

CITY COUNCIL MEETING
Tuesday, August 4, 2009 7:00 p.m.
Public Safety Building
3925 W Cedar Hills Drive, Cedar Hills, Utah

This meeting may be held electronically via telephone to permit one or more of the council members to participate.

NOTICE is hereby given that the City Council of the City of Cedar Hills, Utah, will hold their Regular City Council Meeting on Tuesday, August 4, 2009, beginning at 7:00 p.m.

COUNCIL MEETING

1. Call to Order, Invocation and Pledge
2. Public Comment: Time has been set aside for the public to express their ideas, concerns, and comments (Comments limited to 3 minutes per person with a total of 30 minutes for this item).

CONSENT AGENDA

3. Minutes from the June 2, 2009, Public Hearing and Regular City Council Meeting
4. Minutes from the June 16, 2009, Public Hearing and Regular City Council Meeting
5. Minutes from the July 14, 2009, Regular City Council Meeting

SCHEDULED ITEMS

6. Review/Action on Resolution Adopting Fees (business licensing fees)
7. Review/Action on Cedar Hills Golf Course Items
8. Review/Action on Resolution to Amend the City's Retirement Coverage Date
9. City Manager Report and Discussion

MAYOR AND COUNCIL REPORTS

10. Board and Committee Reports

EXECUTIVE SESSION

11. Motion to go into Executive Session, Pursuant to Utah State Code 52-4-205
* * * EXECUTIVE SESSION * * *
12. Motion to Adjourn Executive Session and Reconvene City Council Meeting

ADJOURNMENT

13. Adjourn

Posted this 30th day of July, 2009.

Kim E. Holindrake, City Recorder

- Supporting documentation for this agenda is posted on the City's Web Site at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at least 48 hours in advance of the meeting to be held.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.



CITY OF CEDAR HILLS

TO:	City Council
FROM:	Brad Kearl
DATE:	August 4, 2009

City Council Agenda Item

SUBJECT:	Business License Fee Analysis
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Brad Kearl - CBLO
BACKGROUND AND FINDINGS: In order to cover the cost associated with Business Licensing, staff has conducted an analysis of last year's revenue and expenditures. It was determined that each home based business was costing \$61.53 and was only being charged \$55. The current Base rate for all businesses, according to the City Fee Schedule, is \$50. Then for a Home Based Business, there is an additional \$5 fee. Staff proposes an increase of \$5 to the base for all businesses except commercial, and an additional \$5 for home based businesses. This would increase the current home based business fee from \$55 to \$65.	
PREVIOUS LEGISLATIVE ACTION: None	
FISCAL IMPACT: \$10 per home based business	
SUPPORTING DOCUMENTS: See attached Fee Analysis	
RECOMMENDATION: To approve an increase of \$5 to the Base and \$5 to Home Based Businesses.	
MOTION: Motion to approve the business license fee rate increase.	

Business License Fee Analysis - FY09

Commercial Businesses	10
Home Based Businesses	255
Average Total Businesses	265

Business License Revenue \$ **18,520.00**

Business License Expenditures

Administrative	\$ 13,000.00
Training Seminars	\$ 1,263.00
Materials and Supplies	\$ 961.00
Inspections	\$ 1,056.00
Utah Business License	\$ 25.00

Total Business License Expenditures \$ **16,305.00**

Avg. City Cost per Home Based Business	\$ 61.53
Revenue per Home Based Business	\$ 55.00
Current annual Home Office Bus. License charged	\$ 55.00 (\$50 base+\$5)
Proposed Increase for Home Office Business	\$ 65.00 (\$55 base+\$10)

Total Cost per Home Based Business	\$ 15,689.72
Current Total Revenue Home Based Businesses	\$ 14,025.00
Total proposed increase of \$10 per home business	\$ 2,550.00
Total	\$ 16,575.00

RESOLUTION NO. _____

A RESOLUTION ADDING, AMENDING, OR DELETING CERTAIN FEES TO THE OFFICIAL FEE SCHEDULE OF THE CITY OF CEDAR HILLS, UTAH.

WHEREAS, the City has enacted various ordinances and fee resolutions setting certain fees for the City; and

WHEREAS, the City Council desires to provide an updated schedule of all City fees; and

WHEREAS, the purpose of this resolution is to add, amend or delete certain fees on the fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, as follows:

**Section 1
Adoption**

Pursuant to the provisions of Section 10-3-717 UCA, 1953, as amended, the City Council hereby adopts the schedule of fees for certain municipal services provided by the City as set forth under Attachment A, which is attached hereto and by this reference made part of this Resolution.

Specific fees to be added and/or amended are as follows:

Fee Type	Current Fee	Amended/Added Fee
Home/Premises/PedVen/Solic - Base	\$50	\$55
Home/Premises Occupation - Annual	\$5	\$10

**Section 2
Update/Adjustment of Fees**

1. Any subsequent fee resolutions for any or all of the fees contained within this fee schedule shall have the effect of updating and/or adjusting the fee schedule accordingly.
2. Any adjustment that is needed for those fees not created by a separate fee resolution shall be accomplished only by amending or repealing this resolution and adoption of a new fee resolution.

**Section 3
Severability**

If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not effect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

All resolutions or policies in conflict herewith are hereby repealed.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST, 2009.

Michael C. McGee, Mayor

ATTEST:

Kim E. Holindrake, City Recorder



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	8/4/2009

City Council Agenda Item

SUBJECT:	Golf Course Items and Clubhouse
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Konrad Hildebrandt, City Manager
BACKGROUND AND FINDINGS: The City Council is in the process of considering various options and timeframes as they relate to golf operations and clubhouse/events center potential elections.	
PREVIOUS LEGISLATIVE ACTION: Multiple previous reviews	
FISCAL IMPACT: TBD	
SUPPORTING DOCUMENTS: None	
RECOMMENDATION: Direct City staff concerning all golf related items – including clubhouse/events center	
MOTION: To direct staff to _____ concerning golf-related matters.	



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	8/4/2009

City Council Memorandum

SUBJECT:	Retirement Coverage Date
APPLICANT PRESENTATION:	None
STAFF PRESENTATION:	Konrad Hildebrandt, City Manager
BACKGROUND AND FINDINGS: Currently the City of Cedar Hills initiated retirement coverage dates with the State of Utah Retirement Systems on October 1, 1997. This attached resolution allows the initiation date to be moved to May 23, 1991. One employee is affected through this action. This is the second reading of this item – City Council requested the total fiscal impact of this action from the URS (please see Fiscal Impact below)	
PREVIOUS LEGISLATIVE ACTION: One previous review – June 16, 2009	
FISCAL IMPACT: To be determined based on terms of service and hours	
SUPPORTING DOCUMENTS: Resolution enclosed	
RECOMMENDATION: Staff recommends that the City Council, by resolution, approve the URS initiation date for the City of Cedar Hills, Utah from October 1, 1997 to May 23, 1991.	
MOTION: Motion to approve/deny the URS initiation date for the City of Cedar Hills, Utah from October 1, 1997 to May 23, 1991.	

RESOLUTION NO. _____

A RESOLUTION AMENDING THE RETIREMENT COVERAGE DATE OF THE CITY OF CEDAR HILLS, UTAH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

WHEREAS, The City of Cedar Hills participates in a Utah Retirement System retirement system; and

WHEREAS, it is in the public interest to provide benefits authorized by Utah state law for the personnel by the City; and

WHEREAS, it is the intent of the City Council to approve and authorize an employer paid retirement benefit for all eligible city employees with coverage beginning May 23, 1991.

NOW THEREFORE, be it resolved by the City Council of the City of Cedar Hills, Utah, that the City Manager and Mayor are authorized to undertake all of the necessary actions to make this election allowed by Utah Retirement Systems under the laws and regulations of the Utah Retirement Systems.

PASSED, APPROVED, AND ADOPTED THIS 4TH DAY OF AUGUST, 2009.

CITY OF CEDAR HILLS VOTING:

YES: Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

NO:

APPROVED:

Michael C. McGee, Mayor

ATTEST:

Kim E. Holindrake, City Recorder