

PLANNING COMMISSION MEETING

Tuesday, January 26, 2016 7:00 p.m.
Community Recreation Center
10640 N Clubhouse Drive, Cedar Hills, Utah

Present: David Driggs, Chair, Presiding
Commission Members: Jared Anderson, Craig Clement, Jeff Dodge, John Dredge,
Brian Miller, LoriAnne Spear, Steven Thomas
Chandler Goodwin, Assistant City Manager
Colleen Mulvey, City Recorder
Courtney Hammond, Transcriptionist
Ben Bailey, City Council Representative
Others: Gary Gygi

PLANNING COMMISSION MEETING

1. This meeting of the Planning Commission of the City of Cedar Hills, having been properly noticed, was called to order at 7:02 p.m. by Craig Clement.
2. Appointment of Chair and Vice Chair

Chandler Goodwin stated that a chair and vice chair need to be appointed

MOTION: C. Spear—To nominate David Driggs as chair. Seconded by C. Dredge.

MOTION: C. Clement—To nominate Jeff Dodge. No second. Motion dies.

MOTION: C. Dodge—To nominate Craig Clement. No second. Motion dies.

Yes - C. Dredge
C. Driggs
C. Spear
No - C. Clement
C. Dodge Motion passes.

MOTION: C. Spear—To nominate Craig Clement as vice chair. Seconded by C. Dodge.

Yes - C. Clement
C. Dodge
C. Dredge
C. Driggs
C. Spear Motion passes

Colleen Mulvey swore in Steven Thomas, Brian Miller, and Jared Anderson as Planning Commissioners.

3. Public Comment
No comments.

SCHEDULED ITEMS

4. Approval of Minutes from the November 10, 2015 Planning Commission Meeting

C. Driggs stated that the minutes state that the Planning Commission schedule represents the fourth Tuesday of the month. In November the meeting is on fifth Tuesday.

MOTION: C. Clement—To approve the minutes from the November 10, 2015 Planning Commission Meeting. Seconded by C. Dredge.

Yes - C. Clement
C. Dodge
C. Dredge
C. Driggs
C. Spear Motion passes.

5. Review/Action on Sign Elevations for Dollar Tree

Chandler Goodwin stated that Dollar Tree has submitted their sign application for the sign on the building. The sign fits within the approved area of 25% of building façade or 75 square feet, whichever is less. The proposed sign is 61 square feet. A monument sign will come to the planning commission at a future time. The monument sign elevation is included in the packet for reference only.

C. Driggs stated that in the future he would only like to see things in the packet that are going to be discussed and decided on. It helps alleviate confusion.

MOTION: C. Dredge—To approve the proposed wall sign elevations for Dollar Tree. Seconded by C. Spear.

Yes - C. Clement
C. Dodge
C. Dredge
C. Driggs
C. Spear Motion passes.

6. Discussion on the Role of the Planning Commission

Chandler Goodwin stated that the city would like to use Dropbox as the primary means to distribute the packets. Paper packets can be available upon request. Meg Ryan from the Utah League of Cities and Towns will be at the March meeting for land use training at 6:30 p.m. He included an article by David Church on the role of the Planning Commission in the packet. He reviewed the article. He stated that there is a \$50/meeting remuneration. Some Planning Commissioners opt out by contacting the city.

C. Spear stated that she wishes the public understood the role of the Planning Commission.

C. Dodge stated that some other cities will put a statement of the role of the Planning Commission on the agenda so that the public will know what to expect, and what the duties of the Planning Commission are.

ADJOURNMENT

7. This meeting was adjourned at 7:38 p.m. on a motion by C. Dodge, seconded by C. Clement and unanimously approved.

Approved:
March 31, 2016

/s/ Colleen A. Mulvey, MMC
City Recorder