SPECIAL CITY COUNCIL MEETING
OF THE CITY OF CEDAR HILLS
Tuesday, December 18, 2018 6:00 p.m.

PLEASE NOTE EARLIER START TIME

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **Special City Council Meeting on Tuesday, December 18, 2018, beginning at 6:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

COUNCIL MEETING

1. Call to Order Pledge led by C. Bailey and Invocation given by C. Ellsworth
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

CONSENT AGENDA (Consent items are only those which require no further discussion or are routine in nature. All items on the Consent Agenda are adopted by a single motion)

4. Appointment of Tracy Lieberman and Minnette Olsen to the Family Festival Citizens Advisory Committee
5. Minutes from the November 20, 2018 Work Session & City Council Meeting

CITY REPORTS AND BUSINESS

6. City Manager
7. Mayor and Council

SCHEDULED ITEMS & PUBLIC HEARINGS

8. Review/Action on a Resolution stating that Cedar Hills Intends to Participate in the Municipal Alternate Voting Methods Pilot Project (Ranked Choice Voting)
9. Review/Action on the Harvey Park Phase 1 Bid Award
10. Discussion on the Cedar Hills Parks Master Plan
11. Review/Action and Public Hearing on a Resolution Adopting Fiscal Year 2019 Budget Amendments
12. Discussion on Business Licensing and Home Occupations
13. Review/Action and Public Hearing on Amendments to the City's General Plan related to Adopting a Moderate Income Housing Element
14. Review/Action on a Resolution Authorizing the Mayor to sign an Interlocal Agreement with Pleasant Grove City related to the Valley Vista Trail
15. Review/Action on an Ordinance Setting the Time and Place of the Regular City Council Meetings for 2019

ADJOURNMENT

16. Adjourn

Posted this 14th day of December, 2018 /s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city's website at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- A Closed Session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	12-18-2018

City Council
Agenda Item

SUBJECT:	Review/Action on a Resolution stating that Cedar Hills Intends to Participate in the Municipal Alternate Voting Methods Pilot Project (Ranked Choice Voting).
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

Ranked choice voting has been approved for a trial by the Utah State Legislature as part of their 2018 Legislative Session. In order to participate in the trial, a municipality must notify the Lt. Governor's Office as well as pass a resolution. Ranked choice voting allows voters to rank candidates in a preferential order, thereby allowing a voter to select a second or third candidate when (if) their preferential candidate fails to receive 50% of the votes. For more information on how this voting system works, please see the links in the handouts.

PREVIOUS LEGISLATIVE ACTION:

None

FISCAL IMPACT:

Unknown

SUPPORTING DOCUMENTS:

Resolution on Ranked Choice Voting, Links to more information

RECOMMENDATION:

To review the proposal and decide if you wish for the 2019 municipal election to follow the Ranked Choice Voting outline

MOTION:

To adopt/not adopt Resolution_____, that the City of Cedar Hills intends to participate in the State pilot program, Ranked Choice Voting for the 2019 municipal election.

Implementing RCV

- What's involved? What will it cost?

Basic

- Software or voting equipment/system upgrades
- Additional ballot costs, such as coding and longer ballot, which may increase postage costs

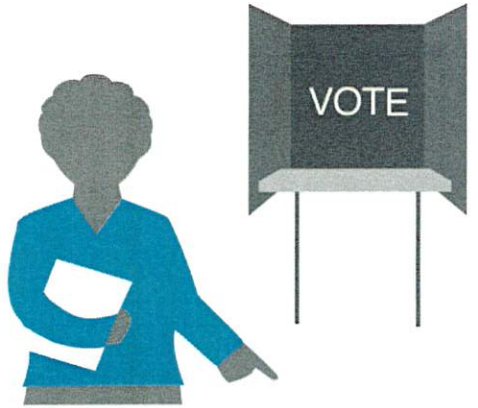
Supplemental*

- Outreach and education for voters, candidates, and media
- Poll worker training
- Additional poll workers or other personnel

**$0 to minimal costs if these practices are already in place.*

Implementing RCV

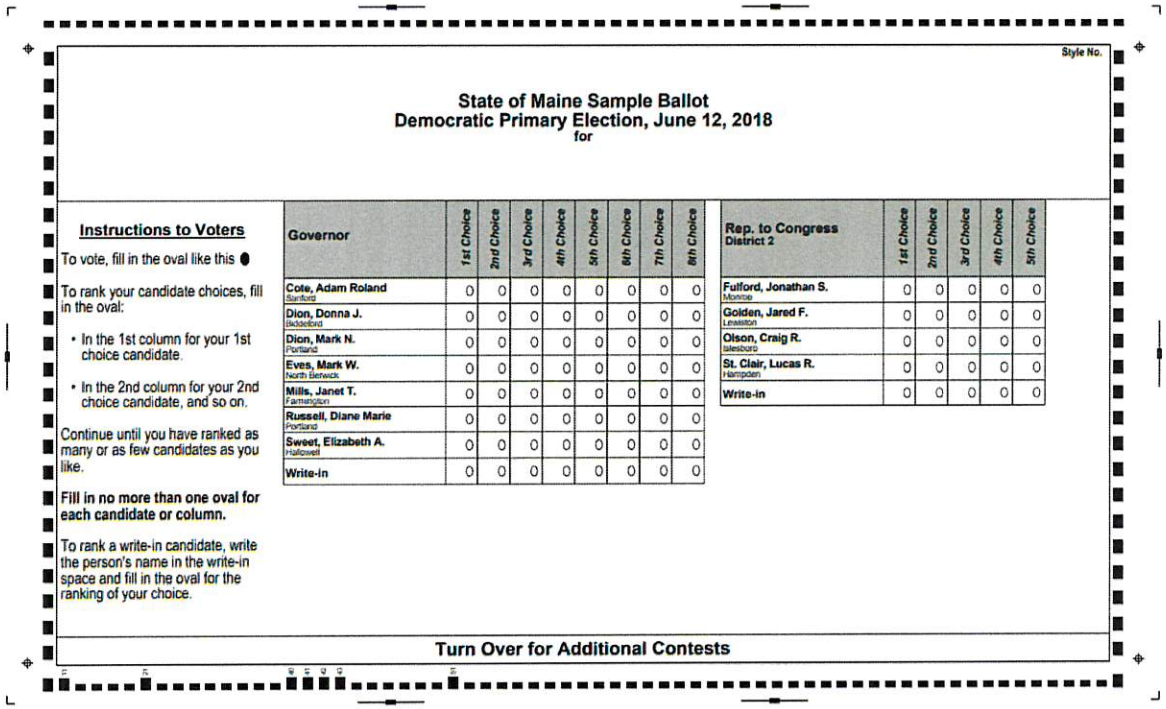
- RCV ready equipment
  - Recommended system, ES&S, used in Maine (June 2018)
  - Other systems have RCV capability
  - Legacy equipment with cast vote records can be tabulated with third-party software
  - May require additional module



- Complements vote-by-mail
  - RCV yields issue oriented campaigns; voters have more time to review
  - Proven through use for military and overseas citizens; absentee-by-mail voting in other jurisdictions

Implementing RCV

ES&S ballot design used in Maine



Style No.

State of Maine Sample Ballot
Democratic Primary Election, June 12, 2018
for

Instructions to Voters

To vote, fill in the oval like this ●

To rank your candidate choices, fill in the oval:

- In the 1st column for your 1st choice candidate.
- In the 2nd column for your 2nd choice candidate, and so on.

Continue until you have ranked as many or as few candidates as you like.

Fill in no more than one oval for each candidate or column.

To rank a write-in candidate, write the person's name in the write-in space and fill in the oval for the ranking of your choice.

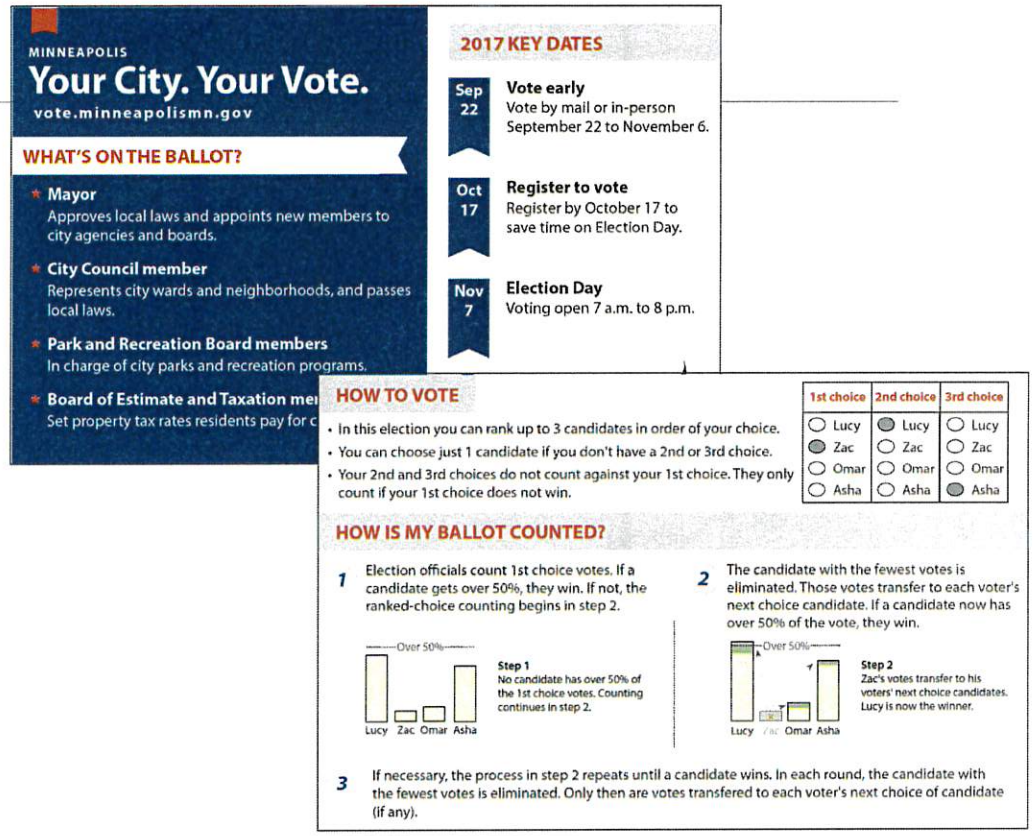
Governor	1st Choice	2nd Choice	3rd Choice	4th Choice	5th Choice	6th Choice	7th Choice	8th Choice
Cote, Adam Roland (Sanford)	0	0	0	0	0	0	0	0
Dion, Donna J. (Biddeford)	0	0	0	0	0	0	0	0
Dion, Mark N. (Portland)	0	0	0	0	0	0	0	0
Eves, Mark W. (North Berwick)	0	0	0	0	0	0	0	0
Mills, Janet T. (Farmington)	0	0	0	0	0	0	0	0
Russell, Diane Marie (Portland)	0	0	0	0	0	0	0	0
Sweet, Elizabeth A. (Hallowell)	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	0

Rep. to Congress District 2	1st Choice	2nd Choice	3rd Choice	4th Choice	5th Choice
Fulford, Jonathan S. (Monroe)	0	0	0	0	0
Golden, Jared F. (Lewiston)	0	0	0	0	0
Olson, Craig R. (Belfast)	0	0	0	0	0
St. Clair, Lucas R. (Hampden)	0	0	0	0	0
Write-In	0	0	0	0	0

Turn Over for Additional Contests

Implementing RCV

- Voter education campaigns can be scaled to meet the municipality
    - Water bill inserts
    - Civic club presentations
    - Social media
  - Partner with other organizations
    - League of Women Voters



MINNEAPOLIS

Your City. Your Vote.

vote.minneapolismn.gov

WHAT'S ON THE BALLOT?

* **Mayor**
  Approves local laws and appoints new members to city agencies and boards.
* **City Council member**
  Represents city wards and neighborhoods, and passes local laws.
* **Park and Recreation Board members**
  In charge of city parks and recreation programs.
* **Board of Estimate and Taxation mem**
  Set property tax rates residents pay for c

2017 KEY DATES

Sep 22 — **Vote early**
Vote by mail or in-person September 22 to November 6.

Oct 17 — **Register to vote**
Register by October 17 to save time on Election Day.

Nov 7 — **Election Day**
Voting open 7 a.m. to 8 p.m.

HOW TO VOTE

- In this election you can rank up to 3 candidates in order of your choice.
- You can choose just 1 candidate if you don't have a 2nd or 3rd choice.
- Your 2nd and 3rd choices do not count against your 1st choice. They only count if your 1st choice does not win.

	1st choice	2nd choice	3rd choice
Lucy	○	●	○
Zac	●	○	○
Omar	○	○	○
Asha	○	○	●

HOW IS MY BALLOT COUNTED?

1 Election officials count 1st choice votes. If a candidate gets over 50%, they win. If not, the ranked-choice counting begins in step 2.

Step 1
No candidate has over 50% of the 1st choice votes. Counting continues in step 2.

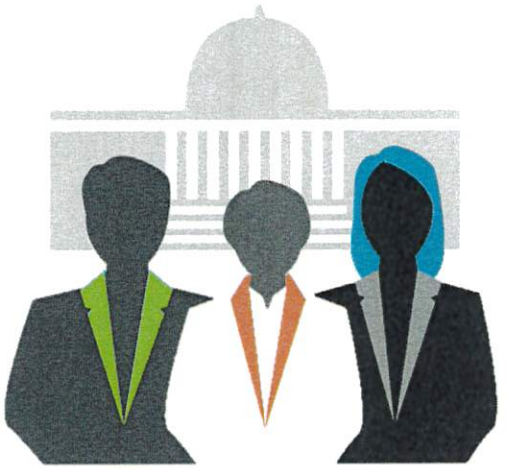
2 The candidate with the fewest votes is eliminated. Those votes transfer to each voter's next choice candidate. If a candidate now has over 50% of the vote, they win.

Step 2
Zac's votes transfer to his voters' next choice candidates. Lucy is now the winner.

3 If necessary, the process in step 2 repeats until a candidate wins. In each round, the candidate with the fewest votes is eliminated. Only then are votes transfered to each voter's next choice of candidate (if any).

Next Steps

- Provide notice to Lt. Governor's Office
  - Before January 1 of odd-numbered year
  - State intent to participate and election year
  - Signed by election officer of municipality stating the municipality has the resources and capability necessary



To: Mayor Alan Webber, City Manager Brian Snyder, City Attorney Kelley Brennan, and the members of the Governing Body

From: Matt Ross, Public Information; Yolanda Vigil, City Clerk

Date: Friday, March 23, 2018

Subject: 2018 Municipal Election After Action Review

Note: This After Action Review is an initial step in improving the election experience for all parties involved moving forward. It is the result of a conversation involving the City Clerk, City Manager, City Attorney and Assistant City Attorney, and Public Information Officer.

Background

The change to Ranked Choice Voting (RCV) was approved by voters in 2008, mandated by the courts in the fall of 2017, and finalized by the Governing Body on December 20, 2017. Voting started January 30, 2018, when absentee-in-person voting opened at City Hall. Early voting began February 14, 2018, and Election Day was March 6, 2018.

The City's partners in the implementation effort included the Secretary of State, who oversees certification of election technology and vendors; Santa Fe County, which maintains voting machines and provides technical assistance and support during Early Voting and on Election Day; Dominion, the contractor who provided the Ranked Choice Voting tabulation software; and AES, the contractor who provided the On-Demand Ballot Printing systems.

To successfully administer the election, the City launched a two-tiered effort: an implementation arm would be centered in the City Clerk's office, and a voter education arm would be run out of the City's Public Information Office.

In the run-up to the election the City Clerk's office and the City Attorney's Office:

- Developed policy and supported the Governing Body through passage of ordinances for handling the various ballot iterations, design of a new RCV ballot, and adoption of 'rules of the road' for the conduct of the election,
- Worked with partners to learn the software system, certify voting machines, arrange training for city election staff, and manage their roles in the election process,
- Staffed two early voting sites, twelve Election Day voting convenience centers, and the absentee ballot board,
- Recruited and trained 113 poll workers; prepared dual-language scripts to answer the most common RCV questions,
- Tripled the number of voting machines and nearly doubled the number of on-demand ballot printing systems at each site,

An exit survey of approximately 1300 voters, conducted by FairVote in cooperation with the Thornburg Foundation and the University of New Mexico, found that:

- 81% of voters were very satisfied with the voting experience
- 70.65% support using RCV in future elections

Out of more than 20,000, only 52 ballots had a critical overvote error in the first round, so more than 99% of ballots were valid in that round. Less than 4% of ballots had become exhausted by the final round.

These are strong indicators that Santa Fe voters understood Ranked Choice Voting and were not deterred from participating by the change in systems.

The results when they came in were clear and perceived as legitimate and accurate. There was immediate data available providing transparency in each round. Raw data on the results was available about a week after the election.

Election Day ran smoothly, with fast-moving lines, little-to-no congestion and limited technical issues that were quickly handled. Poll workers were well-prepared and worked tirelessly to answer questions and engage in good customer service.

100% of the education campaign and Election Day materials were available in both English and Spanish, setting a new standard for language accessibility.

What needs work?

Challenge: The obvious disappointment on Election Night was the long delay before results were available. Winners were not announced until approximately 11:45pm.

Identified solution: Under Ranked Choice voting, results are determined by running votes through tabulation software on a server at City Hall. Votes are transferred from voting centers to City Hall on memory cards, where they are uploaded to the server. All the memory cards must be back at City Hall before the results can be run.

Staff identified laws that very strictly govern the chain of custody of the cards. The same person tasked with getting the cards back to City Hall must first complete the full process of

Conclusions

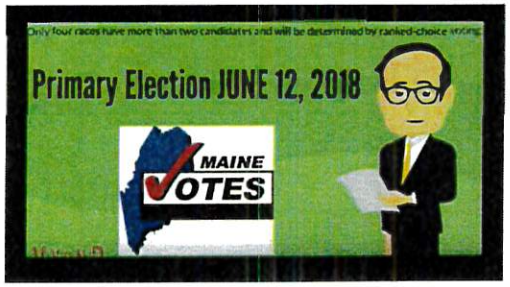
City staff should approach every election with the mindset that there is always a way to improve, and we have identified efficiencies and challenges that came up at each stage. That process of evaluation and improvement is only beginning with this review; it is not ending. Above all, we recognize the need to improve the speed with which we report results, and we will continue to identify and implement solutions.

When the Governing Body made the change to Ranked Choice Voting official on December 20th, concern was high that the abbreviated time frame could create problems large and small, from long lines at polling places and failures in untested equipment to the disenfranchisement of confused or frustrated voters. Many of those concerns were shared by staff and policy makers at the City, contributing to a desire from some to delay implementation of the new system until the 2020 election cycle.

But those fears proved largely unfounded. In a little more than two months, City elections and information staff planned and implemented a Ranked Choice Voting election and education effort—a first not only in Santa Fe, but in New Mexico—that resulted in clear and transparent outcomes, markedly high turnout, and little-to-no issues across two early voting centers and twelve Election Day sites.

Our top priority in every election, but particularly in this historic vote, is to ensure the accuracy and transparency of the outcomes. Acting quickly and decisively, our dedicated city staff, talented local marketing experts, and passionate community partners came together—in an effort that was truly community-wide—to ensure that the City of Santa Fe's first Ranked Choice Voting election was successful and error-free. It is a coalition of stakeholders we will continue to rely on as we take action on the lessons we learned and continue to deliver elections worthy of the trust of Santa Fe's voters.

Ranked Choice Voting
Voter Education Videos



Maine

(5 mins 8 secs)

https://youtu.be/xcGGH7E_vNk

Minneapolis

(1 min 59 secs)

https://youtu.be/53z9feUiqdg

Santa Fe

(1 min 12 sec)

https://youtu.be/BQ2S5Qz3cKg

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF CEDAR HILLS, UTAH, ADOPTING THE RANKED CHOICE VOTING METHOD AND AUTHORIZING THE MAYOR TO PROVIDE WRITTEN NOTICE TO THE LIEUTENANT GOVERNOR OF THE INTENT OF THE CITY OF CEDAR HILLS TO PARTICIPATE IN THE MUNICIPAL ALTERNATE VOTING METHODS PILOT PROJECT FOR THE 2019 ELECTION, AND AUTHORIZING AND DIRECTING STAFF TO TAKE ALL OTHER ACTIONS REQUIRED FOR PARTICIPATION IN THE PILOT PROJECT.

WHEREAS, the State of Utah by its State Legislature has made available a pilot project for participation in the alternate voting methods for municipal elections ("Pilot Project") beginning January 1, 2019 and ending on January 1, 2026, and

WHEREAS, Utah House Bill 35, passed during the 2018 General Session allows municipalities to conduct nonpartisan races using instant runoff voting (at times referred to as "Ranked Choice Voting") in accordance with the requirements of Utah Code 20A-4, et seq and other applicable provisions of law, during any odd-numbered year that the Pilot Project is in effect, and

WHEREAS, to participate in the Pilot Project a municipality must, before January 1 of the odd-numbered election year, provide written notice to the Lieutenant Governor which states that the municipality intends to participate in the Pilot Project for the year specified in the notice, and which includes a document, signed by the election officer of the municipality, stating that the municipality has the resources and capability necessary to participate in the Pilot Project, and

WHEREAS, the City of Cedar Hills (the "City) intends to contract with Utah County (referred to as "Administrator") which the City believes has the resources and capability necessary to conduct the election and assist the City in participating in the Pilot Project, and

WHEREAS, the City has been advised by the Lieutenant Governor's Office that at any time before May 1, 2019, if the City chooses for any reason to not participate in the Pilot Project, including also a determination by the City that the Administrator of the election is not able to certify election results in a multi-winner format, the City may opt-out of the participation in the Pilot Project.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1. Intent to Participate in the Pilot Project. The City intends to participate in the Pilot Project for the 2019 election and authorizes the Mayor to sign this Resolution on behalf of the City Council and to provide a copy of this resolution to the Lieutenant Governor.

Section 2. Letter of Resources and Capability. The City Recorder is directed to prepare a letter to the Lieutenant Governor stating that the City has the resources and capability necessary to participate in the Pilot Project.

Section 3. Direction to Staff. The City Manager, City Attorney, and City Recorder are authorized and directed to take any additional steps necessary to implement the Pilot Project for the 2019 election unless otherwise directed by the City Council after passage of this Resolution.

Section 4. Opt-Out of Pilot Project. The decision of the City Council to approve this Resolution and give the notices provided herein is conditioned upon the City's choice to opt-out of the Pilot Project for any reason at any time prior to May 1, 2019, including a determination by the City that the Administrator of the election is not able to certify election results in a multi-winner format.

Section 5. Effective Date. This Resolution shall take effect immediately upon passage as provided by law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 18TH DAY OF DECEMBER, 2018.

APPROVED:

_____

Jenney Rees, Mayor

ATTEST:

_____

Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	December 18, 2018

City Council
Agenda Item

SUBJECT:	Review/Action on Harvey Park Phase 1 Bids
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Charl Louw, Finance Director

BACKGROUND AND FINDINGS:

The City of Cedar Hills solicited bids on November 13th for Harvey Park's phased development on the Utah's state procurement website called SciQuest. Many general contractors and subcontractors attended a pre-bid meeting on November 20th to get further clarification on the park project. Bowen Collins & Associates received five bids by the December 11th deadline. From the bid documents, they created a bid summary of the various bids that were received. The summary outlines the proposed costs for Phase 1 work, which includes widening Harvey Boulevard, creating parking, lighting for the streets and parking, sidewalks, restrooms, 3 pickleball courts, irrigation and plantings. The first alternate bid is for a 30 x 30 pavilion and the second alternate bid was for 2 tennis courts that will also have pickleball lines for four additional courts. Phase 1 would be substantially completed October 2019 and then maintained by the general contractor through June 30, 2020.

The splash pad and playground will be contracted directly through the play and splash pad equipment vendors, which will save some overhead costs and make the equipment providers directly responsible to warranty their functionality going forward.

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

It anticipated that Phase 1 will cost $3 million to $4 million depending on the general contractor chosen, and if any alternates are selected. It would likely utilize over $300,000 in Street Impact fees for the Harvey Boulevard widening project, over $1 million from the Water & Sewer fund for grading and infrastructure improvements, and over $2 million from the Capital Projects fund. Also, the additional landscaping and park facility maintenance is expected to increase $50,000 to $80,000 on an annual basis starting July 2020. |

It is anticipated some value engineering would be negotiated with the general contractor selected when functionality of the park going forward isn't significantly impacted.

The splash pad, playground, sensory equipment and surfacing is anticipated to cost slightly over $1 million and will be funded from the Capital Projects fund.

SUPPORTING DOCUMENTS:

See proposals from the bidding contractors

RECOMMENDATION:

Review the proposals and select the lowest, qualified bid for general contractor services on Harvey Park Phase 1

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	12/18/2018

City Council
Agenda Item

SUBJECT:	Parks and Recreation Master Plan Contract
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director

BACKGROUND AND FINDINGS:

The City of Cedar Hills hired InSite Design to create a Parks, Trails, and Recreation Master Plan. The drafted plan used feedback from the residents, staff, and the Beautification, Recreation, Parks and Trails Committee, to make recommendations for long-term maintenance/improvements to our city parks, and trails. The master plan was delayed for a period of time to focus on the Harvey Park land project. The most significant improvements proposed during the next 10 years are to Heritage and Mesquite Parks. The current drafted plan is considered 90% complete, but is still seeking any comments from the City Council for any tweaks that may still be desired.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

Park Master Plan draft

RECOMMENDATION:

Review the drafted package and provide feedback

MOTION:

Discussion item only

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	12/18/2018

City Council
Agenda Item

SUBJECT:	Review/Action on FY 2018-2019 Budget Amendments
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director

BACKGROUND AND FINDINGS:

The City is required to keep expenditures within budget. Based on the Harvey Park general contractor bids, some budget amendments may be necessary to comply with State requirements.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

Capital Projects fund

40-80-803 Harvey Park – Development adjustment of up to $ 800,000 to provide up to $3,400,000 of unrestricted fund balance toward Phase 1 improvements.

Water & Sewer fund

51-16400 Storm Drain improvements adjustment of up to $600,000 to provide up to $1,100,000 of unrestricted net position for grading and storm drain related infrastructure improvements to the future park.

SUPPORTING DOCUMENTS:

N/A

RECOMMENDATION:

To approve the resolution to fund Harvey Park's Phase 1 of development.

MOTION:

Adopt Resolution No. _____A RESOLUTION ADOPTING THE AMENDED 2018-2019 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, ADOPTING THE AMENDED 2018-2019 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

Pursuant to §10-6-118, Utah Code, the Amended 2018-2019 Fiscal Year Budget for the Capital Projects Fund, and the Water and Sewer Fund for the City of Cedar Hills, Utah, is hereby adopted. A copy of said budget amendments is attached hereto (Attachment A), and by this reference made part of this Resolution.

PASSED APPROVED AND ADOPTED THIS 18TH DAY OF DECEMBER, 2018.

APPROVED:

_____
Jenney Rees, Mayor

ATTEST:

_____
Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	12-18-2018

City Council
Agenda Item

SUBJECT:	Discussion on Business Licensing and Home Occupations
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

Staff has been requested to evaluate our business license code requirements as they pertain to operating a home based business out of an accessory building. A homeowner wishes to operate a home based business out of an accessory building, which is currently prohibited by City Code 3-1B-1 (A)(2). Staff is seeking direction from the City Council on any potential changes to the code that would allow for this commercial type activity to occur on single-family lots. Staffs concerns center on preserving the residential nature of neighborhoods, protecting neighbors from nuisances, or any other unintended consequences. Staff will present a more detailed list of concerns and possible means to mitigate as part of the presentation on this item.

PREVIOUS LEGISLATIVE ACTION:

None

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

Cedar Hills Business Licensing Code, 3-1B Article B & E

RECOMMENDATION:

Review current business licensing code Article B & E, and be prepared to make recommendations

MOTION:

No motion necessary, discussion item only.

ARTICLE B. HOME OCCUPATIONS

3-1B-1: REQUIREMENTS AND CONDITIONS:

A. Home occupations may be permitted and operated following receipt and approval of an application for such use, subject to, and in compliance with the following conditions:

1. Home occupations are listed as a conditional use in the zone.

2. The home occupation shall be conducted entirely within the living area of the dwelling and shall not be visible from outside of the structure. The home occupation shall not involve the use of any accessory buildings, garages, carports, breezeways or yard space for storage of materials or products.

3. The home occupation shall contain no facilities for the display of goods visible from outside the dwelling.

4. All residents, visitors, and employees who arrive at the home because of the home occupation shall be legally parked on the lot occupied by the residence or on that part of the street that immediately abuts the lot. All parking must comply with title 5, "Public Safety And Traffic Regulations", of this code.

5. No commercial vehicles shall be located on the premises, except two (2) vehicles (not to exceed 1 ton weighted rating) or trailer (not to exceed 12 feet) that is primarily used in connection with the home occupation. No on street parking of any commercial vehicle or equipment is allowed.

6. The home occupation shall be clearly incidental and secondary to the use of the dwelling for dwelling purposes and shall not change the character of the building from that of a dwelling. (Ord. 11-21-2006A, 11-21-2006)

7. Signs shall also comply with the requirements of the city's sign regulations section 10-5-26, "Signs", of this code. (Ord. 8-16-2011A, 8-16-2011)

8. The home occupation shall occupy an area of not more than twenty five percent (25%) of the total living area or six hundred (600) square feet, whichever is less.

9. Entrance to the home occupation from the outside shall be the same entrance normally used by the residing family; the garage door shall not be used to satisfy this requirement.

10. The activities of the home occupation shall not involve the use of materials or chemicals in amounts that will significantly increase hazards or decrease safety to the structure or occupants, or of adjacent structures or occupants. The use of mechanical or electrical apparatus, equipment or tools shall not exceed those commonly associated with residential use or home crafts.

a. Be located entirely within the portion of the rear yard area of the lot; and

b. Occupy not more than eight percent (8%) of the rear yard area of the lot or have a total floor area of not more than seven hundred fifty (750) square feet, whichever is less; provided, however, that the floor area of an accessory building housing a premises occupation may exceed seven hundred fifty (750) square feet in the instance where the accessory building existed prior to April 6, 2004; and

c. Conform to the height requirements applicable to accessory buildings within the zone district in which it is located.

5. No equipment or vehicles used in connection with the activities of the premises occupation shall be stored outside of the accessory building and all materials used or intended for use in connection with the premises occupation shall be contained within the accessory building.

6. No commercial vehicles shall be located on the premises except one delivery truck that does not exceed ten thousand (10,000) GVW rated capacity. No more than six (6) vehicles, including the owner's, shall be parked on the premises and the public street directly in front of the premises. No storage or parking is permitted of tractor trailers, semitrucks or any heavy equipment on the premises or on the streets in the vicinity of the premises.

7. The on site activities of the premises occupation shall be conducted by members of the residing family and not more than one nonfamily member.

8. The premises occupation shall contain no facilities for the display of goods or merchandise. Any sale of goods or merchandise produced off the premises shall constitute a clearly incidental part of the premises occupation.

9. The premises occupation shall be clearly incidental and secondary to the use of the property for residential purposes and will not change the character of the area from that of a residential neighborhood.

10. The premises occupation shall be registered with the business license division of the City and shall be required to obtain a business license in accordance with City regulations. All businesses, using a business name, are required by law to register with the State Department of Commerce. Registration of assumed business names is required of all businesses that are not corporations, limited liability companies or limited partnerships. (Ord. 7-8-2008B, 7-8-2008)

11. Signs shall also comply with the requirements of the City's sign regulations section 10-5-26, "Signs", of this Code. (Ord. 8-16-2011A, 8-16-2011)

12. The physical appearance, traffic generation characteristics, need for off street parking for patrons, and other activities in connection with the premises occupation shall not be contrary to the intent of the zone in which the premises occupation is located and will not depreciate surrounding values or decrease the quality of life within the area.

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	12/18/2018

City Council
Agenda Item

SUBJECT:	Review/Action and Public Hearing on Amendments to the City's General Plan Related to Adopting a Moderate Income Housing Element.
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager/Planner

BACKGROUND AND FINDINGS:

The City staff has been working in conjunction with the Mountainland Association of Governments on drafting a Moderate Income Housing Plan (MIH). Utah State Code requires cities to adopt a MIH as part of the general plan. The MIH set forth an estimate of the current housing stock, and current housing needs, as well as project housing needs over the next five to ten years. Moderate income is determined by the average median income (AMI) for the county. Moderate income housing is deemed affordable when those making 80% of the AMI spend only 30% of their income on housing (this includes rent and utilities). The challenges that Cedar Hills faces is the lack of land availability and the lack of affordability for homes in the moderate income range. These issues are outlined at the end of the MIH; the City has set forth some recommended goals, policies, and objectives to allow us to help do our part in alleviating Utah's housing crisis, while at the same time, preserving the characteristics of the community.

PREVIOUS LEGISLATIVE ACTION:

Planning Commission made recommendation for adoption as part of their Nov. 2018 meeting.

FISCAL IMPACT:

There may be penalties issued by the State, or certain state and federal dollars may become unavailable to communities who have not adopted a MIH

SUPPORTING DOCUMENTS:

Proposed Moderate Income Housing Element

RECOMMENDATION:

To review the proposed MIH, make any recommendations, and adopt the proposed MIH

MOTION:

To adopt/not adopt the Moderate Income Housing element, subject to the following modifications: {LIST ANY PROPOSED CHANGES TO THE DOCUMENT}.

Moderate Income Housing

An element of Cedar Hills' General Plan

What does this element do?

The purpose of this moderate-income housing element of the general plan is to ensure that Cedar Hills provides a reasonable opportunity for a variety of housing, including moderate income housing, to meet the needs of those desiring to live in the City. Utah State Code requires cities to adopt a plan for moderate income housing

According to Utah Code 10-9a-103

"Plan for moderate income housing" means a written document adopted by a city legislative body that includes:

a. An estimate of the existing supply of moderate income housing located within the city
b. An estimate of the need for moderate income housing in the city for the next five years as revised biennially;
c. A survey of total residential land use;
d. An evaluation of how existing land uses and zones affect opportunities for moderate income housing; and
e. A description of the city's program to encourage an adequate supply of moderate income housing

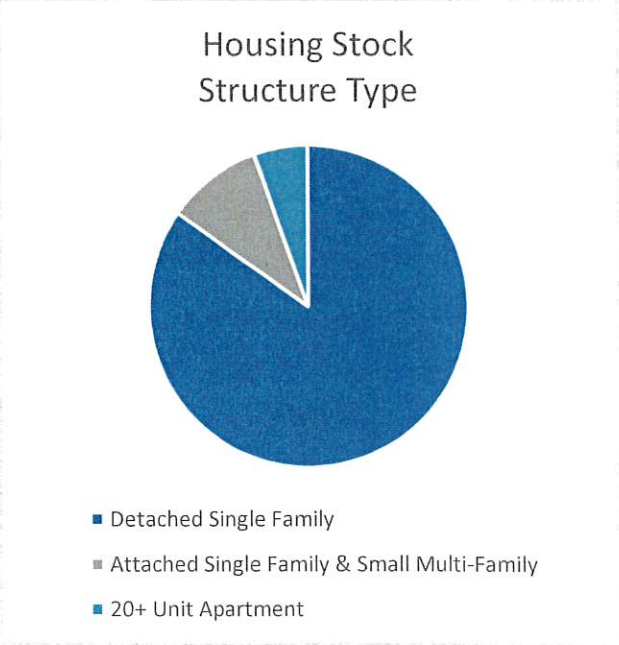
Moderate Income Housing Defined

Moderate income housing is defined as (Utah Annotated Code 10-9a-103-29) "...housing occupied or reserved for occupancy by households with a gross household income equal to or less than 80% of the median gross income for households of the same size in the county in which the city is located." The 2018 Area Median Income (AMI), as provided by HUD office of Community Development (CPD), for Utah County is $74,700. Cedar Hill's median household income level as provided by the 2012-2016 ACS is $107,840.

household income reflect in higher average home values and prices on the housing market. Additionally, land availability in Cedar Hills is limited. Currently, available land for larger-scale development is on the hillside which presents challenges for any developer wishing to develop land. The cost of developing the land would necessitate that any housing within the development would be unaffordable.

Housing Supply

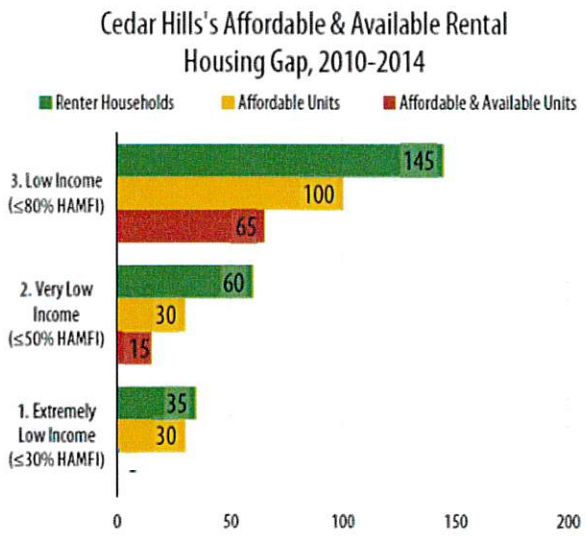
According to the American Community Survey (2012-2016) Cedar Hills had 2,679 housing units at 96.5% occupancy rate. The housing stock is relatively young, with approximately 66.8% of the housing units being constructed 2000 or later, and a full 93% constructed 1980 or later. Single-family dwellings constituted 84.8% of the housing stock with another 9.7% being attached single family dwellings and small multi-family units. Twenty plus unit apartments made up the remaining 5.5% of housing units.

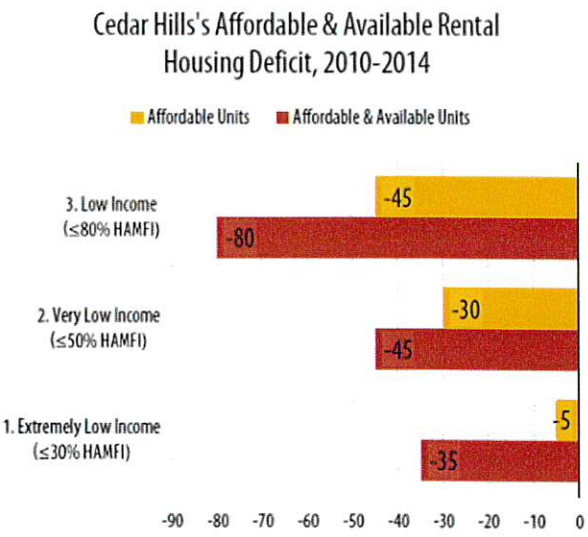


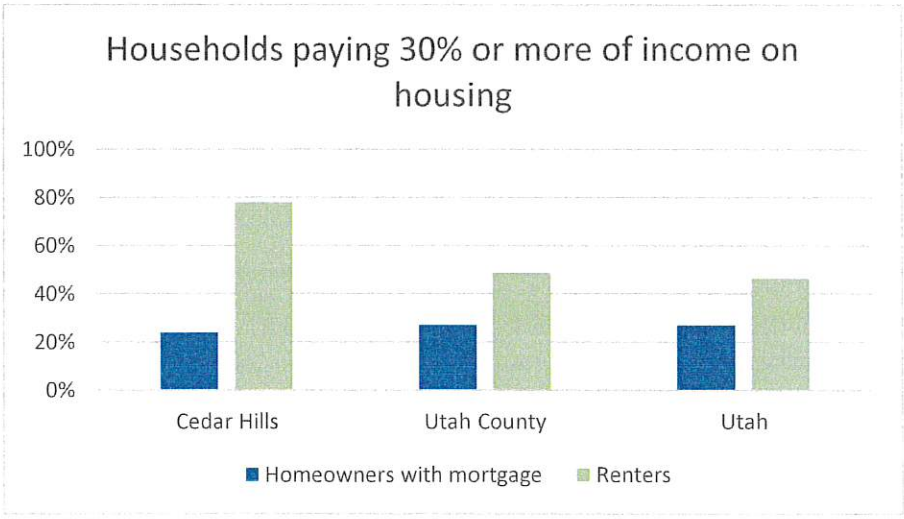
93%

of homes built in or after 1980

The newer homes in Cedar Hills follow the national trend of an increasing number of square feet per person. More established cities see a greater percentage of older, smaller, and more affordable homes, but Cedar Hills' relatively recent growth in a "bedroom community" area has resulted in larger, costlier homes for larger-than-average families. Cedar Hills is relatively distant from major employment centers and institutions of higher learning and transit routes when compared to other cities in the county, dampening the demand for higher-density housing.





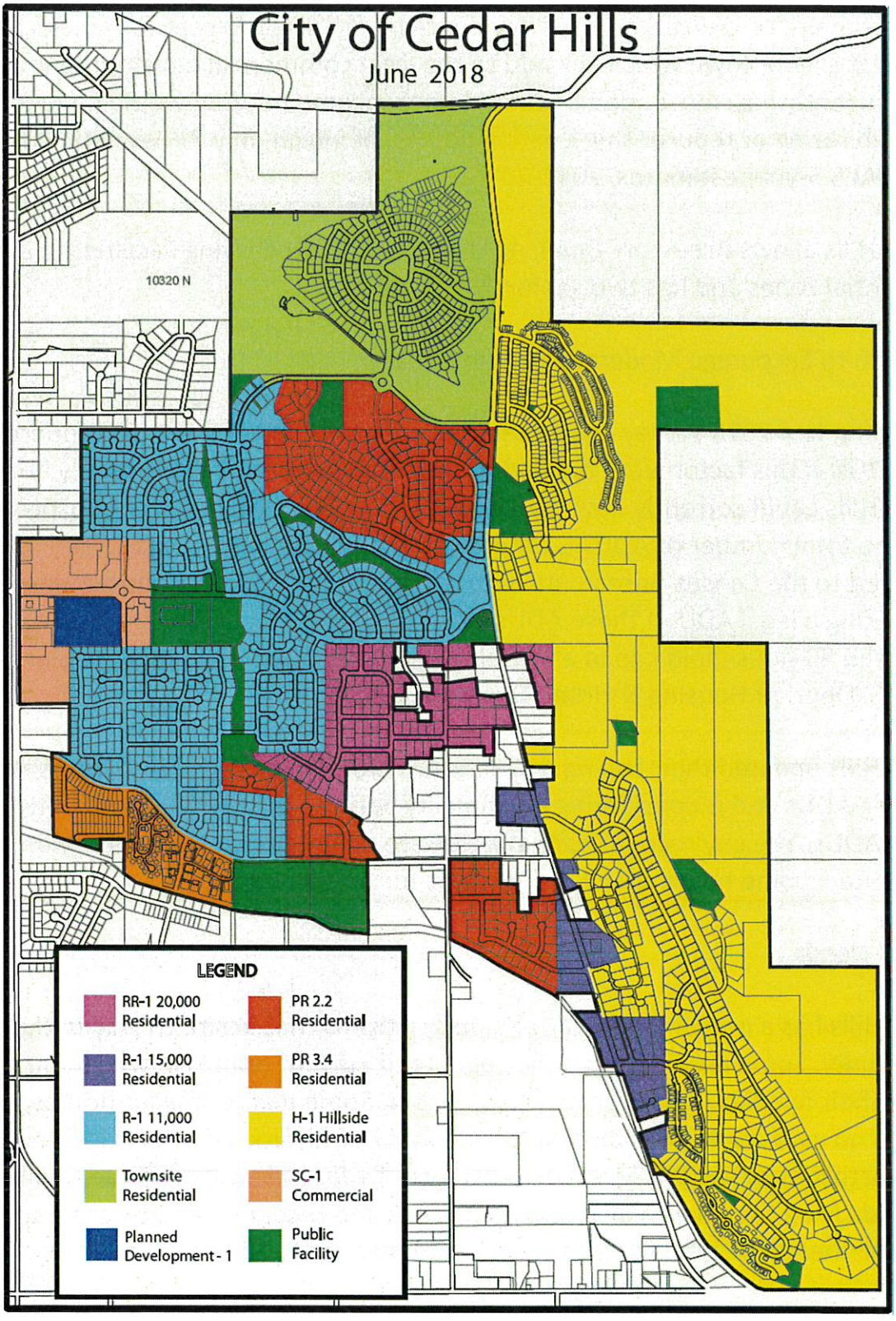


Renters seem disproportionately burdened by housing costs in Cedar Hills according to rental rates from the 2012-2016 American Community Survey.

5 Year Moderate Income Housing Need

By extrapolating from the Utah Affordable Housing Forecast Tool's estimates below, Cedar Hills will need about 20 additional dwellings with monthly payments less than $1,494 by 2023.

20	additional moderate-income dwellings by 2023



Cedar Hills has few opportunities to build higher-density housing within its city limits as most land is either already built upon, has submitted plans for

EXAMPLE

Housing Goals, Objectives, and Policies

Goal 1: Provide reasonable opportunities for moderate income housing to meet the needs of those desiring to live in the City.

Objective: Continue to allow accessory apartments as options for those at every low-moderate income level.

Policies

1. Simplify the process and costs for creating and registering accessory apartments.
2. Provide an amnesty period for those currently renting unregistered accessory apartments.

Housing Goals Background

Cedar Hills is a bedroom-type community, located at the entrance of American Fork Canyon in Utah County. Due to the City's location and demographics, unique zoning limitations restrict provisions for high-density housing. These limitations include: 1) being almost built out to its borders; 2) having unsuitable development opportunities in the hillside residential areas; and 3) having limited commercial areas. It is not anticipated that the City will use commercial areas as a component to low-income housing developments. However, from a recent settlement agreement, which was reached between the City and a land developer, an 80-home, planned development subdivision will be the City's major building impact in the immediate years to come.

Transportation concerns may also play a factor in the desirability of high-density housing in Cedar Hills. The City is approximately seven miles from the closest Interstate freeway, and the lack of convenient public transit services may also contribute, with services only available in nearby cities. Furthermore, the area is somewhat remote for commuting or having a successful home-based business with clientele on site.

State Code further delineates specific policies and procedures, which may be implemented in order to achieve the requirement for low-to-moderate income housing options. The following policies and objectives established for affordable housing are determined to be consistent with the following goals:

GOAL 1:

Create and allow for, and reduce regulations related to, accessory dwelling units in residential zones.

OBJECTIVES:

- To provide additional dwelling opportunities by allowing for accessory dwelling units in residential zones throughout the City.
- Streamline approval processes by outlining a clear and concise procedure for residents to follow for ADU approval.

POLICIES:

Allow for single room occupancy

OBJECTIVES:

- To evaluate, and if necessary, promote single room occupancy as a means to develop more moderate income housing in Cedar Hills

POLICIES:

- To begin discussions with planning commission and city council to allow for single room occupancy and an adequate supply of safe, accessible, and sanitary moderate income housing throughout the City.

The City of Cedar Hills is committed to pursue all applicable and realistic housing options, which allow for equitable housing choices. On July 17, 2018, the City Council approved and updated an ordinance for accessory dwelling units (ADUs). This (07-17-2018A) reflects the City's intent to provide adequate moderate-income housing options to meet State requirements. In addition to complying with State legislation, this new ordinance simplifies the process and costs for creating and registering accessory apartments in Cedar Hills. Waived impact fees and a one-time registration fee have been put in place to allow for fewer ADU restrictions and to streamline the registration process for property owners. The ordinance also provides an amnesty period of two years for those currently renting unregistered accessory apartments. Certificates of occupancy from the building department will be required for the portions of the homes used for accessory apartments.

Conclusion

Utah State Code requires that municipalities consider the State Legislature's determination that cities shall facilitate a reasonable opportunity for a variety of housing, including moderate-income housing. Due to demographics and limited land availability, the City will facilitate state requirements by allowing ADUs to meet these requirements. Persons or families who desire to live in Cedar Hills will now have moderate-income housing options, allowing full participation in all aspects of the community.

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin; City Manager
DATE:	12-18-2018

City Council
Agenda Item

SUBJECT:	Review/Action on a Resolution to Authorize the Mayor to sign an Interlocal Agreement with Pleasant Grove City related to the Valley Vista Trail.
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin; City Manager

BACKGROUND AND FINDINGS:

Pleasant Grove has completed Phase 1 of the Valley Vista Trail, located entirely within Pleasant Grove. The trail system is utilized primarily by mountain bikers, as well as runners. The proposed trail system, Valley Vista Phase 2, would connect to Phase 1, but a portion of the trail would use land owned by the City of Cedar Hills. Pleasant Grove is proposing to pay for the development and maintenance of the land required, and is only seeking an agreement between the two municipalities authorizing the trail system to be built in Cedar Hills.

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

Proposed Valley Vista Trail Phase 2, Interlocal Agreement, Resolution

RECOMMENDATION:

To review the submitted documents, make any recommendations, and approve resolution

MOTION:

To approve/not approve Resolution _____, authorizing the Mayor to enter into an Interlocal Agreement with Pleasant Grove City regarding the Valley Vista Trail, Phase 2, subject to the following conditions {LIST ANY CONDITIONS}.

When recorded Return to:
Kathy Kresser
Pleasant Grove City Recorder
70 South 100 East
Pleasant Grove, Utah 84062

INTERLOCAL AGREEMENT BETWEEN THE TOWN OF CEDAR HILLS AND PLEASANT GROVE CITY REGARDING USE OF PUBLIC PROPERTY FOR A TRAIL SYSTEM

Trail Right of Use Agreement

THIS IS AN INTERLOCAL COOPERATION AGREEMENT (this "Agreement") is made this _____Day of _____, 2018, by and between The Town of Cedar Hills, a political subdivision of the State of Utah, and Property Owner ("Grantor") and PLEASANT GROVE CITY, a political subdivision of the State of Utah situated in the county of Utah ("Grantee") with reference to the following facts:

WITNESSETH:

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act (Act), Title 11, Chapter 13, Utah Code Annotated, 1953 as amended, public agencies, including political subdivisions of the State of Utah as therein defined, are authorized to enter into written agreements with one another for joint or cooperative action; and

WHEREAS, pursuant to the Act, the parties desire to work together through joint and cooperative action that will benefit the residents of Entities and County and,

WHEREAS, the parties to this Agreement are public agencies as defined in the Act; and

NOW, THEREFORE, the parties do mutually agree, pursuant to the terms and provisions of the Act, as follows:

A. Grantor owns certain real property containing a total of approximately acres 2.255 (collectively, the "Property") located in Utah County, State of Utah and described in Exhibit "A" attached hereto.

B. Grantee is a public agency desiring to provide recreational sites, facilities, and programs in and around Pleasant Grove City. Grantee has experience in managing the construction and operation of trails in areas throughout the City for use by the public.

2.3 No firearms of any kind shall be transported on the Trail Right of Use Area except by law enforcement personnel or by members of the public in connection with hunting activities during officially designated hunting seasons.

2.4 Domesticated animals, including horses and dogs, are permitted on the Trail Right of Use Area as designated on Exhibit "B-1", "B-2", "B-3", B-4". This permission may be removed by Grantor, except for service animals, if watershed restrictions are not enforced.

2.5 Grantee shall post signs at regular intervals clearly delineating the domesticated animal restriction areas and the "through trail" directions at breaks in the trails to discourage Right of Use Areas users from leaving the trails and entering prohibited areas and private property owned by Grantor.

2.6 Grantee shall protect Grantor's adjacent property from misuse and damages arising under this Agreement if needed, first by signs, then fences, cameras, law enforcement, and other such appropriate measures.

2.7 If Grantor's property adjacent to trail is damaged from misuse arising from this Agreement or unauthorized access routes from the trail are established or the trail is washed out or damaged as a result of use of misuse under the terms of this Agreement, the affected property shall be restored by Grantee.

2.8 Grantee shall use such efforts and take such steps as are reasonably calculated to keep the area free of litter, prevent trespass upon Grantor's adjacent property, and to enforce the other conditions set forth above.

2.9 If conditions, requirements, and/or principles set forth herein are not met or adhered to, after receiving thirty (30) days written notice of the failure or breach from Grantor, the right of Use and rights granted to Grantee under this Agreement terminate and no public or private rights in the Trail Right of Use shall exist thereafter, except those of Grantor. The cost of closing the trail and of enforcing the closure will be borne by the Grantee.

2.10 Notice. Any notice required to be given pursuant to this Agreement shall be in writing and may be given by personal delivery or certified mail, postage prepared, at the following addresses:

If to Grantee: Pleasant Grove City
Attn: City Administrator
70 South 100 East
Pleasant Grove, Utah 84062

With a copy to: Christine M. Peterson, Esq.
70 South 100 East
Pleasant Grove, Utah 84062

7.3 The use, conditions, and covenants contained herein are intended to run with the land and automatically bind and insure to the benefit of the transferees and successors of each of the parties hereto.

7.4 This Agreement represents the entire agreement of the parties hereto, and may be amended only by written instruments duly executed by the parties hereto.

7.5 This Agreement may be executed in identical counterparts. If so executed, each such counterpart shall be deemed an original for all purposes, and all such counterparts shall collectively constitute one agreement.

7.6 This Agreement shall be (a) approved by Resolution of the governing body of each of the parties, (b) executed by a duly authorized official of each of the parties (c) submitted to and approved by an Authorized Attorney of each of the parties, as required by Section 11-13-202.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

7.7 This Agreement may not be amended, changed, modified or altered except by an instrument in writing which shall be (a) approved by Resolution of the governing body of each of the parties, (b) executed by a duly authorized official of each of the parties, (c) submitted to and approved by an Authorized Attorney of each of the parties, as required by Section 11-13-205.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

7.8 If any term or provision of the Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to circumstances other than those with respect to which it is invalid or unenforceable, shall not be affected thereby, and shall be enforced to the extent permitted by law. To the extent permitted by applicable law, the parties hereby waive any provision of law which would render any of the terms of this Agreement unenforceable.

7.9 Executed copies of this Agreement shall be placed on file in the office of the County Clerk/Auditor of County and with the official keeper of records of Entities, and shall remain on file for public inspection during the term of this Agreement.

7.10 The parties to this Agreement do not contemplate nor intend to establish a separate legal entity under the terms of this Interlocal Cooperation Agreement. The parties hereto agree that, pursuant to Section 11-13-207, Utah Code Annotated, 1953 as amended, Pleasant Grove City, shall act as the administrator responsible for the administration of this Agreement. The parties further agree that this Agreement does not anticipate nor provide for any organizational changes in the parties. The administrator agrees to keep all books and records in such form and manner as the Utah County

NOTARY PUBLIC

Exhibit "A"

Exhibit "B-1"

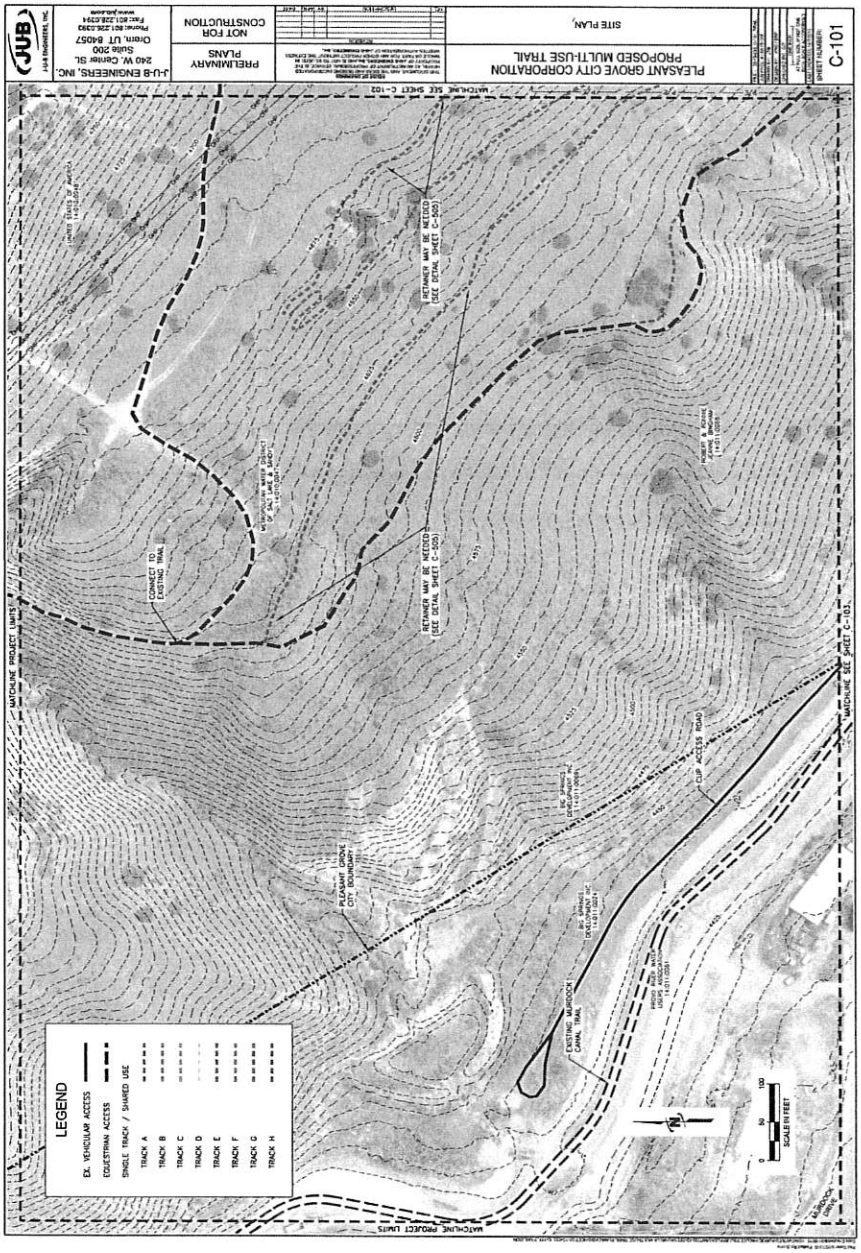

PLEASANT GROVE CITY CORPORATION
PROPOSED MULTI-USE TRAIL
SITE PLAN
C-101
PRELIMINARY PLANS
NOT FOR CONSTRUCTION
J-U-B ENGINEERS, INC.
240 W. Center St.
Suite 200
Orem, UT 84057
LEGEND
EX. VEHICULAR ACCESS
EQUESTRIAN ACCESS
SINGLE TRACK / SHARED USE
TRACK A
TRACK B
TRACK C
TRACK D
TRACK E
TRACK F
TRACK G
TRACK H
MATCHLINE PROJECT LIMITS
MATCHLINE SEE SHEET C-102
MATCHLINE SEE SHEET C-103
CONNECT TO EXISTING TRAIL
RETAINER MAY BE NEEDED (SEE DETAIL SHEET C-500)
PLEASANT GROVE CITY BOUNDARY
EXISTING MURDOCK CANAL TRAIL
CUP ACCESS ROAD
SCALE IN FEET

Exhibit "B-3"

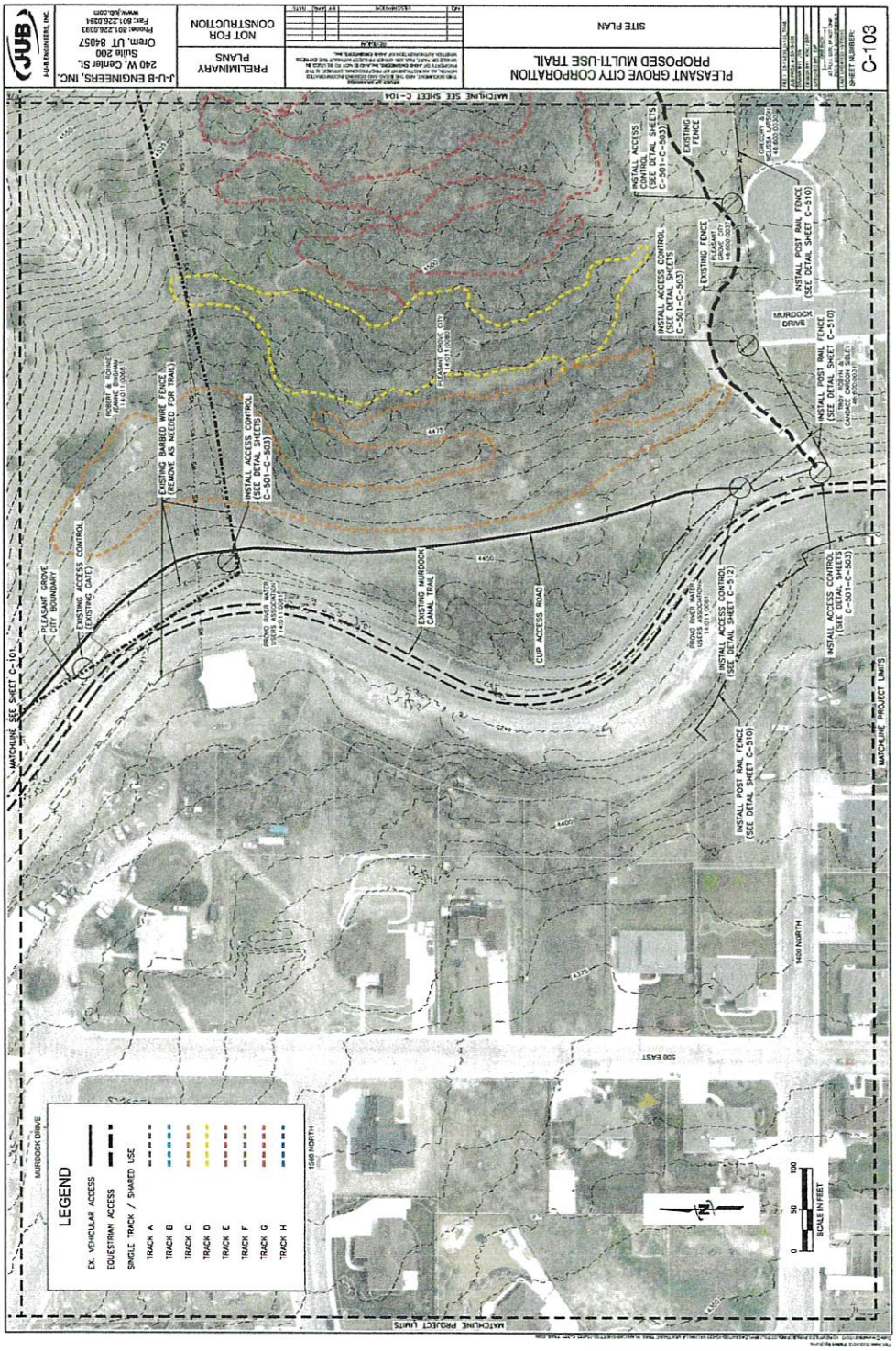
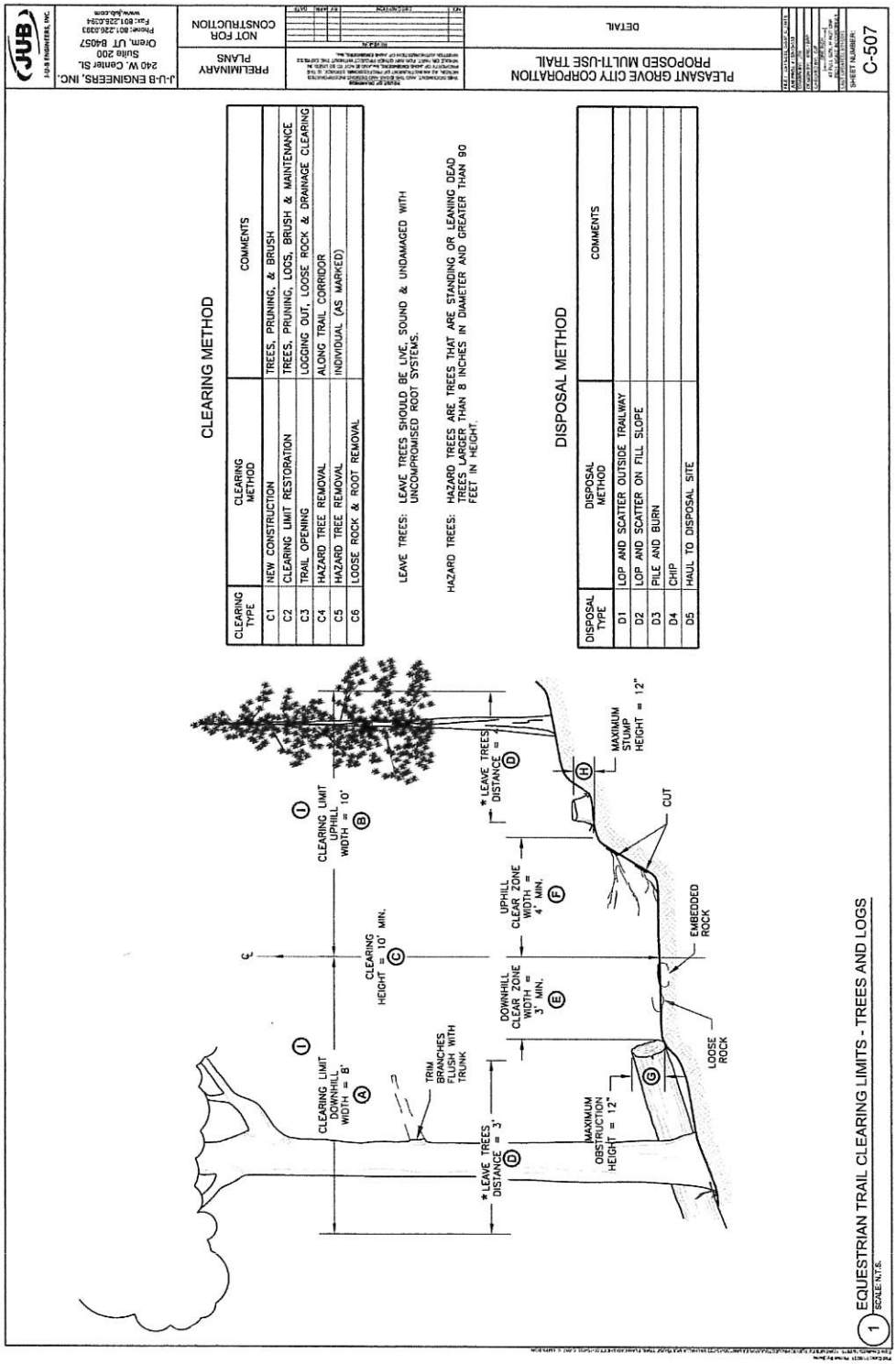

PLEASANT GROVE CITY CORPORATION
PROPOSED MULTI-USE TRAIL
SITE PLAN
C-103
PRELIMINARY PLANS
NOT FOR CONSTRUCTION
J-U-B ENGINEERS, INC.
240 W. Center St. Suite 200
Orem, UT 84057
LEGEND
EX. VEHICULAR ACCESS
EQUESTRIAN ACCESS
SINGLE TRACK / SHARED USE
TRACK A
TRACK B
TRACK C
TRACK D
TRACK E
TRACK F
TRACK G
TRACK H
MATCHLINE SEE SHEET C-101
MATCHLINE SEE SHEET C-104
MATCHLINE PROJECT LIMITS
MURDOCK DRIVE
1500 NORTH
500 EAST
EXISTING BARBED WIRE FENCE (REMOVE AS NEEDED FOR TRAIL)
INSTALL ACCESS CONTROL (SEE DETAIL SHEETS C-501-C-503)
EXISTING ACCESS CONTROL (EXISTING GATE)
EXISTING MURDOCK CANAL TRAIL
CUP ACCESS ROAD
INSTALL POST RAIL FENCE (SEE DETAIL SHEET C-510)
EXISTING FENCE
SCALE IN FEET

Exhibit "B-5"


J-U-B ENGINEERS, INC.
240 W. Center St.
Suite 200
Orem, UT 84057
Phone: 801.226.0393
Fax: 801.226.0394
www.jub.com
PRELIMINARY PLANS
NOT FOR CONSTRUCTION
DETAIL
PLEASANT GROVE CITY CORPORATION
PROPOSED MULTI-USE TRAIL
SHEET NUMBER
C-507
CLEARING METHOD
CLEARING TYPE
CLEARING METHOD
COMMENTS
C1 NEW CONSTRUCTION TREES, PRUNING, & BRUSH
C2 CLEARING LIMIT RESTORATION TREES, PRUNING, LOGS, BRUSH & MAINTENANCE
C3 TRAIL OPENING LOGGING OUT, LOOSE ROCK & DRAINAGE CLEARING
C4 HAZARD TREE REMOVAL ALONG TRAIL CORRIDOR
C5 HAZARD TREE REMOVAL INDIVIDUAL (AS MARKED)
C6 LOOSE ROCK & ROOT REMOVAL
LEAVE TREES: LEAVE TREES SHOULD BE LIVE, SOUND & UNDAMAGED WITH UNCOMPROMISED ROOT SYSTEMS.
HAZARD TREES: HAZARD TREES ARE TREES THAT ARE STANDING OR LEANING DEAD TREES LARGER THAN 8 INCHES IN DIAMETER AND GREATER THAN 90 FEET IN HEIGHT.
DISPOSAL METHOD
DISPOSAL TYPE
DISPOSAL METHOD
COMMENTS
D1 LOP AND SCATTER OUTSIDE TRAILWAY
D2 LOP AND SCATTER ON FILL SLOPE
D3 PILE AND BURN
D4 CHIP
D5 HAUL TO DISPOSAL SITE
CLEARING LIMIT DOWNHILL WIDTH = 8'
CLEARING LIMIT UPHILL WIDTH = 10'
CLEARING HEIGHT = 10' MIN.
TRIM BRANCHES FLUSH WITH TRUNK
* LEAVE TREES DISTANCE = 3'
DOWNHILL CLEAR ZONE WIDTH = 3' MIN.
UPHILL CLEAR ZONE WIDTH = 4' MIN.
* LEAVE TREES DISTANCE = 4'
MAXIMUM OBSTRUCTION HEIGHT = 12"
MAXIMUM STUMP HEIGHT = 12"
CUT
EMBEDDED ROCK
LOOSE ROCK
1 EQUESTRIAN TRAIL CLEARING LIMITS - TREES AND LOGS
SCALE: N.T.S.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN PLEASANT GROVE CITY AND THE CITY OF CEDAR HILLS RELATED TO THE VALLEY VISTA TRAIL, PHASE II.

WHEREAS, the City of Cedar Hills is a political subdivision of the State of Utah (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State; and

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act ("Act"), Title 11, Chapter 13, Utah Code Annotated, 1953 as amended, public agencies, including political subdivisions of the State of Utah as therein defined, are authorized to enter into written agreements with one another for joint or cooperative action; and

WHEREAS, pursuant to the Act, the parties desire to work together through joint and cooperative action that will benefit the residents of the City of Cedar Hills and Pleasant Grove City; and

WHEREAS, an Agreement has been established and entered into between Pleasant Grove City and the City of Cedar Hills for the construction and maintenance of Valley Vista Trail, Phase II, which will benefit the citizens of the City.

NOW, THEREFORE, be it resolved by the City Council of the City of Cedar Hills as follows:

SECTION 1

1. The Mayor of the City of Cedar Hills is hereby authorized to sign the Interlocal Agreement between Pleasant Grove City and the City of Cedar Hills which is hereby attached as Exhibit "A" This resolution is effective immediately.

SECTION 2

THIS RESOLUTION APPROVED AND ADOPTED this 18th day of December, 2018 by the City Council of Cedar Hills, Utah.

_____
Jenney Rees, Mayor

ATTEST:

_____
Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Colleen Mulvey, City Recorder
DATE:	12/18/2018

City Council
Agenda Item

SUBJECT:	Setting the Time and Place of City Council Meetings for 2019
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:
In accordance with UCA 10-3-502, the city is required to set by ordinance the time and place for holding its regular City Council meetings.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:
n/a

SUPPORTING DOCUMENTS:
Proposed Ordinance and 2019 Public Notice/Schedule of regular City Council meetings.

RECOMMENDATION:
To approve the proposed 2019 City Council meeting schedule.

MOTION:
To adopt Ordinance No. _____, an Ordinance setting the time and place of the regular meetings of the City Council of the City of Cedar Hills, Utah.

ORDINANCE NO. _____

AN ORDINANCE SETTING THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH.

WHEREAS, §10-3-502 UCA requires that the time and place of regular City Council meetings be set by ordinance, which meetings shall be held at least once each month, and

WHEREAS, §52-4-202 UCA requires the City to adopt and give notice of its annual meeting schedule.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

SECTION I
ESTABLISHMENT OF TIME AND PLACE OF COUNCIL MEETINGS

The regular meetings of the City Council of the City of Cedar Hills for the year 2019 shall be held according to the attached schedule, commencing at 7:00 p.m. The location of said council meetings shall be the Cedar Hills Community Recreation Center at 10640 N Clubhouse Drive, Cedar Hills, Utah.

SECTION II
CONFLICTING ORDINANCES REPEALED

All other ordinances that are in conflict herewith are hereby repealed.

SECTION III
EFFECTIVE DATE

This ordinance shall take effect upon its passage and posting.

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 18TH DAY OF DECEMBER, 2018.

APPROVED:

ATTEST:

_____
Jenney Rees, Mayor

_____
Colleen A. Mulvey, City Recorder

ORDINANCE NO. _____

AN ORDINANCE SETTING THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH

PUBLIC NOTICE OF REGULAR MEETINGS FOR THE CITY COUNCIL 2019

The City of Cedar Hills, Utah, hereby gives notice that the City Council will hold its regular meetings beginning at 7:00 p.m. at the Community Recreation Center, 10640 N Clubhouse Drive, on Tuesdays according to the following schedule:

MONTH	DATES	TIME
January	8 and 22	7:00 p.m.
February	5 and 19	7:00 p.m.
March	5 and 19	7:00 p.m.
April	2 and 16	7:00 p.m.
May	7 and 21	7:00 p.m.
June	18	7:00 p.m.
July	16	7:00 p.m.
August	6 and 27 (election canvass)	7:00 p.m.
September	17	7:00 p.m.
October	1 and 15	7:00 p.m.
November	19 (election canvass)	7:00 p.m.
December	3 (holiday schedule)	7:00 p.m.