

**CITY COUNCIL MEETING
OF THE CITY OF CEDAR HILLS
Tuesday, October 16, 2012 7:00 p.m.**

NOTICE is hereby given that the City Council of the City of Cedar Hills, Utah, will hold their regular **City Council Meeting on Tuesday, October 16 2012, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Club House Drive, Cedar Hills, Utah.

COUNCIL MEETING

1. Call to Order, Invocation and Pledge
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns, and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

CONSENT AGENDA

4. Minutes from the August 28, 2012 City Council Meeting
Minutes from the September 18, 2012 City Council Meeting and Public Hearing

SCHEDULED ITEMS

5. Review/Action on approving the submittal of the Utah County Commission 2012 Municipal Recreational Grant Application
6. Review/Action on a Resolution appointing Daniel Zappala to the Utah Valley Dispatch Special Service District
7. Review/Action on Water Charges and Reimbursement – Mahogany Drive Residents
8. Review/Action on approval of the costs for the different phases of Community Recreation Center Basement
9. Review/Action for approval of Updated Policies and Procedures
10. Discussion on use of Soccer Fields by North Utah County Soccer Club
11. Review/Action on City Manager Contract
12. EXECUTIVE SESSION
Motion to go into Executive Session, Pursuant to Utah State Code 52-4-204 and 52-4-205
* * * EXECUTIVE SESSION * * *
13. Motion to Adjourn Executive Session and Reconvene City Council Meeting

CITY REPORTS AND BUSINESS

14. City Manager
15. Mayor and Council

ADJOURNMENT

16. Adjourn

This meeting may be held electronically via telephone to permit one or more of the council members to participate

Posted this 12th day of October, 2012

Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the City's Web Site at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting to be held.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Charl Louw
DATE:	10/16/2012

City Council Agenda Item

SUBJECT:	Utah County Commission – 2011-2012 Municipal Recreational Grants
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	Charl Louw, Finance Director

BACKGROUND AND FINDINGS:

The Utah County Commission has available funding for its 2011-2012 Municipal Recreational Grants. The City of Cedar Hills has received this grant for the past several years. All grant applications require the approval of the City Council. This grant application is for the Heritage Park Basketball Court Project.

PREVIOUS LEGISLATIVE ACTION:

The City has been participating in this process since 2005.

FISCAL IMPACT:

\$11,306.93 Revenue Account # 40-30-700 Grant Income FY 2012. Partial reimbursement of the \$36,245.01 in project expenditures made from Nov 2011 through June 2012. No additional expenditures are required.

SUPPORTING DOCUMENTS:

The Utah County Commission Recreational Grants Application

RECOMMENDATION:

To approve the submittal of the 2011-2012 Municipal Recreational Grant

MOTION:

To approve the submittal of the 2011-2012 Municipal Recreational Grant and authorize the Mayor to sign the grant application.



Utah County Commission

2012 Municipal Recreational Grants APPLICATION

Municipality: City of Cedar Hills
Name of Preparer/Contact Person: Charl Loew
Mailing Address: 10246 N Canyon Road
Phone: 801-785-9668 ext 401 E-mail: cloew@cedarhills.org

Grant Amount Requested: \$ 11,306.93

Project Name: Heritage Park Basketball Court
Project Location: Heritage Park Cedar Hills
Project Type: (Please check all that apply.)

- Physical Facilities (Construction) Cultural Facility
 Recreational Facility Convention Facility
 Tourist Facility

PLEASE ATTACH A DETAILED PROJECT DESCRIPTION.

APPLICATIONS MUST BE RECEIVED BY 5:00 P.M. ON APRIL 30, 2012.

Date Approved by Municipal Council: _____

Mayor Signature _____

Date _____

For Internal Use Only

Application Received	Attorney Review	Commission Approval	Agreement Signed	Verification Received	Funds Paid



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	David Bunker, City Manager
DATE:	10/16/2012

City Council
Agenda Item

SUBJECT:	Utah Valley Dispatch Special Service District Appointment
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	David Bunker, City Manager
BACKGROUND AND FINDINGS: The Utah Valley Dispatch Special Service District requires that appointing a Member Representative, be made through the adoption of a Resolution.	
PREVIOUS LEGISLATIVE ACTION: Resolution No. 8-5-2008D consents the inclusion of area within the City of Cedar Hills into the Utah Valley Dispatch Special Service District.	
FISCAL IMPACT: n/a	
SUPPORTING DOCUMENTS: Proposed Resolution appointing Daniel Zappala as the representative to the Utah Valley Special Service District.	
RECOMMENDATION: To adopt the proposed Resolution.	
MOTION: To adopt Resolution No. _____, a Resolution of the City Council of the City of Cedar Hills, appointing a member representative to the Utah Valley Dispatch Special Service District.	

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS APPOINTING A MEMBER REPRESENTATIVE TO THE UTAH VALLEY DISPATCH SPECIAL SERVICE DISTRICT.

WHEREAS, the Board of County Commissioners of Utah County and several cities in Utah County initiated proceedings to create a special service district to provide consolidated 911 and emergency dispatch services within Utah County to be known as the Utah Valley Dispatch Special Service District (the "District"); and

WHEREAS, the City Council adopted Resolution 8-5-2008D that consented to the inclusion of area within the City of Cedar Hills; and

WHEREAS, the District will be governed by a Board of Directors, and the City Council of the City of Cedar Hills desires to make a representative appointment to that Board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, AS FOLLOWS:

Section 1. Daniel Zappala, City Council, is hereby appointed as the representative to the Utah Valley Dispatch Special Service District, together with such alternate or alternates as the Mayor shall appoint.

Section 2. This resolution shall remain in effect until repealed by another resolution appointing a different representative to the Utah Valley Dispatch Special Service District.

Section 3. The provisions of this resolution shall take effect immediately upon passage.

ADOPTED, RESOLVED, and ORDERED, by the City Council of the City of Cedar Hills this 16th day of October, 2012.

Gary R. Gygi, Mayor

ATTEST:

Colleen A. Mulvey, City Recorder



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	David Bunker, City Manager
DATE:	10/16/2012

City Council Agenda Item

SUBJECT:	Additional Water Charge Reimbursement – Mahogany Dr.
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	David Bunker

BACKGROUND AND FINDINGS:

On August 28, 2012, the City Council approved reimbursement of culinary and pressurized irrigation water charges for residents on 9220 North and Mahogany Drive. In subsequent meetings with the residents, an additional 6 months of culinary water reimbursement has been requested. The initial reimbursement totals \$3,200.00. The proposed second reimbursement for future culinary charges from October through March 2013 will total approximately \$1,130.00. The total water reimbursement will total approximately \$4,330.00 for the original three months plus the additional six months of culinary water reimbursement.

PREVIOUS LEGISLATIVE ACTION:

Approval of water and pressurized irrigation reimbursements of \$3,200.00.

FISCAL IMPACT:

An additional six months of culinary water reimbursement totaling approximately \$1,300.00 for the 13 homes affected by the cross connection.

SUPPORTING DOCUMENTS:

None.

RECOMMENDATION:

Staff recommends the City Council consider reimbursement of an additional six months of culinary water usage for residents in the affected area of 9220 North and Mahogany Drive.

MOTION:

To approve/not approve reimbursement of an additional six months of culinary water charges for residents of Mahogany Drive and 9220 North for the months of October through March 2013.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Greg Gordon, Recreation Director
DATE:	10/16/2012

City Council Agenda Item

SUBJECT:	Community Recreation Center Basement
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Greg Gordon, Recreation Director
BACKGROUND AND FINDINGS: The Recreation Department has come up with some preliminary figures to finish the basement for Options A, B, C, and D. We have preliminary figures for each option for you to consider before making your final decision on which way we need to proceed. Estimated costs are included for your review.	
PREVIOUS LEGISLATIVE ACTION: Open House was held to solicit feedback from residents on what they would like to see last month.	
FISCAL IMPACT: Varies depending on each option.	
SUPPORTING DOCUMENTS: Click here to enter text.	
RECOMMENDATION: Based on the council meeting last month we recommend moving forward with Option B (excluding the rock wall), which is to finish the construction for the entire basement but not to supply equipment.	
MOTION: To approve Option B on completion of the Community Recreation Center Basement.	

PROPOSAL A

Fitness Equipment	Cost	Quantity Recommended	Total
Flooring for South End	\$ 1.50	1100	\$ 1,650.00
Glue/4" Cove (200 Linear Feet) for Flooring			\$ 820.00
Installation of Flooring			\$ 1,100.00
Schwinn AC Sport Spin Bikes	\$ 1,049.00	10	\$ 10,490.00
True CS550 Treadmill w/LCD Display	\$ 4,150.00	7	\$ 29,050.00
True CS800 Elliptical w/LCD Display	\$ 3,725.00	4	\$ 14,900.00
True CS800 Recumbent Bike w/LCD Display	\$ 1,875.00	2	\$ 3,750.00
Wireless Cards	\$ 100.00	13	\$ 1,300.00
Broadcast Vision 900 MHz Transmitter	\$ 250.00	4	\$ 1,000.00
True 800SS Club Stretch	\$ 1,575.00	1	\$ 1,575.00
Avanti CG6 CardioGym	\$ 4,785.00	1	\$ 4,785.00
Magnum 2044 Pro Functional Trainer w/ Attach.	\$ 3,370.00	1	\$ 3,370.00
MagnumA85 Flat/Incline Bench	\$ 765.00	1	\$ 765.00
Magnum A93 45 Degree Back Extension	\$ 595.00	1	\$ 595.00
Magnum A61 Adj. Decline/Sit Up w/Wheels	\$ 545.00	1	\$ 545.00
Magnum 6003 Leg Press/Calf	\$ 2,960.00	1	\$ 2,960.00
Magnum 6036 Pec/Rear Delt	\$ 2,335.00	1	\$ 2,335.00
Magnum 6041 Abdonminal/Lower Back	\$ 2,265.00	1	\$ 2,265.00
Magnum 6045 Chest/Shoulder Press/Incline	\$ 2,265.00	1	\$ 2,265.00
Magnum 6046 Lat Pulldown/Low Row	\$ 2,120.00	1	\$ 2,120.00
Magnum 6240M Leg Ext/Seted Leg Curl	\$ 2,530.00	1	\$ 2,530.00
Magnum A689 6 ft 3-tier Flat Shelf Dumbbell Rack	\$ 795.00	1	\$ 795.00
Rubber Hex Dumbbell Set (1pr each 5-50lb)	\$ 632.50	1	\$ 632.50
Rubber Hex Dumbbell Set (1pr each 55-75lb)	\$ 747.50	1	\$ 747.50
Freight			\$ 6,100.00
Equipment Grand Total			\$ 98,445.00
Mirror on wall for classes			\$ 3,000.00
Handrail for classes			\$ 1,000.00
New Doors for basement			\$ 10,000.00
Construction to finish the basement	\$ 50.00	4000	\$ 200,000.00
ADA Ramp			\$ 40,000.00
HVAC for the entire basement			\$ 30,000.00
Office and Storage area (included in construction)			\$ -
Finish the bathroom (included in construction)			\$ -
General Communications proposal A/V			\$ 28,332.00
Hardwood Floors for North Side			\$ 14,000.00
Grand Total			\$ 396,777.00

Proposal B

Grand Total Includes everything except the exercise equipment (includes flooring on south side)			\$ 301,902.00
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Proposal C

Construction to finish North Side only	\$ 50.00	2000	\$ 100,000.00
ADA Ramp			\$ 40,000.00
HVAC for basement			\$ 30,000.00
Finish Bathroom		Included	\$ -
General Communication proposal A/V			\$ 28,332.00
Hardwood Floors for North Side			\$ 14,000.00
Grand Total (Finish North side only w/ offices)			\$ 212,332.00

Proposal D

Grand Total			\$ -
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CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	David Bunker, City Manager
DATE:	10/16/2012

City Council Agenda Item

SUBJECT:	Personnel Policies and Procedures Update
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	David Bunker
BACKGROUND AND FINDINGS: City staff has completed the update of the personnel policies and procedures based on input from the administration and Mayor and City Council. The process for input and corrections began during FY 2012, and have concluded this past summer. Additional efforts have been made to update formatting of the document. Included are policy changes to benefits, recruitment, nepotism, city assigned phones, appeals board, employee privileges, funeral leave, etc.	
PREVIOUS LEGISLATIVE ACTION: The current version was last updated in 2009.	
FISCAL IMPACT: N/A	
SUPPORTING DOCUMENTS: Updated Personnel Policies and Procedures.	
RECOMMENDATION: Staff recommends the City Council consider approval of the updated Policies and Procedures manual.	
MOTION: To approve/not approve the updated Personnel Policies and Procedures manual as presented.	



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	David Bunker, City Manager
DATE:	10/16/2012

City Council Agenda Item

SUBJECT:	City Manager Contract
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	David Bunker
BACKGROUND AND FINDINGS: Mayor Gygi, Mr. Johnson and Mr. Bunker have completed the final contract document for the City Manager Contract. The basis and framework for the proposed contract is the previous city engineer contract Mr. Bunker has with the City.	
PREVIOUS LEGISLATIVE ACTION: N/A	
FISCAL IMPACT: See Contract.	
SUPPORTING DOCUMENTS: City Managers Contract.	
RECOMMENDATION: Staff recommends the City Council consider approval of the City Manager Contract as drafted.	
MOTION: To approve/not approve the City Manager contract as presented.	