parties as of the date of this ordinance.

NOW THEREFORE, the City Council of the City of Cedar Hills, Utah, resolves to approve the stated ordinance in accordance with state law.

PASSED AND APPROVED this 22nd day of January, 2013.

  
\_\_\_\_\_  
Gary R. Gygi, Mayor

ATTEST:

  
\_\_\_\_\_  
Colleen A. Mulvey, City Recorder



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING THE CITY OF CEDAR HILLS SHALL REQUIRE APPROVAL OF THE VOTING MAJORITY OF REGISTERED CEDAR HILLS RESIDENTS AT A DULY CALLED ELECTION TO CONSTRUCT OR PURCHASE PUBLIC BUILDINGS IN EXCESS OF \$400,000, EXCLUDING COST OF LAND ACQUISITION AND DEVELOPMENT.**

**WHEREAS**, the City Council of the City of Cedar Hills, Utah, desires to require a public vote of registered voters for the construction or purchase of public buildings; and,

**WHEREAS**, the City Council shall not cause any public building to be constructed or purchased, costing in excess of \$400,000, excluding cost of land **acquisition and development**, without approval of the voting majority of registered Cedar Hills residents at a duly called election; and,

**WHEREAS**, the amount of \$400,000 shall be adjusted for inflation per the consumer price index as produced by the United States Department of Labor's monthly statistics.

**WHEREAS**, this requirement shall be deemed effective and in force with respect to the construction or purchase of any public building for which a final contract has not been previously executed by all parties as of the date of this ordinance.

**NOW THEREFORE**, the City Council of the City of Cedar Hills, Utah, resolves to approve the stated ordinance in accordance with state law.

**PASSED AND APPROVED this 6<sup>th</sup> Day of February, 2018.**

\_\_\_\_\_  
Jenney Rees, Mayor

ATTEST:

\_\_\_\_\_  
Colleen A. Mulvey, City Recorder